



Laramie Regional Airport
555 General Brees
Laramie, Wyoming 82070

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O: (307) 742-4161

Laramie Regional Airport Board Meeting
City Council Chambers
March 12, 2025

Regular Meeting: 8:00 a.m.

1. Call to order and Roll Call.

Laramie Regional Airport board meeting, was called to order at 8:00 AM, on March 12, 2025, by Vice Chairperson Robert Southard.

Present: Robert Southard, Tracy Fletcher, Jackie Gonzales, and Dan Johnson.

Absent: Malea Brown.

County Liaison - Pete Gosar, Absent.

City of Laramie Liaison – Sharon Cumbie, Present (VIA Zoom).

2. Amendments to Agenda:

Motion by Tracy Fletcher, second by Dan Johnson to accept the agenda as presented.

MOTION CARRIED unanimously by voice vote.

3. Public Comment:

Steve Boese.

Tom Wolfe.

4. Approval of Consent Agenda:

Motion by Jackie Gonzales, second by Tracy Fletcher, to approve the Consent Agenda as presented.

4a. Minutes approval for Laramie Regional Airport Board Meeting from February 12, 2025.

4b. Vendor Payment approval for February 2025 Vendor Payments.

MOTION CARRIED unanimously by voice vote.



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5. Operations Report, Daniel Hawkins.

- 11% increase in flight operations from the previous month.
- 6 Charters in February.
- Fuel sales.
- Customer Service Agent new hire.
- 2 Flightline personnel attended Wyoming Aviation Day at the State Capital in Cheyenne, at the Legislature.
- 2 Flightline personnel completed Airport 101.
- All flightline personnel are trained to fuel Southwest.
- Cold weather seems to affect the lighting on the field. Working with the providers of the signage to solve the problems.
- Starting to see wildlife on the field, wildlife mitigation has started.

Public Comment:

Steve Boese.

6. Financial Report, Tamie Wick.

- Income versus expense.
- Need to schedule a FY26 Budget Work Session.

7. Director's Report, Amy Terrell.

- Introduction of Phil Kelley.
- Met with David Mittleman and his team from AvFuel.
- Did the final walk through with Woolpert, on the Jet Bridge.
- Christina is no longer with the airport for HR. Reaching outside to find someone to take that on.
- Met with Dr. McCoy about growth of the airport.
- Met with University of Wyoming on economic impact study.
- Made \$313,534.00 on charters for this year.
- New AIT (Advanced Imaging Technology) machine was installed for TSA.
- Met with Woolpert to discuss ARFF expansion project.
- 2 Employees will be attending a Snow Symposium in Buffalo, NY.
- Daniel and Amy will be attending the NWAAAE conference.



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- SkyWest is having challenges with mechanicals with their aircraft. This is a problem for all of the Wyoming airports.
 - Laramie Airport was nominated for Small Business of the Year at the Laramie Chamber Business Alliance's banquet this year.
 - Showed commercials for Laramie Regional Airport.

8. Next Meeting April 9, 2025.

9. **Adjourn:**

Motion by Tracy Fletcher, second by Jackie Gonzales, to adjourn to Executive Session per Wyoming State Statute 16-4-405(a)(iii).

MOTION CARRIED unanimously by voice vote.

8:50 AM.