



Laramie Regional Airport
555 General Brees
Laramie, Wyoming 82070

aterrell@flylaramie.com
O: (307) 742-4161

Laramie Regional Airport Board Meeting
City Council Chambers
July 9, 2025

Regular Meeting: 8:00 a.m.

1. Call to order and Roll Call.

Laramie Regional Airport Board Meeting, was called to order at 8:00 AM, on July 9, 2025, by Chairperson Malea Brown.

Present: Malea Brown, Robert Southard, and Dan Johnson.

Absent: Tracy Fletcher and Jackie Gonzales

County Liaison - Pete Gosar, Present Via Zoom.

City of Laramie Liaison – Sharon Cumbie.

2. Amendments to Agenda:

No Amendments.

3. Public Comment:

No Public Comment.

4. Approval of Consent Agenda:

Motion by Dan Johnson, second by Robert Southard, to approve the Consent Agenda as presented.

4a. Minutes approval for Laramie Regional Airport Board Meeting from June 11, 2025.

4b. Vendor Payment approval for June 2025 Vendor Payments.

MOTION CARRIED unanimously by voice vote.



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5. Operations Report, Daniel Hawkins.

- Over 1100 takeoffs and landings in the month of June. Increase of 42% over May.
- No charters or diversions for June.
- Jet A fuel sales were down from the month of May.
- Avgas fuel sale was up from the month of May.
- Revenue from aircraft staying overnight has increased.
- Hosted multiple airport field trips.
- Presented at Snow Range Academy's career days.
- ARFF truck roof leak was fixed.
- Airport staff are mowing on the airfield.
- Couple of equipment breakdowns that are getting fixed.
- Length for grass is a Part 139 compliance.
- Directional signs on the airfield will be re-programmed, because of issue.
- Mosquito operations for the City of Laramie were run from the airport.
- Annual refresher training for ARFF (Airport Rescue and Fire Fighting).
- Overaasen fuel leak update.
- Airport outlook: Mowing, herbicide operations, Wildlife mitigation, Airfield Maintenance.

6. Financial Report, Tamie Wick.

- WARM Insurance update.
- Hangar Waitlist has 15 people waiting for a hangar.
- SkyWest Enplanements were up 16.3% from June 2024.
- SkyWest total for the year 8262, up 5.6% from last year at this time.
- No Charters.
- Solar Panels on the Terminal and FBO.
- Wyoming CLASS was 3.48% in June.
- Transferred funds to pay airport insurance.



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7. **Director's Report, Amy Terrell.**

- Introduction of Employee of the Month.
- TSI (Transportation Inspection) update.
- Memorandum of Understanding with Laramie Police Department.
- Met with LAUA (Laramie Airport Users Association).
- Update on Selling of the old ARFF truck.
- AWOS (Airport Weather Observing System) Intallation update.
- Airport customer throughput (customers that went through TSA).
- 6th Penny Tax project update.
- Collaboration with Wyoming Business Council on airport development.
- Football fan charter flight to San Deigo update.
- Revenue increase from 2019 to present update.
- HR support update.

8. **Approval or Denial of Ardurra Master Services Agreement**

Motion by Robert Southard, second by Dan Johnson to approve the Ardurra Master Services Agreement and authorize the Chair to sign.

MOTION CARRIED unanimously by voice vote.

9. **Approval or Denial of Funding Agreement Between the Board of Commissioners of the County of Albany, Wyoming, and Laramie Regional Airport for FY26 Community Partner Funding.**

Motion by Dan Johnson, second by Robert Southard to approve the Funding Agreement Between the Board of Commissioners of the County of Albany, Wyoming, and Laramie Regional Airport for FY26 Community Partner Funding and authorized the Chair to sign.

MOTION CARRIED unanimously by voice vote.

10. **Next Meeting August 13, 2025.**



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11. **Adjourn:**

Motion by Robert Southard, second by Dan Johnson to adjourn to Executive Session per Wyoming State Statue 16-4-405(a)(ii) and (iii) at 9:00am.

MOTION CARRIED unanimously by voice vote.

9:00 AM.