



Laramie Regional Airport  
555 General Brees Road  
Laramie, Wyoming 82070

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**Laramie Regional Airport Board Meeting Agenda**  
**Albany County Commissioners Room #105**  
**Albany County Courthouse**

Wednesday, December 17, 2025 – 8:00 AM

**REGULAR MEETING:**

1. Call to Order and Roll Call
2. Amendments to Agenda
3. Public Comment
4. Approval of Consent Agenda

**CONSENT AGENDA**

- 4a. Minutes approval for Laramie Regional Airport Board Meeting on October 8, 2025
- 4b. Minutes approval for Laramie Regional Airport Special Board Meeting on November 6, 2025
- 4c. Vendor Payment approval for October 2025 Vendor Payments
- 4d. Vendor Payment approval for November 2025 Vendor Payments
- 4e. Proposed 2026 Holidays

**REGULAR AGENDA**

5. Operations Report – Daniel Hawkins
6. Financial Report- Presented by Tamie Wick
7. Director's Report – Presented by Amy Terrell
8. Presentation Local Government Liability Pool Board Election Vote  
**ACTION:** Cast a vote for one of the three nominees for the Local Government Liability Pool Board Nominees or abstain from voting
9. Presentation Section 125 Premium Only Plan Adoption Agreement  
**ACTION:** Approve or Deny Adoption of Section 125 Premium Only Plan Adoption Agreement
10. Presentation Resolution 2025-01 Section 125 Premium Only Plan  
**ACTION:** Approve or Deny Resolution 2025-01 Section 125 Premium Only Plan
11. Presentation Ardurra Task Order ALA016 2026 Seal Coat and Mark Project  
**ACTION:** Approve or deny Ardurra Task Order ALA016 2026 Seal Coat and Mark Project
12. Presentation Assignment and Assumption of Lease Agreement for Laramie Regional Airport Private Ground Lease Agreement for Land Space H  
**ACTION:** Approve or Deny Assignment and Assumption of Lease Agreement for Laramie Regional Airport Private Ground Lease Agreement for Land Space H
13. Next Meeting: January 14, 2026
14. Adjourn to Executive Session per Wyoming State Statute 16-4-405 (ii) and (iii)

# Consent Agenda



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**Laramie Regional Airport Board Meeting  
City Council Chambers  
October 8, 2025**

**Regular Meeting: 8:00 a.m.**

**1. Call to order and Roll Call.**

Laramie Regional Airport Board Meeting, was called to order at 8:00 AM, on October 8, 2025, by Vice Chairperson Robert Southard.

**Present:** Dan Johnson, Tracy Fletcher, and Robert Southard.

**Absent:** Malea Brown, and Jackie Gonzales.

**County Liaison** - Pete Gosar, Present.

**City of Laramie Liaison** – Sharon Cumbie, Absent.

**2. Amendments to Agenda:**

No Amendments.

**3. Public Comment:**

Keith Mathis.

**4. Approval of Consent Agenda:**

Motion by Dan Johnson, second by Tracy Fletcher, to approve the Consent Agenda as presented.

**4a.** Minutes' approval for Laramie Regional Airport Board Meeting on September 10, 2025.

**4c.** Vendor Payment approval for July 2025 Vendor Payments.

**MOTION CARRIED** unanimously by voice vote.



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## 5. Operations Report, Daniel Hawkins.

- SkyWest audit findings update.
- Flight operation monthly update.
- Monthly fuel sales update.
- Visual Navigational Aids reprogramming update.
- Overaasen repair update.
- 3 Employees received their Airport Security Coordinator certificates.
- ARFF (Aircraft Rescue and Fire Fighting) foam indicator update.
- 1 Charter so far this month.
- Winterization in progress on the airfield.
- Airfield wildlife mitigation update.
- Daily inspections are being done on the Northeast corner of the ramp and at the ARFF building construction site.
- Hosted annual Snow and Ice Control Meeting.

## 6. Financial Report, Tamie Wick.

- Wyoming Retirement update.
- WAM Insurance coverage change.
- WAM Insurance Bi-Law change.
- Financials update.
- Jet Bridge account update.
- Census report filed.
- CATS report filed.
- Charter financial update.
- Enplanement update.
- No Diversions in September.
- FY25 Audit update.
- Changes to financial presentation of "Match Money."



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**7. Director's Report, Amy Terrell.**

- Employee Introduction of Emily Clinton.
- Enplanement increase update.
- Update on SkyWest flight schedule.
- Update on pavement in front of University of Wyoming hangar.
- Thank you to the City of Laramie and Albany County for the ballot support.
- TSA update.
- Advertising update. Nid Collins manages our social media.
- Laramie Airport User Association update.
- Met with Charles (Chaz) Ziegler from Senator Barrasso's office.
- EAS Service update.
- Update coming up in December is the Santa Fly in.
- Budget performance praise.

**8. Approval or Denial of First Amendment to Lease Agreement election of Option to Extend Term Hangar 9 with Mark Jones:**

Motion by Tracy Fletcher, second by Dan Johnson to approve the First Amendment to Lease Agreement election of Option to Extend Term Hangar 9 with Mark Jones.

**Roll Call Vote:**

**Yes: Dan Johnson, Tracy Fletcher, and Robert Southard.**

**Result: Motion carries.**

**9. Approval or Denial of First Renewal of Ground Lease Agreement for Land Space 'R' Formerly Known as #583 D Existing Construction with Aaron Maddox:**

Motion by Dan Johnson, second by Tracy Fletcher to approve the First Renewal of Ground Lease Agreement for Land Space 'R' Formerly Known as #583 D Existing Construction with Aaron Maddox.

**Roll Call Vote:**

**Yes: Dan Johnson, Tracy Fletcher, and Robert Southard.**

**Result: Motion carries.**



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10. **Approval or Denial of First Renewal of Ground Lease Agreement for Land Space #538A Formerly Known As #540A Existing Construction with Steven Boese:**  
Motion by Tracy Fletcher, second by Dan Johnson to approve the First Renewal of Ground Lease Agreement for Land Space #538A Formerly Known As #540A Existing Construction with Steven Boese.  
**Roll Call Vote:**  
**Yes: Dan Johnson, Tracy Fletcher, and Robert Southard.**  
**Result: Motion carries.**
11. **Next Meeting November 12, 2025.**
12. **Adjourn:**  
Motion by Dan Johnson, second by Tracy Fletcher to adjourn the regular meeting of the Laramie Regional Airport Board.  
**MOTION CARRIED unanimously by voice vote.**  
8:54 AM



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**Laramie Regional Airport Board Special Meeting**  
**Vi Zoom**  
**November 6, 2025**

**Special Meeting: 9:30 a.m.**

**1. Call to order and Roll Call.**

Laramie Regional Airport Board Special Meeting, was called to order at 9:30 a.m., on November 6, 2025, by Chairperson Malea Brown.

**Present:** Malea Brown, Tracy Fletcher, Jackie Gonzales, and Robert Southard.

**Absent:** Dan Johnson.

**County Liaison** - Pete Gosar, Absent.

**City of Laramie Liaison** – Sharon Cumbie, Absent.

**2. Approval or Denial of Binding Purchase and Sale Agreement – Aircraft Hangar between Robert Shine and Christopher Cleven and approve sale of hangar or execute the airport's Right of First Refusal :**

Motion by Robert Southard, seconded by Tracy Fletcher that the airport not exercise its Right of First Refusal and that the airport waive its right of First Refusal and allow this transaction to go forward.

**MOTION CARRIED** unanimously by voice vote.

**3. Approval or Denial of By-Law Changes for the Wyoming Association of Risk Management Property Insurance Joint Powers Board and direction of Tamie Wick to vote said action on behalf of the Board at the Wyoming Association of Risk Management Property Tax Insurance Joint Powers Board meeting on December 3, 2025:**

Motion by Jackie Gonzales, seconded by Robert Southard to recommend that Tamie Wick, on behalf of the board, approve the By-Law changes for the Wyoming Association of Risk Management Property Insurance Joint Powers Board Section F, Article 6 regarding officers and vacancies, and to Article 16–16.1 regarding amendments to Article 16, at the meeting scheduled for December 3, 2025.

**MOTION CARRIED** unanimously by voice vote.



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4. **Adjourn:**

Meeting adjourned at 9:37 a.m.

**Expenses by Vendor Summary**  
**Laramie Regional Airport -KLAR**  
**October 2025**

Vendor	Total
	155.95
8 x 8	173.88
Absolute Solutions	110.00
Ace Hardware	110.43
Alesco	455.79
Amazon	2,361.29
Amy Terrell	164.00
ANB Bank	2,360.17
APG West Payment Processing	16.33
Aramiz Ramirez	164.00
AVFuel Corporation	89,137.62
Bamboo HR	590.00
Big Foot 99 KTGA/KBDY	8,030.00
Black Hills Energy	2,865.60
CHATGPT	20.00
City of Laramie - Water Fund	1,369.39
Daniel Hawkins	164.00
Domino's Pizza	97.90
Dooley Oil, Inc.	808.83
HomeBase	96.62
Honeywagon Sanitation Pumping	150.00
ICC	3,399.60
Intuit	313.00
Lazy A Land Company, LLC	3,008.25
MASA	171.00
Maverik #668	74.67
Nid Collins	2,400.00
On Time Sports	1,200.00
O'Reilly Automotive Stores, Inc.	42.03
Parlevel Systems	80.00
Patriot Tire	1,145.16
PEAC Solutions	95.00
Pence and MacMillan	4,275.00
Player-Coach HR, LLC	688.75
QuickBooks Payments	12.35
Range Leather Company	1,020.00
Ross	45.52
Sampson Construction	130,694.00

<b>SSG</b>	<b>83,045.88</b>
Sticker Mule	213.50
Tamie Wick	164.00
Terminix of Wyoming	90.00
The Lodge at Jackson Hole	3,010.56
T Mobile	16.13
Tri State Oil Reclaimers	75.00
Uline	135.74
USPS	10.86
Visionary Communications	342.12
Voltech Electric, Inc	1,224.56
VSP of Wyoming	184.35
Walmart	348.06
Wolf Creek Radio Broadcasting, LLC	500.00
Wyo Ice LLC	5.00
Wyoming Airports Coalition	750.00
Wyoming Bank and Trust	1,441.67
Wyoming Beverage	211.85
Wyoming Office of State Lands and Investments	41,042.90
Wyoming State Safe & Lock Co.	9,850.00
Wyoming Workers Compensation	6,779.97
<b>XESI</b>	<b>179.74</b>
<b>TOTAL</b>	<b>\$407,688.02</b>

Accrual Basis Thursday, December 04, 2025 08:00 AM GMT-07:00

**Expenses by Vendor Summary**  
**Laramie Regional Airport -KLAR**  
**November 2025**

Vendor	Total
8 x 8	14.00
Absolute Solutions	173.88
Ace Hardware	110.00
Airport IFE Services, Inc.	137.93
ANB Bank	1,850.00
Alsco	151.93
Amazon	1,664.58
APG West Payment Processing	2,360.17
AVFuel Corporation	32.66
Black Hills Energy	110,223.18
CHATGPT	2,865.60
Chili's	20.00
ClingerHagerman, LLC	37.78
Custompatchfactory.com	21,389.50
Dooley Oil, Inc.	242.74
HomeBase	1,658.03
Honeywagon Sanitation Pumping	22.06
ICC	150.00
Intuit	3,247.77
MASA	38.00
Modern Electric	171.00
Modern Printing	1,981.50
NAPA Auto Parts of Laramie	150.00
O'Reilly Automotive Stores, Inc.	702.85
Parlevel Systems	13.28
PEAC Solutions	80.00
Pence and MacMillan	95.00
Player-Coach HR, LLC	3,675.00
Professional Sports Publications	1,087.50
QuickBooks Payments	1,000.00
Rapid Fire Protection, Inc	299.36
Rocky Mountain Power	540.00
SSG	4,620.00
Student Publications	82,275.84
University of Wyoming Sports Properties, LLC	550.00
Visionary Communications	34,000.00
VSP of Wyoming	342.12
	184.35

Walmart	194.84
Wolf Creek Radio Broadcasting, LLC	500.00
Wyoming Bank and Trust	1,467.73
Wyoming Dept. of Agriculture	100.00
Wyoming DEQ, Water Quality Division	400.00
Wyoming Office of State Lands and Investments	36,738.48
XESI	189.27
<b>TOTAL</b>	<b>\$317,747.93</b>

Accrual Basis Thursday, December 04, 2025 08:01 AM GMT-07:00



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## **LARAMIE REGIONAL AIRPORT PROPOSED 2026 HOLIDAYS**

**January 1<sup>st</sup> – New Years Day**  
**January 19<sup>th</sup> – Equality Day**  
**February 16<sup>th</sup> – Presidents Day**  
**May 25<sup>th</sup> – Memorial Day**  
**July 3<sup>rd</sup> – 4<sup>th</sup> of July**  
**September 7<sup>th</sup> – Labor Day**  
**October 12<sup>th</sup> – Columbus Day**  
**November 11<sup>th</sup> – Veterans Day**  
**November 26<sup>th</sup> & 27<sup>th</sup> – Thanksgiving**  
**December 24<sup>th</sup> & 25<sup>th</sup> – Christmas**

# **Financials**

# Laramie Regional Airport -KLAR

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
<b>Income</b>			
4200 Capital Grants & Contributions			
4201 ALA003A Master Plan		99,817.00	
4202 ALA011A Expand ARFF		40,015.00	
4203 ALA011B Expand ARFF	127,426.65	2,052,632.00	6.21 %
4213 ALA012A ARFF Truck		69,700.00	
4215 ALA023A Runway & Taxi Lights/NAVAIDS		122,831.00	
4216 ALA025 Acquire Rotary Plow		875,117.00	
4221 ALA016A Seal Coat & Mark pavement		688,500.00	
4222 ALA038 Backup AWOS		175,000.00	
<b>Total 4200 Capital Grants &amp; Contributions</b>	<b>127,426.65</b>	<b>4,123,612.00</b>	<b>3.09 %</b>
4210 Aviation Fuel Tax			
4211 Gasoline Tax Refund	6,248.64	13,500.00	46.29 %
<b>Total 4210 Aviation Fuel Tax</b>	<b>6,248.64</b>	<b>13,500.00</b>	<b>46.29 %</b>
4300 Fixed Based Operator			
4301 Jet Fuel	717,975.35	1,671,165.00	42.96 %
4302 Line Services	24,038.53	39,030.00	61.59 %
4303 Oil Sales	557.00	984.00	56.61 %
4304 Aviation Gas Sales	81,582.88	146,389.00	55.73 %
4305 Aircraft De-Icing Service	1,100.00	8,600.00	12.79 %
4306 De-Ice Type I	2,239.38	24,608.00	9.10 %
4307 De-Ice Type IV		1,161.00	
4309 Conference Room Rental	400.00	1,000.00	40.00 %
<b>Total 4300 Fixed Based Operator</b>	<b>827,893.14</b>	<b>1,892,937.00</b>	<b>43.74 %</b>
4320 Concessions			
4321 Merchandise Sales	9,767.25	15,458.00	63.19 %
4322 Advertising Space		11,000.00	
4323 Food & Drink Sales	1,571.12	2,148.00	73.14 %
<b>Total 4320 Concessions</b>	<b>11,338.37</b>	<b>28,606.00</b>	<b>39.64 %</b>
4500 Facility Rentals			
4501 Hangar Rent	76,392.37	157,849.00	48.40 %
4502 Hangar - Cold Overnight	743.00	2,700.00	27.52 %
4503 Hangar - Heated Overnight	7,493.00	10,356.00	72.35 %
4503-1 ALLSOP Hangar	2,700.00		
<b>Total 4503 Hangar - Heated Overnight</b>	<b>10,193.00</b>	<b>10,356.00</b>	<b>98.43 %</b>
4504 Ground Leases	36,470.57	57,514.00	63.41 %
4505 PARQ Building Lease	63,654.00	127,308.00	50.00 %
4506 Terminal Space Rent	63,869.04	128,152.00	49.84 %
<b>Total 4500 Facility Rentals</b>	<b>251,321.98</b>	<b>483,879.00</b>	<b>51.94 %</b>
4600 Facility Fees			
4601 Airline Revenue	19,649.84	36,000.00	54.58 %
4603 Charters	69,023.59	121,000.00	57.04 %

# Laramie Regional Airport -KLAR

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
4604 Facility Fees	41,825.87	88,993.00	47.00 %
4605 Overnight Parking Fees	5,686.75	7,040.00	80.78 %
4606 Car Rental Agencies	4,741.32	16,200.00	29.27 %
<b>Total 4600 Facility Fees</b>	<b>140,927.37</b>	<b>269,233.00</b>	<b>52.34 %</b>
<b>4700 Nonoperating Revenue</b>			
4212 Advertising Grant	9,398.20	50,000.00	18.80 %
4701 Credit Card Processing Fee	10,961.67	17,236.00	63.60 %
4702 Interest Earnings	6,827.35	9,000.00	75.86 %
4703 Dividends Earned	58,372.83	22,000.00	265.33 %
4704 Albany County Special Purpose Tax	517,914.24	949,821.00	54.53 %
4706 Miscellaneous Income	1,249.17	200.00	624.59 %
4706-1 Vendor Compensation	11.26	50.00	22.52 %
4706-2 Late Fees	436.57	500.00	87.31 %
4706-3 NSF Fee		50.00	
<b>Total 4706 Miscellaneous Income</b>	<b>1,697.00</b>	<b>800.00</b>	<b>212.13 %</b>
4707 PFC Revenue	44,016.27	82,000.00	53.68 %
4708 Asset Sales		20,000.00	
4709 City Funds	68,333.32	205,000.00	33.33 %
4710 County Funds	205,000.00	205,000.00	100.00 %
4711 Debt Proceeds		0.00	
<b>Total 4700 Nonoperating Revenue</b>	<b>922,520.88</b>	<b>1,560,857.00</b>	<b>59.10 %</b>
<b>Services</b>	<b>83.00</b>		
<b>Total Income</b>	<b>\$2,287,760.03</b>	<b>\$8,372,624.00</b>	<b>27.32 %</b>
<b>GROSS PROFIT</b>	<b>\$2,287,760.03</b>	<b>\$8,372,624.00</b>	<b>27.32 %</b>
<b>Expenses</b>			
6000 Capital Grants Expenditures			
6001 ALA003A Master Plan		99,817.00	
6002 ALA011A Expand ARFF		40,833.00	
6003 ALA011B Expand ARFF	130,694.00	2,105,264.00	6.21 %
6004 ALA012A ARFF Truck		71,198.00	
6006 ALA023A Runway & Taxi Lights/NAVAIDS		125,338.00	
6007 ALA025 Acquire Rotary Plow		892,976.00	
6010 Jet Bridge Expenses	117,686.32	120,583.00	97.60 %
6012 ALA016A Seal Coat & Mark Pavement	1,850.00	765,000.00	0.24 %
6013 ALA038 Backup AWOS		190,000.00	
<b>Total 6000 Capital Grants Expenditures</b>	<b>250,230.32</b>	<b>4,411,009.00</b>	<b>5.67 %</b>
7000 Personnel Costs			
7002 Salary & Wages	267,716.78	721,370.00	37.11 %
7003 Salaries & Wages - PTO	20,759.31	6,500.00	319.37 %
7004 Salaries & Wages - Overtime	6,029.48	15,000.00	40.20 %
7005 Salaries & Wages - Charters	4,175.17	9,000.00	46.39 %
7007 Salaries & Wages - Holidays	16,083.97	28,578.00	56.28 %

# Laramie Regional Airport -KLAR

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
7008 On Call	0.00	3,000.00	0.00 %
7511 Social Security	19,314.84	48,574.00	39.76 %
7512 Worker's Compensation	6,779.97	27,656.00	24.52 %
7513 Unemployment		14,751.00	
7514 Pension	42,676.17	105,031.00	40.63 %
7515 Insurance	65,172.29	166,430.00	39.16 %
7515-2 Vision Insurance	1,945.32		
<b>Total 7515 Insurance</b>	<b>67,117.61</b>	<b>166,430.00</b>	<b>40.33 %</b>
7516 Medicare	4,517.18	10,969.00	41.18 %
<b>Total 7000 Personnel Costs</b>	<b>455,170.48</b>	<b>1,156,859.00</b>	<b>39.35 %</b>
7020 Contractual			
7021 Legal Fees	17,300.00	83,000.00	20.84 %
7022 Accounting/Audit	21,389.50	60,000.00	35.65 %
7023 Professional & Consulting	2,872.50	23,300.00	12.33 %
7025 Dues/Memberships	1,006.00	3,031.00	33.19 %
7026 Equipment	3,797.77	18,400.00	20.64 %
7027 ARFF Equipment		2,400.00	
7028 Fuel Truck Rental	12,900.00	25,800.00	50.00 %
7029 IT Services	20,744.95	42,000.00	49.39 %
7030 Copier	1,416.71	2,400.00	59.03 %
7032 Postage	157.62	700.00	22.52 %
7033 Advertising	68,703.74	100,500.00	68.36 %
7034 Licensing & Permits	100.00	225.00	44.44 %
7040 ARFF Training	1,275.00	4,924.00	25.89 %
7042 Registrations/Education	3,075.00	5,000.00	61.50 %
7043 Travel	5,451.53	13,000.00	41.93 %
7044 Vehicle License		721.00	
7055 Telephone	911.00	2,088.00	43.63 %
7056 Disposal	750.00	2,860.00	26.22 %
7400 ALLSOP Rent	14,328.00	14,328.00	100.00 %
7401 ALLSOP Expenses	1,226.40	1,300.00	94.34 %
7502 Liability Insurance	4,468.00	6,281.00	71.14 %
7503 Property Insurance	60,465.76	60,633.00	99.72 %
<b>Total 7020 Contractual</b>	<b>242,339.48</b>	<b>472,891.00</b>	<b>51.25 %</b>
7050 Utilities			
7051 Electric	19,581.37	65,811.00	29.75 %
7052 Gas	14,328.00	34,450.00	41.59 %
7053 Water/Sewer/Trash	6,931.23	21,800.00	31.79 %
7054 Internet	1,710.60	4,140.00	41.32 %
<b>Total 7050 Utilities</b>	<b>42,551.20</b>	<b>126,201.00</b>	<b>33.72 %</b>
7200 Materials & Supplies			
7201 Airplane De-Ice	6,658.96	7,078.00	94.08 %
7202 Ammenities	1,970.23	5,500.00	35.82 %

# Laramie Regional Airport -KLAR

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
7203 Aviation Gas Resale	70,392.72	120,000.00	58.66 %
7205 Food & Drink Resale	2,103.97	4,000.00	52.60 %
7206 Fuel Farm Supplies	2,670.59	5,100.00	52.36 %
7207 Furniture & Decor	148.99	1,800.00	8.28 %
7208 Software Licenses	3,545.99	12,484.00	28.40 %
7209 Janitorial Supplies		4,500.00	
7209-1 Janitorial Terminal	1,192.42		
7209-2 Janitorial - FBO	533.12		
<b>Total 7209 Janitorial Supplies</b>	<b>1,725.54</b>	<b>4,500.00</b>	<b>38.35 %</b>
7210 Jet Fuel Resale	462,237.44	1,100,000.00	42.02 %
7211 Landscaping	1,502.67	1,000.00	150.27 %
7212 Line Service Supplies	291.83	900.00	32.43 %
7213 Merchandise Resale	6,015.32	7,500.00	80.20 %
7214 Office Supplies	1,600.06	2,500.00	64.00 %
7215 Oil Resale	72.99	500.00	14.60 %
7217 Supplies	544.99	2,000.00	27.25 %
7218 Uniforms	1,854.66	2,000.00	92.73 %
7219 Unleaded Gas/Diesel	4,263.14	25,000.00	17.05 %
7220 Wildlife Mitigation		1,000.00	
<b>Total 7200 Materials &amp; Supplies</b>	<b>567,600.09</b>	<b>1,302,862.00</b>	<b>43.57 %</b>
7230 Repair & Maintenance			
7231 Building Repairs	13,388.45	53,446.00	25.05 %
7231-1 Terminal	3,294.84		
7231-2 FBO	2,932.19		
7231-3 AirLoom	4,347.33		
7231-4 ARFF	585.00		
7231-5 Shop	135.74		
7231-6 Hangar 6	200.95		
<b>Total 7231 Building Repairs</b>	<b>24,884.50</b>	<b>53,446.00</b>	<b>46.56 %</b>
7232 Communications Equipment & Repair	550.00	3,320.00	16.57 %
7234 Runway Marking & Lighting	1,981.50	2,800.00	70.77 %
7235 Vehicle & Equipment Repairs	1,665.21	16,700.00	9.97 %
7235-10 Snowblower	914.91		
7235-12 Massey	565.77		
7235-13 Kubota	25.98		
7235-16 Broom Truck	803.24		
7235-17 De-Ice Truck	117.28		
7235-2 Ram 1500	1,189.15		
7235-20 Avgas Truck	118.95		
7235-21 Ford Explorer Courtesy Car	207.98		
7235-22 Toyota Courtesy Car	16.16		
7235-27 Runway Delce Truck	34.99		
7235-28 Chevy 3500	41.99		

# Laramie Regional Airport -KLAR

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
7235-29 Jet 3	100.19		
7235-3 Chevy 1500	133.97		
7235-5 Overaasen	291.05		
<b>Total 7235 Vehicle &amp; Equipment Repairs</b>	<b>6,226.82</b>	<b>16,700.00</b>	<b>37.29 %</b>
<b>Total 7230 Repair &amp; Maintenance</b>	<b>39,642.82</b>	<b>76,266.00</b>	<b>44.11 %</b>
7450 Fees			
7451 Av Trip Fees	270.01	1,100.00	24.55 %
7452 Bank Fees	94.78	200.00	47.39 %
7453 Credit Card Fees	11,062.94	17,236.00	64.19 %
7454 Payroll Fees	2,302.70	6,500.00	35.43 %
7455 Fiduciary Fees	7,020.33	2,200.00	319.11 %
7456 QuickBooks Payment Fees	465.80	2,000.00	23.29 %
7458 Interest Expense	4,690.54	12,050.00	38.93 %
<b>Total 7450 Fees</b>	<b>25,907.10</b>	<b>41,286.00</b>	<b>62.75 %</b>
8000 Nonoperating Expenses			
8010 Loan Payments	84,891.69	96,769.00	87.73 %
8020 Debt Service Go Bonds		3,270,000.00	
8021 SPET Expenditures	9,850.00	819,821.00	1.20 %
8030 PARQ Building Taxes	6,256.69	6,257.00	100.00 %
<b>Total 8000 Nonoperating Expenses</b>	<b>100,998.38</b>	<b>4,192,847.00</b>	<b>2.41 %</b>
<b>Total Expenses</b>	<b>\$1,718,439.87</b>	<b>\$11,780,221.00</b>	<b>14.59 %</b>
<b>NET OPERATING INCOME</b>	<b>\$569,320.16</b>	<b>\$ -3,407,597.00</b>	<b>-16.71 %</b>
<b>NET INCOME</b>	<b>\$569,320.16</b>	<b>\$ -3,407,597.00</b>	<b>-16.71 %</b>

## A/P Aging Summary Report

Laramie Regional Airport -KLAR

As of December 4, 2025

Vendor	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	Total
Jviation, A Woolpert Company					14,091.31	14,091.31
Modern Electric					81,583.76	81,583.76
<b>TOTAL</b>					<b>95,675.07</b>	<b>\$95,675.07</b>

## A/R Aging Summary Report

Laramie Regional Airport -KLAR

As of December 4, 2025

Customer	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	Total
AirLoom Energy		10,609.00				10,609.00
Alan Vazqueztell		206.50				206.50
Alaska Air			12,510.59			12,510.59
AVFUEL	3,985.94					3,985.94
Bob Shine					-13.78	-13.78
Denver Air Connection		1,924.00				1,924.00
Farm Bureau	2,381.53	1,852.68				4,234.21
John Spitler					-13.78	-13.78
Key Lime Air	4,131.30	4,537.50	4,125.00			12,793.80
Northeast Planes Aviation	210.00					210.00
Osea Nelson		400.00				400.00
SkyWest	3,661.77	276.08				3,937.85
WYDOT			-6,707.03		104,940.87	98,233.84
<b>TOTAL</b>	<b>14,370.54</b>	<b>19,805.76</b>	<b>9,928.56</b>		<b>104,913.31</b>	<b>\$149,018.17</b>

**Balance Sheet**  
 Laramie Regional Airport -KLAR  
 As of December 4, 2025

Distribution account	Total
<b>Assets</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1110-1 ANB - Operating 3189	62,382.13
1110-2 ANB - PFC 3193	44,388.10
1110-3 ANB - Savings 3195	21,608.17
1110-4 ANB- Wick 3213	1,184.64
1110-5 ANB - Terrell 3227	833.90
1110-6 ANB-Hawkins 3221	867.69
1110-7 ANB-Jenkins 3215	248.44
1110-8 ANB - ACH 4121	0.00
1111-1 Wyoming Bank & Trust - Escrow 7503	3,533,145.18
1111-2 Wyoming Bank & Trust -Debt Service 7000	0.00
1112-1 1112-1 WY CLASS-Contingency Funds	20,594.63
1112-2 1112-2 WY CLASS Match Money	387,683.80
1112-3 1112-3 WY CLASS -Damage Deposits	5,244.44
1115 Cash held by Albany County	235,972.41
<b>Total for Bank Accounts</b>	<b>\$4,314,153.53</b>
<b>Accounts Receivable</b>	
1200 Accounts Receivable (A/R)	149,018.17
<b>Total for Accounts Receivable</b>	<b>\$149,018.17</b>
<b>Other Current Assets</b>	
1499 Undeposited Funds	2,870.96
1501 Inventory - AvGas Fuel	29,033.00
1502 Inventory - Jet Fuel	34,534.00
1503 Inventory - Merchandise	5,022.00
1504 Inventory - Diesel	4,069.00
1505 Inventory - Unleaded	1,125.00
<b>Total for Other Current Assets</b>	<b>\$76,653.96</b>

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Accrual Basis Thursday, December 04, 2025 08:17 AM GMT-07:00

**Balance Sheet**  
 Laramie Regional Airport -KLAR  
 As of December 4, 2025

Distribution account	Total
<b>Total for Current Assets</b>	<b>\$4,539,825.66</b>
Fixed Assets	
1600 Land	347,851.43
1601 Buildings & Improvements	59,924,896.09
1602 Equipment	5,254,204.73
1603 Construction in Progress	1,894,945.99
1604 Intangible right to use software (SBITA)	12,473.00
1611 Accumulated Depreciation - Bldg & Improv	-26,661,911.53
1612 Accumulated Depreciation - Equip	-2,235,992.88
1613 Accum. Amortization - SBITA	-6,583.00
<b>Total for Fixed Assets</b>	<b>\$38,529,883.83</b>
Other Assets	
1300 Lease Receivable - GASB87	567,112.00
1700 Deferred Outflow - Contributions	61,283.00
1701 Deferred Outflow - Assumptions	0.00
1702 Deferred Outflow - Experience	36,450.00
1703 Deferred Outflow - Pension	47,478.35
1704 Deferred Outflow - Investment	0.00
<b>Total for Other Assets</b>	<b>\$712,323.35</b>
<b>Total for Assets</b>	<b>\$43,782,032.84</b>
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	98,063.07
<b>Total for Accounts Payable</b>	<b>\$98,063.07</b>
Other Current Liabilities	
2160 Payroll Benefit Liabilities	-6,037.41

**Balance Sheet**  
 Laramie Regional Airport -KLAR  
 As of December 4, 2025

Distribution account	Total
2200 Wyoming Department of Revenue Payable	\$628.73
2200-1 Use Tax	5.93
<b>Total for 2200 Wyoming Department of Revenue Payable</b>	<b>\$634.66</b>
2201 Fuel Tax Payable	-12.86
2205 Compensated Absences	39,739.00
2210 Bid Bond Payable	0.00
2215 Due to Donor	117,687.00
2400 Retainage Payable	0.00
2550 Accrued Interest	6,183.70
Out Of Scope Agency Payable	0.00
<b>Total for Other Current Liabilities</b>	<b>\$158,194.09</b>
<b>Total for Current Liabilities</b>	<b>\$256,257.16</b>
Long-term Liabilities	
2500 Hangar Note	39,878.68
2505 Building Note	99,902.62
2510 2019 Series GO Bond	3,235,000.00
2515 NP - ANB Bank - Fuel Truck	190,755.00
2600 Net Pension Liability	562,135.00
2605 Deferred Inflows - Experience	677.00
2610 Deferred Inflows - Investments	71,172.00
2615 Deferred Inflow - Proportionate Share	83,623.00
2700 Deferred Inflows - GASB87 Leases	515,121.00
2900 SBITA Liability	4,153.00
<b>Total for Long-term Liabilities</b>	<b>\$4,802,417.30</b>
<b>Total for Liabilities</b>	<b>\$5,058,674.46</b>
Equity	
Opening balance equity	0.00
Retained Earnings	38,154,038.22

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Accrual Basis Thursday, December 04, 2025 08:17 AM GMT-07:00

**Balance Sheet**  
Laramie Regional Airport -KLAR  
As of December 4, 2025

Distribution account	Total
Net Income	569,320.16
<b>Total for Equity</b>	<b>\$38,723,358.38</b>
<b>Total for Liabilities and Equity</b>	<b>\$43,782,032.84</b>

## Statement of Cash Flows

Laramie Regional Airport -KLAR

July 1-December 4, 2025

Full name	Total
<b>Cash flows from operating activities</b>	
Net Income	569,320.16
<b>Adjustments for non-cash income and expenses:</b>	
1200 Accounts Receivable (A/R)	151,414.02
2000 Accounts Payable	-229,026.14
2160 Payroll Benefit Liabilities	-6,036.29
2200 Wyoming Department of Revenue Payable	475.33
2201 Fuel Tax Payable	1.00
Out Of Scope Agency Payable	0.00
<b>Total for Adjustments for non-cash income and expenses:</b>	<b>-\$83,172.08</b>
<b>Net cash from operating activities</b>	<b>\$486,148.08</b>
<b>Cash flows from investing activities</b>	
<b>Cash flows from financing activities</b>	
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	<b>\$486,148.08</b>
<b>Cash and cash equivalents at beginning of year</b>	<b>\$3,830,876.41</b>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$4,317,024.49</b>

## Profit and Loss by Class

Laramie Regional Airport -KLAR

July 1-December 4, 2025

Distribution account	Business Park	FBO	Laramie Regional Airport	Terminal	Not specified	Total
<b>Income</b>						
4200 Capital Grants & Contributions						
4203 ALA011B Expand ARFF			127,426.65			127,426.65
<b>Total for 4200 Capital Grants &amp; Contributions</b>			<b>127,426.65</b>			<b>\$127,426.65</b>
4210 Aviation Fuel Tax						
4211 Gasoline Tax Refund		6,248.64				6,248.64
<b>Total for 4210 Aviation Fuel Tax</b>		<b>6,248.64</b>				<b>\$6,248.64</b>
4300 Fixed Based Operator						
4301 Jet Fuel	717,975.35					717,975.35
4302 Line Services	23,982.53		56.00			24,038.53
4303 Oil Sales	557.00					557.00
4304 Aviation Gas Sales	81,582.88					81,582.88
4305 Aircraft De-Icing Service	1,100.00					1,100.00
4306 De-Ice Type I	2,239.38					2,239.38
4309 Conference Room Rental	400.00					400.00
<b>Total for 4300 Fixed Based Operator</b>	<b>827,837.14</b>		<b>56.00</b>			<b>\$827,893.14</b>
4320 Concessions						
4321 Merchandise Sales	9,767.25					9,767.25
4323 Food & Drink Sales			1,571.12			1,571.12
<b>Total for 4320 Concessions</b>	<b>9,767.25</b>		<b>1,571.12</b>			<b>\$11,338.37</b>
4500 Facility Rentals						
4501 Hangar Rent		76,392.37				76,392.37
4502 Hangar - Cold Overnight		743.00				743.00
4503 Hangar - Heated Overnight		7,493.00				\$7,493.00

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Accrual Basis Thursday, December 04, 2025 08:15 AM GMT-07:00

## Profit and Loss by Class

Laramie Regional Airport -KLAR

July 1-December 4, 2025

Distribution account	Business Park	FBO	Laramie Regional Airport	Terminal	Not specified	Total
4503-1 ALLSOP Hangar			2,700.00			2,700.00
<b>Total for 4503 Hangar - Heated Overnight</b>			<b>10,193.00</b>			<b>\$10,193.00</b>
4504 Ground Leases			36,470.57			36,470.57
4505 PARQ Building Lease	63,654.00					63,654.00
4506 Terminal Space Rent			63,869.04			63,869.04
<b>Total for 4500 Facility Rentals</b>	<b>63,654.00</b>		<b>123,798.94</b>	<b>63,869.04</b>		<b>\$251,321.98</b>
4600 Facility Fees						
4601 Airline Revenue			19,649.84			19,649.84
4603 Charters	69,023.59					69,023.59
4604 Facility Fees			41,825.87			41,825.87
4605 Overnight Parking Fees			5,686.75			5,686.75
4606 Car Rental Agencies	3,541.32		1,200.00			4,741.32
<b>Total for 4600 Facility Fees</b>	<b>72,564.91</b>		<b>68,362.46</b>			<b>\$140,927.37</b>
4700 Nonoperating Revenue						
4212 Advertising Grant			9,398.20			9,398.20
4701 Credit Card Processing Fee	9,356.94		1,604.73			10,961.67
4702 Interest Earnings			6,827.35			6,827.35
4703 Dividends Earned			58,372.83			58,372.83
4704 Albany County Special Purpose Tax			517,914.24			517,914.24
4706 Miscellaneous Income	112.12		1,125.14	11.91		\$1,249.17
4706-1 Vendor Compensation					11.26	11.26
4706-2 Late Fees			436.57			436.57
<b>Total for 4706 Miscellaneous Income</b>	<b>112.12</b>		<b>1,561.71</b>	<b>11.91</b>	<b>11.26</b>	<b>\$1,697.00</b>

## Profit and Loss by Class

Laramie Regional Airport -KLAR

July 1-December 4, 2025

Distribution account	Business Park	FBO	Laramie Regional Airport	Terminal	Not specified	Total
4707 PFC Revenue			44,016.27			44,016.27
4709 City Funds			68,333.32			68,333.32
4710 County Funds			205,000.00			205,000.00
<b>Total for 4700 Nonoperating Revenue</b>	<b>9,469.06</b>		<b>913,028.65</b>	<b>11.91</b>	<b>11.26</b>	<b>\$922,520.88</b>
Services			83.00			83.00
<b>Total for Income</b>	<b>63,654.00</b>	<b>925,887.00</b>	<b>1,232,755.70</b>	<b>65,452.07</b>	<b>11.26</b>	<b>\$2,287,760.03</b>
Cost of Sales						
<b>Gross Profit</b>	<b>63,654.00</b>	<b>925,887.00</b>	<b>1,232,755.70</b>	<b>65,452.07</b>	<b>11.26</b>	<b>\$2,287,760.03</b>
Expenses						
6000 Capital Grants Expenditures						
6003 ALA011B Expand ARFF			130,694.00			130,694.00
6010 Jet Bridge Expenses			117,686.32			117,686.32
6012 ALA016A Seal Coat & Mark Pavement			1,850.00			1,850.00
<b>Total for 6000 Capital Grants Expenditures</b>			<b>250,230.32</b>			<b>\$250,230.32</b>
7000 Personnel Costs						
7002 Salary & Wages	129,210.70		134,842.74	3,663.34		267,716.78
7003 Salaries & Wages - PTO	9,947.81		10,811.50			20,759.31
7004 Salaries & Wages - Overtime	4,185.74		1,843.74			6,029.48
7005 Salaries & Wages - Charters	2,008.41		2,166.76			4,175.17
7007 Salaries & Wages - Holidays	7,921.42		8,162.55			16,083.97
7008 On Call	0.00		0.00			0.00
7511 Social Security	9,423.00		9,664.71	227.13		19,314.84
7512 Worker's Compensation	3,339.99		3,339.98	100.00		6,779.97

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Accrual Basis Thursday, December 04, 2025 08:15 AM GMT-07:00

## Profit and Loss by Class

Laramie Regional Airport -KLAR

July 1-December 4, 2025

Distribution account	Business Park	FBO	Laramie Regional Airport	Terminal	Not specified	Total
7514 Pension		21,350.99	21,325.18			42,676.17
7515 Insurance		28,289.40	36,882.89			\$65,172.29
7515-2 Vision Insurance		891.56	1,053.76			1,945.32
<b>Total for 7515 Insurance</b>	<b>29,180.96</b>		<b>37,936.65</b>			<b>\$67,117.61</b>
7516 Medicare		2,203.76	2,260.30	53.12		4,517.18
<b>Total for 7000 Personnel Costs</b>	<b>218,772.78</b>		<b>232,354.11</b>	<b>4,043.59</b>		<b>\$455,170.48</b>
7020 Contractual						
7021 Legal Fees			17,300.00			17,300.00
7022 Accounting/Audit			21,389.50			21,389.50
7023 Professional & Consulting	1,131.88		1,740.62			2,872.50
7025 Dues/Memberships	681.00		325.00			1,006.00
7026 Equipment	3,501.78		295.99			3,797.77
7028 Fuel Truck Rental	12,900.00					12,900.00
7029 IT Services	9,743.34		11,001.61			20,744.95
7030 Copier	665.24		751.47			1,416.71
7032 Postage	53.46		104.16			157.62
7033 Advertising	137.96		68,565.78			68,703.74
7034 Licensing & Permits			100.00			100.00
7040 ARFF Training			1,275.00			1,275.00
7042 Registrations/Education	250.00		2,825.00			3,075.00
7043 Travel	204.73		5,246.80			5,451.53
7055 Telephone			911.00			911.00
7056 Disposal			750.00			750.00
7400 ALLSOP Rent			14,328.00			14,328.00
7401 ALLSOP Expenses			1,226.40			1,226.40
7502 Liability Insurance	2,140.00		2,328.00			4,468.00
7503 Property Insurance	7,367.48		41,481.32	11,616.96		60,465.76
<b>Total for 7020 Contractual</b>	<b>38,776.87</b>		<b>191,549.66</b>	<b>12,012.95</b>		<b>\$242,339.48</b>

## Profit and Loss by Class

Laramie Regional Airport -KLAR

July 1-December 4, 2025

Distribution account	Business Park	FBO	Laramie Regional Airport	Terminal	Not specified	Total
<b>7050 Utilities</b>						
7051 Electric		1,707.84	8,146.04	9,727.49		19,581.37
7052 Gas		804.50	8,407.80	5,115.70		14,328.00
7053 Water/Sewer/Trash		1,402.99	1,831.33	3,696.91		6,931.23
7054 Internet		682.25	1,028.35			1,710.60
<b>Total for 7050 Utilities</b>		<b>4,597.58</b>	<b>19,413.52</b>	<b>18,540.10</b>		<b>\$42,551.20</b>
<b>7200 Materials &amp; Supplies</b>						
7201 Airplane De-Ice		6,658.96				6,658.96
7202 Ammenities		1,970.23				1,970.23
7203 Aviation Gas Resale		70,392.72				70,392.72
7205 Food & Drink Resale		62.80		2,041.17		2,103.97
7206 Fuel Farm Supplies		2,670.59				2,670.59
7207 Furniture & Decor		140.00	8.99			148.99
7208 Software Licenses		541.18	2,950.17	54.64		3,545.99
7209 Janitorial Supplies						
7209-1 Janitorial Terminal			93.25	1,099.17		1,192.42
7209-2 Janitorial - FBO		533.12				533.12
<b>Total for 7209 Janitorial Supplies</b>		<b>533.12</b>	<b>93.25</b>	<b>1,099.17</b>		<b>\$1,725.54</b>
7210 Jet Fuel Resale		462,237.44				462,237.44
7211 Landscaping		47.58	1,455.09			1,502.67
7212 Line Service Supplies		122.89	168.94			291.83
7213 Merchandise Resale		5,958.77		50.99	5.56	6,015.32
7214 Office Supplies		150.54	1,269.64	179.88		1,600.06
7215 Oil Resale		72.99				72.99
7217 Supplies		149.66	395.33			544.99
7218 Uniforms		764.83	1,089.83			1,854.66
7219 Unleaded Gas/Diesel		2,131.58	2,131.56			4,263.14
<b>Total for 7200 Materials &amp; Supplies</b>		<b>554,605.88</b>	<b>9,562.80</b>	<b>3,425.85</b>	<b>5.56</b>	<b>\$567,600.09</b>

## Profit and Loss by Class

Laramie Regional Airport -KLAR

July 1-December 4, 2025

Distribution account	Business Park	FBO	Laramie Regional Airport	Terminal	Not specified	Total
<b>7230 Repair &amp; Maintenance</b>						
7231 Building Repairs			6,231.17	7,157.28		\$13,388.45
7231-1 Terminal		18.67		84.40	3,191.77	3,294.84
7231-2 FBO		2,932.19				2,932.19
7231-3 AirLoom	4,347.33					4,347.33
7231-4 ARFF			585.00			585.00
7231-5 Shop		135.74				135.74
7231-6 Hangar 6			200.95			200.95
<b>Total for 7231 Building Repairs</b>	<b>4,347.33</b>	<b>3,086.60</b>	<b>7,101.52</b>	<b>10,349.05</b>		<b>\$24,884.50</b>
7232 Communications Equipment & Repair		275.00		275.00		550.00
7234 Runway Marking & Lighting			1,981.50			1,981.50
7235 Vehicle & Equipment Repairs			1,665.21			\$1,665.21
7235-10 Snowblower			914.91			914.91
7235-12 Massey			565.77			565.77
7235-13 Kubota			25.98			25.98
7235-16 Broom Truck			803.24			803.24
7235-17 De-Ice Truck			117.28			117.28
7235-20 Avgas Truck		118.95				118.95
7235-21 Ford Explorer Courtesy Car		199.99		7.99		207.98
7235-22 Toyota Courtesy Car		16.16				16.16
7235-27 Runway Delce Truck			34.99			34.99
7235-28 Chevy 3500			41.99			41.99
7235-29 Jet 3		100.19				100.19
7235-2 Ram 1500		-2.05		1,191.20		1,189.15
7235-3 Chevy 1500			133.97			133.97

6/7

Accrual Basis Thursday, December 04, 2025 08:15 AM GMT-07:00

## Profit and Loss by Class

Laramie Regional Airport -KLAR

July 1-December 4, 2025

Distribution account	Business Park	FBO	Laramie Regional Airport	Terminal	Not specified	Total	
7235-5 Overaasen			291.05			291.05	
<b>Total for 7235 Vehicle &amp; Equipment Repairs</b>	<b>433.24</b>		<b>5,793.58</b>			<b>\$6,226.82</b>	
<b>Total for 7230 Repair &amp; Maintenance</b>	<b>4,347.33</b>	<b>3,794.84</b>		<b>15,151.60</b>	<b>10,349.05</b>	<b>\$33,642.82</b>	
7450 Fees							
7451 Av Trip Fees		270.01				270.01	
7452 Bank Fees			5.23	89.55		94.78	
7453 Credit Card Fees		10,455.22		607.72		11,062.94	
7454 Payroll Fees		1,122.68		1,122.69	57.33	2,302.70	
7455 Fiduciary Fees				7,020.33		7,020.33	
7456 QuickBooks Payment Fees				465.80		465.80	
7458 Interest Expense		4,690.54				4,690.54	
<b>Total for 7450 Fees</b>	<b>16,538.45</b>		<b>9,221.77</b>	<b>146.88</b>		<b>\$25,907.10</b>	
8000 Nonoperating Expenses							
8010 Loan Payments		7,110.31		77,781.38		84,891.69	
8021 SPET Expenditures				9,850.00		9,850.00	
8030 PARQ Building Taxes		6,256.69				6,256.69	
<b>Total for 8000 Nonoperating Expenses</b>	<b>13,367.00</b>		<b>87,631.38</b>			<b>\$100,998.38</b>	
<b>Total for Expenses</b>	<b>4,347.33</b>	<b>850,453.40</b>		<b>815,115.16</b>	<b>48,518.42</b>	<b>5.56</b>	<b>\$1,718,439.87</b>
<b>Net Operating Income</b>	<b>59,306.67</b>	<b>75,433.60</b>		<b>417,640.54</b>	<b>16,933.65</b>	<b>5.70</b>	<b>\$569,320.16</b>
Other Income							
Other Expenses							
<b>Net Other Income</b>							
<b>Net Income</b>	<b>59,306.67</b>	<b>75,433.60</b>		<b>417,640.54</b>	<b>16,933.65</b>	<b>5.70</b>	<b>\$569,320.16</b>

# LARAMIE REGIONAL AIRPORT RECONCILIATION REPORT

Month: October 2025

## Account Balances as of Reconciliation:

ANB Savings: \$58,337.11

ANB Operating: \$171,977.55

ANB Debit Terrell: \$811.04

ANB Debit Wick: \$1,000.29

ANB Debit Jenkins: \$791.75

ANB Debit Hawkins: \$1,159.16

ANB PFC: \$27,154.03

ANB ACH: \$10,609.00

WY Bank & Trust Escrow: \$3,522,502.86

WY Bank & Trust Debt Service: \$0

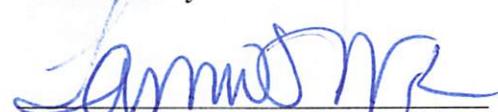
WY Class – Contingency Fund: \$20,527.57

WY Class – Match Money: \$386,421.47

WY Class – Damage Deposits: \$5,227.36

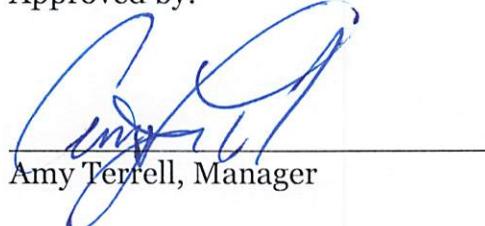
ALBANY COUNTY SPET Cash Acct: \$93,609.01

Submitted by:

  
\_\_\_\_\_  
Tamie Wick, Accounting Manager

11/4/2025  
Date

Approved by:

  
\_\_\_\_\_  
Amy Terrell, Manager

11/4/2025  
Date

## Laramie Regional Airport -KLAR

1110-3 ANB - Savings 3195, Period Ending 10/31/2025

## RECONCILIATION REPORT

Reconciled on: 11/04/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.**Summary**

	USD
Statement beginning balance.....	99,355.64
Checks and payments cleared (1).....	-41,042.90
Deposits and other credits cleared (1).....	24.37
<b>Statement ending balance.....</b>	<b>58,337.11</b>
 Register balance as of 10/31/2025.....	 58,337.11

**Details**

## Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/13/2025	Transfer			-41,042.90
<b>Total</b>				<b>-41,042.90</b>

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/31/2025	Deposit			24.37
<b>Total</b>				<b>24.37</b>

## Laramie Regional Airport -KLAR

1110-1 ANB - Operating 3189, Period Ending 10/31/2025

## RECONCILIATION REPORT

Reconciled on: 11/03/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance	149,733.71
Checks and payments cleared (77)	-436,081.86
Deposits and other credits cleared (45)	458,325.70
Statement ending balance	<u>171,977.55</u>
Uncleared transactions as of 10/31/2025	-26,425.64
Register balance as of 10/31/2025	145,551.91
Cleared transactions after 10/31/2025	0.00
Uncleared transactions after 10/31/2025	340.55
Register balance as of 11/03/2025	145,892.46

## Details

## Checks and payments cleared (77)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/22/2025	Bill Payment	11397	Wyoming Beverage	-307.32
09/22/2025	Bill Payment	11395	PEAC Solutions	-95.00
09/24/2025	Bill Payment	11409	Albany County Treasurer	-6,256.69
09/24/2025	Bill Payment	11403	Braxton Rosner	-80.00
09/24/2025	Bill Payment	11406	Philip Kelley	-80.00
09/24/2025	Bill Payment	11402	Seth Weyer	-80.00
09/30/2025	Bill Payment	11415	City of Laramie - Water Fund	-1,369.39
09/30/2025	Bill Payment	11416	Wyoming Airports Coalition	-300.00
10/01/2025	Bill Payment	11419	Alesco	-151.93
10/01/2025	Bill Payment	11423	Ace Hardware	-65.97
10/01/2025	Bill Payment	11422	Nid Collins	-2,400.00
10/01/2025	Bill Payment	11420	Player-Coach HR, LLC	-688.75
10/01/2025	Bill Payment	11421	HomeBase	-57.27
10/01/2025	Bill Payment	11417	ICC	-3,247.77
10/01/2025	Bill Payment	11418	Visionary Communications	-342.12
10/02/2025	Expense		Bamboo HR	-295.00
10/03/2025	Bill Payment	ACH	Rocky Mountain Power	-4,738.89
10/03/2025	Sales Tax Payment			-566.29
10/03/2025	Bill Payment	ACH	AVFuel Corporation	-21,687.15
10/05/2025	Expense		QuickBooks Payments	-12.35
10/06/2025	Expense		Intuit	-275.00
10/07/2025	Transfer			-1,000.00
10/07/2025	Transfer			-2,000.00
10/07/2025	Transfer			-1,000.00
10/07/2025	Transfer			-1,500.00
10/09/2025	Bill Payment	11429	Alesco	-7.28
10/09/2025	Bill Payment	11424	Pence and MacMillan	-4,275.00
10/09/2025	Bill Payment	11425	Absolute Solutions	-110.00
10/09/2025	Bill Payment	11426	Wolf Creek Radio Broadcastin...	-500.00
10/09/2025	Bill Payment	11427	Ace Hardware	-40.98
10/09/2025	Bill Payment	11428	Range Leather Company	-1,020.00
10/09/2025	Bill Payment	11430	SSG	-448.90
10/09/2025	Bill Payment	11431	APG West Payment Processing	-16.33
10/09/2025	Bill Payment	11433	Aramiz Ramirez	-164.00
10/09/2025	Bill Payment	11434	Tamie Wick	-164.00
10/09/2025	Bill Payment	11435	Amy Terrell	-164.00
10/09/2025	Bill Payment	11436	HomeBase	-48.92
10/09/2025	Bill Payment	11437	O'Reilly Automotive Stores, Inc.	-7.04
10/10/2025	Bill Payment	11438	Jviation, A Woolpert Company	-40,832.71
10/10/2025	Bill Payment	ACH	AVFuel Corporation	-21,775.19

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/10/2025	Bill Payment	ACH	Wyoming Retirement System	-9,610.78
10/10/2025	Bill Payment	ACH	SSG	-28,563.46
10/13/2025	Transfer			-1,300.00
10/13/2025	Bill Payment	11442	Wyoming Office of State Land...	-41,042.90
10/13/2025	Bill Payment	11439	HomeBase	-11.56
10/13/2025	Bill Payment	11440	Honeywagon Sanitation Pump...	-150.00
10/13/2025	Bill Payment	11441	Wyoming Airports Coalition	-750.00
10/21/2025	Bill Payment	ACH	Lazy A Land Company, LLC	-2,388.00
10/21/2025	Bill Payment	11449	XESI	-179.74
10/21/2025	Bill Payment	11448	Tri State Oil Reclaimers	-75.00
10/21/2025	Bill Payment	11447	Alesco	-151.93
10/21/2025	Bill Payment	11446	Big Foot 99 KTGA/KBDY	-8,030.00
10/21/2025	Bill Payment	11453	Sampson Construction	-130,694.00
10/21/2025	Expense	10001436811421	Intuit	-38.00
10/21/2025	Bill Payment	ACH	AVFuel Corporation	-23,727.36
10/21/2025	Bill Payment	11452	O'Reilly Automotive Stores, Inc.	-34.99
10/21/2025	Bill Payment	11451	PEAC Solutions	-95.00
10/21/2025	Bill Payment	ACH	Lazy A Land Company, LLC	-620.25
10/21/2025	Bill Payment	ACH	VSP of Wyoming	-184.35
10/21/2025	Bill Payment	11445	ICC	-151.83
10/21/2025	Bill Payment	11455	Terminix of Wyoming	-90.00
10/21/2025	Bill Payment	11454	Dooley Oil, Inc.	-808.83
10/22/2025	Bill Payment	11456	Wyoming State Safe & Lock Co.	-9,850.00
10/22/2025	Bill Payment	ACH	SSG	-30,937.95
10/22/2025	Bill Payment	ACH	MASA	-171.00
10/23/2025	Expense		ANB Bank	-2,360.17
10/23/2025	Transfer			-1,000.00
10/24/2025	Expense		Parlevel Systems	-80.00
10/24/2025	Bill Payment	ACH	AVFuel Corporation	-21,947.92
10/27/2025	Bill Payment	ACH	Black Hills Energy	-224.70
10/27/2025	Bill Payment	ACH	Black Hills Energy	-894.00
10/27/2025	Bill Payment	ACH	Black Hills Energy	-645.70
10/27/2025	Bill Payment	ACH	Black Hills Energy	-482.20
10/27/2025	Bill Payment	ACH	Black Hills Energy	-257.90
10/27/2025	Bill Payment	ACH	Black Hills Energy	-152.20
10/27/2025	Bill Payment	ACH	Black Hills Energy	-148.90
10/27/2025	Bill Payment	ACH	Black Hills Energy	-60.00
<b>Total</b>				<b>-436,081.86</b>

## Deposits and other credits cleared (45)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/30/2025	Receive Payment		AVFUEL	9,917.37
10/01/2025	Deposit		TSA-GSA	3,693.97
10/03/2025	Receive Payment		AVFUEL	5,686.95
10/03/2025	Deposit			8,946.04
10/03/2025	Receive Payment		AVFUEL	13,115.56
10/05/2025	Deposit		Alan Vazquezell	413.00
10/06/2025	Receive Payment	202510027513256	WYDOT	40,015.12
10/06/2025	Deposit		Farm Bureau	1,852.68
10/06/2025	Deposit		LeTechnol	78.06
10/06/2025	Deposit		Laramie Flying Club, Inc.	4,130.63
10/06/2025	Receive Payment		AVFUEL	15,223.55
10/06/2025	Receive Payment	4007	Jim & Vicki Hollis	282.87
10/07/2025	Transfer			400.00
10/07/2025	Deposit		Cash Sale	397.51
10/07/2025	Receive Payment		AVFUEL	3,520.92
10/09/2025	Receive Payment	00001032183	Farm Bureau	1,777.70
10/09/2025	Receive Payment		AVFUEL	18,222.36
10/09/2025	Receive Payment		SkyWest	3,739.32
10/13/2025	Transfer			41,042.90
10/13/2025	Deposit			20,437.06

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/14/2025	Receive Payment		AVFUEL	14,328.63
10/14/2025	Receive Payment		AVFUEL	2,035.88
10/14/2025	Receive Payment	822500	City of Laramie	17,083.33
10/14/2025	Deposit		LeTechnol	37.62
10/15/2025	Receive Payment		AVFUEL	6,469.35
10/15/2025	Deposit			287.88
10/16/2025	Receive Payment	645244	SkyWest Charters	5,530.06
10/17/2025	Receive Payment		AVFUEL	7,713.64
10/20/2025	Deposit		WYDOT - fuel tax administration	1,576.48
10/21/2025	Receive Payment	202510167525182	WYDOT	134,133.68
10/21/2025	Receive Payment		AVFUEL	8,886.15
10/21/2025	Receive Payment		AVFUEL	2,344.77
10/21/2025	Sales Receipt	Seedlive102125	LeTechnol	39.50
10/22/2025	Receive Payment	107606	Key Lime Air	7,937.77
10/23/2025	Receive Payment		SkyWest	6,881.85
10/23/2025	Receive Payment		AVFUEL	6,412.89
10/23/2025	Receive Payment		AVFUEL	16,001.85
10/23/2025	Receive Payment		AVFUEL	1,955.15
10/27/2025	Receive Payment		AVFUEL	10,518.80
10/28/2025	Sales Receipt	Seedlive102825	LeTechnol	78.53
10/28/2025	Receive Payment	4367080	Alaska Air	7,982.00
10/29/2025	Deposit		Enterprise	20.00
10/30/2025	Receive Payment		AVFUEL	2,534.81
10/31/2025	Deposit			36.36
10/31/2025	Receive Payment		AVFUEL	4,605.15
<b>Total</b>				<b>458,325.70</b>

#### Additional Information

Uncleared checks and payments as of 10/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/24/2025	Bill Payment	11165	HomeBase	-5.07
08/13/2025	Bill Payment	11354	Seth Weyer	-35.00
09/24/2025	Bill Payment	11410	Laramie Mechanical and Heat...	-7,157.28
09/30/2025	Expense		Bamboo HR	-295.00
10/09/2025	Bill Payment	11432	Daniel Hawkins	-164.00
10/14/2025	Bill Payment	11443	Wyoming Beverage	-211.85
10/14/2025	Bill Payment	ACH	Blue Cross Blue Shield of Wy...	-14,362.90
10/21/2025	Bill Payment	11450	Voltech Electric, Inc	-1,224.56
10/24/2025	Bill Payment	11457	On Time Sports	-1,200.00
10/27/2025	Bill Payment	11459	Ace Hardware	-16.21
10/27/2025	Bill Payment	11458	City of Laramie - Water Fund	-1,291.35
10/27/2025	Bill Payment	11460	HomeBase	-36.14
10/29/2025	Bill Payment	11462	City of Laramie - Water Fund	-78.04
10/29/2025	Bill Payment	11461	Ace Hardware	-53.24
10/31/2025	Expense	02560977	Bamboo HR	-295.00
<b>Total</b>				<b>-26,425.64</b>

Uncleared deposits and other credits as of 10/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/15/2025	Deposit		Wyoming Beverages	0.00
<b>Total</b>				<b>0.00</b>

Uncleared checks and payments after 10/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/02/2025	Expense		QuickBooks Payments	-10.50

Total

Uncleared deposits and other credits after 10/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/02/2025	Deposit		Jay Lippincott	351.05
Total				351.05

## Laramie Regional Airport -KLAR

1110-5 ANB - Terrell 3227, Period Ending 10/31/2025

## RECONCILIATION REPORT

Reconciled on: 11/04/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.**Summary**

	USD
Statement beginning balance.....	1,410.99
Checks and payments cleared (4).....	-1,599.95
Deposits and other credits cleared (1).....	1,000.00
Statement ending balance.....	<u>811.04</u>
Register balance as of 10/31/2025.....	811.04

**Details**

## Checks and payments cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/14/2025	Expense		Maverik #668	-74.67
10/17/2025	Expense	944777683-1	The Lodge at Jackson Hole	-752.64
10/17/2025	Expense	46414006-1	The Lodge at Jackson Hole	-752.64
10/20/2025	Expense		CHATGPT	-20.00
Total				<b>-1,599.95</b>

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/07/2025	Transfer			1,000.00
Total				<b>1,000.00</b>

## Laramie Regional Airport -KLAR

1110-4 ANB- Wick 3213, Period Ending 10/31/2025

## RECONCILIATION REPORT

Reconciled on: 11/04/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

## Summary

Statement beginning balance.....	2,002.66
Checks and payments cleared (10).....	-4,356.37
Deposits and other credits cleared (3).....	3,354.00
Statement ending balance.....	<u>1,000.29</u>
Register balance as of 10/31/2025.....	1,000.29

## Details

## Checks and payments cleared (10)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/29/2025	Expense	1177835	Amazon	-295.99
09/30/2025	Expense	18452454	4Rivers Equipment	-786.32
10/03/2025	Expense		8 x 8	-173.88
10/07/2025	Expense	3433810	Amazon	-668.59
10/09/2025	Expense	3552	Patriot Tire	-1,145.16
10/13/2025	Expense	02655	Walmart	-8.31
10/13/2025	Expense	235904534282853	Ross	-45.52
10/17/2025	Expense	16429064-1	The Lodge at Jackson Hole	-752.64
10/20/2025	Expense	6753827	Amazon	-449.98
10/27/2025	Expense	6792257	Amazon	-29.98
Total				-4,356.37

## Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/06/2025	Deposit			54.00
10/07/2025	Transfer			2,000.00
10/13/2025	Transfer			1,300.00
Total				3,354.00

## Laramie Regional Airport -KLAR

1110-7 ANB-Jenkins 3215, Period Ending 10/31/2025

## RECONCILIATION REPORT

Reconciled on: 11/04/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	624.66
Checks and payments cleared (24)	-1,832.91
Deposits and other credits cleared (2)	2,000.00
Statement ending balance	<u>791.75</u>
Uncleared transactions as of 10/31/2025	-139.45
Register balance as of 10/31/2025	652.30

## Details

## Checks and payments cleared (24)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/23/2025	Expense	3831466	Amazon	-21.97
10/01/2025	Expense	1692233	Amazon	-159.90
10/03/2025	Expense	1694654	Amazon	-57.99
10/07/2025	Expense	5302652	Amazon	-99.96
10/07/2025	Expense	0709823	Amazon	-47.58
10/07/2025	Expense	7478651	Amazon	-157.77
10/08/2025	Expense		Walmart	-86.88
10/08/2025	Expense	04198	Walmart	-25.36
10/08/2025	Expense	9021836	Amazon	-158.93
10/08/2025	Expense	4019469	Amazon	-71.37
10/08/2025	Expense	04291	Walmart	-26.99
10/09/2025	Expense	23982871	Walmart	-62.80
10/13/2025	Expense	04317	Walmart	-81.38
10/14/2025	Expense	858	USPS	-10.86
10/15/2025	Expense	7179461	Amazon	-11.98
10/15/2025	Expense	4427436	Amazon	-130.68
10/22/2025	Expense	1514166	Domino's Pizza	-97.90
10/22/2025	Expense	6657813	Amazon	-34.19
10/23/2025	Expense	95051716	Walmart	-56.34
10/23/2025	Expense	8325037	Amazon	-137.96
10/24/2025	Expense	9565046	Amazon	-28.99
10/29/2025	Expense		T Mobile	-16.13
10/29/2025	Expense	3086665	Amazon	-35.50
10/31/2025	Expense	233736177	Sticker Mule	-213.50
<b>Total</b>				<b>-1,832.91</b>

## Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/07/2025	Transfer			1,000.00
10/23/2025	Transfer			1,000.00
<b>Total</b>				<b>2,000.00</b>

## Additional Information

## Uncleared checks and payments as of 10/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/28/2025	Expense	21135212	Walmart	-119.50

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/29/2025	Expense	90143037	Amazon	-19.95
Total				-139.45

## Laramie Regional Airport -KLAR

1110-6 ANB-Hawkins 3221, Period Ending 10/31/2025

## RECONCILIATION REPORT

Reconciled on: 11/04/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	708.49
Checks and payments cleared (5)	-1,049.33
Deposits and other credits cleared (1)	1,500.00
Statement ending balance	<u>1,159.16</u>
Uncleared transactions as of 10/31/2025	-229.40
Register balance as of 10/31/2025	929.76
Cleared transactions after 10/31/2025	0.00
Uncleared transactions after 10/31/2025	-21.99
Register balance as of 11/04/2025	907.77

## Details

## Checks and payments cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/07/2025	Expense	10.6.25	Wyo Ice LLC	-2.50
10/17/2025	Expense	35097971-1	The Lodge at Jackson Hole	-752.64
10/18/2025	Expense		Wyo Ice LLC	-2.50
10/22/2025	Expense	01347		-155.95
10/31/2025	Expense		Uline	-135.74
<b>Total</b>				<b>-1,049.33</b>

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/07/2025	Transfer			1,500.00
<b>Total</b>				<b>1,500.00</b>

## Additional Information

## Uncleared checks and payments as of 10/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/19/2025	Expense	22229	Gammon Technical Products	-229.40
<b>Total</b>				<b>-229.40</b>

## Uncleared checks and payments after 10/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/03/2025	Expense	1123455	Amazon	-21.99
<b>Total</b>				<b>-21.99</b>

## Laramie Regional Airport -KLAR

1110-2 ANB - PFC 3193, Period Ending 10/31/2025

## RECONCILIATION REPORT

Reconciled on: 11/03/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	19,767.69
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (2).....	7,386.34
<u>Statement ending balance.....</u>	<u>27,154.03</u>
Register balance as of 10/31/2025.....	27,154.03

## Details

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/01/2025	Deposit		Airlines Clearing House	7,382.94
10/31/2025	Deposit			3.40
<b>Total</b>				<b>7,386.34</b>

## Laramie Regional Airport -KLAR

1110-8 ANB - ACH 4121, Period Ending 10/31/2025

## RECONCILIATION REPORT

Reconciled on: 11/04/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	0.00
Checks and payments cleared (1).....	-400.00
Deposits and other credits cleared (2).....	11,009.00
Statement ending balance.....	<u>10,609.00</u>
Register balance as of 10/31/2025.....	10,609.00

## Details

## Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/07/2025	Transfer			-400.00
Total				-400.00

## Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/03/2025	Receive Payment		Osea Nelson	400.00
10/09/2025	Receive Payment		AirLoom Energy	10,609.00
Total				11,009.00

## Laramie Regional Airport -KLAR

1111-1 Wyoming Bank &amp; Trust - Escrow 7503, Period Ending 10/31/2025

## RECONCILIATION REPORT

Reconciled on: 11/03/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

## Summary

Statement beginning balance.....	3,512,288.73	USD
Checks and payments cleared (1).....	-1,441.67	
Deposits and other credits cleared (1).....	11,655.80	
Statement ending balance.....	<u>3,522,502.86</u>	
Register balance as of 10/31/2025.....	3,522,502.86	

## Details

## Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/10/2025	Expense		Wyoming Bank and Trust	-1,441.67
Total				-1,441.67

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/02/2025	Deposit			11,655.80
Total				11,655.80

## Laramie Regional Airport -KLAR

1112-1 1112-1 WY CLASS-Contingency Funds, Period Ending 10/31/2025

## RECONCILIATION REPORT

Reconciled on: 11/04/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	20,456.21
Interest earned.....	71.36
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>20,527.57</u>
Register balance as of 10/31/2025.....	20,527.57

## Laramie Regional Airport -KLAR

1112-2 1112-2 WY CLASS Match Money, Period Ending 10/31/2025

## RECONCILIATION REPORT

Reconciled on: 11/04/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	385,078.30
Interest earned.....	1,343.17
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
<u>Statement ending balance.....</u>	<u>386,421.47</u>
Register balance as of 10/31/2025.....	386,421.47

## Laramie Regional Airport -KLAR

1112-3 1112-3 WY CLASS -Damage Deposits, Period Ending 10/31/2025

## RECONCILIATION REPORT

Reconciled on: 11/04/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	5,209.16
Interest earned.....	18.20
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
<b>Statement ending balance.....</b>	<b>5,227.36</b>
Register balance as of 10/31/2025.....	5,227.36

## Laramie Regional Airport -KLAR

1115 Cash held by Albany County, Period Ending 10/31/2025

## RECONCILIATION REPORT

Reconciled on: 11/04/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	0.00
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (2).....	93,609.01
<u>Statement ending balance.....</u>	<u>93,609.01</u>
Register balance as of 10/31/2025.....	93,609.01

## Details

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/30/2023	Journal	CHLLC - FY23 - 01		9.00
10/21/2025	Deposit		Albany County Treasurer	93,600.01
<b>Total</b>				<b>93,609.01</b>

# LARAMIE REGIONAL AIRPORT RECONCILIATION REPORT

Month: November 2025

## Account Balances as of Reconciliation:

ANB Savings: \$21,608.17

ANB Operating: \$185,070.88

ANB Debit Terrell: \$833.90

ANB Debit Wick: \$1,231.51

ANB Debit Jenkins: \$433.94

ANB Debit Hawkins: \$1,097.09

ANB PFC: \$35,472.31

ANB ACH: \$0

WY Bank & Trust Escrow: \$3,533,145.18

WY Bank & Trust Debt Service: \$0

WY Class – Contingency Fund: \$20,594.63

WY Class – Match Money: \$387,683.80

WY Class – Damage Deposits: \$5,244.44

ALBANY COUNTY SPET Cash Acct: \$223,821.68

Submitted by:

Tamie Wick, Accounting Manager

12/2/2025  
Date

Approved by:

Amy Terrell, Manager

12/2/2025  
Date

## Laramie Regional Airport -KLAR

1110-3 ANB - Savings 3195, Period Ending 11/28/2025

## RECONCILIATION REPORT

Reconciled on: 12/01/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	58,337.11
Checks and payments cleared (1)	-36,738.48
Deposits and other credits cleared (1)	9.54
Statement ending balance	<u>21,608.17</u>
Register balance as of 11/28/2025	21,608.17

## Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/11/2025	Transfer			-36,738.48
<b>Total</b>				<b>-36,738.48</b>

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/28/2025	Deposit			9.54
<b>Total</b>				<b>9.54</b>

## Laramie Regional Airport -KLAR

1110-1 ANB - Operating 3189, Period Ending 11/28/2025

## RECONCILIATION REPORT

Reconciled on: 12/01/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance	171,977.55
Checks and payments cleared (59)	-266,754.72
Deposits and other credits cleared (36)	279,848.05
Statement ending balance	<u>185,070.88</u>
Uncleared transactions as of 11/28/2025	-50,248.76
Register balance as of 11/28/2025	134,769.45
Cleared transactions after 11/28/2025	52.67
Uncleared transactions after 11/28/2025	-32,723.34
Register balance as of 12/01/2025	102,098.78

## Details

## Checks and payments cleared (59)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/13/2025	Bill Payment	11354	Seth Weyer	-35.00
09/24/2025	Bill Payment	11410	Laramie Mechanical and Heat...	-7,157.28
10/09/2025	Bill Payment	11432	Daniel Hawkins	-164.00
10/14/2025	Bill Payment	11443	Wyoming Beverage	-211.85
10/14/2025	Bill Payment	ACH	Blue Cross Blue Shield of Wy...	-14,362.90
10/21/2025	Bill Payment	11450	Voltech Electric, Inc	-1,224.56
10/24/2025	Bill Payment	11457	On Time Sports	-1,200.00
10/27/2025	Bill Payment	11460	HomeBase	-36.14
10/27/2025	Bill Payment	11458	City of Laramie - Water Fund	-1,291.35
10/27/2025	Bill Payment	11459	Ace Hardware	-16.21
10/29/2025	Bill Payment	11462	City of Laramie - Water Fund	-78.04
10/29/2025	Bill Payment	11461	Ace Hardware	-53.24
10/31/2025	Expense	02560977	Bamboo HR	-295.00
11/02/2025	Expense		QuickBooks Payments	-10.50
11/03/2025	Expense		QuickBooks Payments	-5.65
11/04/2025	Bill Payment	ACH	AVFuel Corporation	-22,053.73
11/04/2025	Bill Payment	11466	Player-Coach HR, LLC	-1,087.50
11/04/2025	Bill Payment	11463	ICC	-3,247.77
11/04/2025	Bill Payment	11464	Visionary Communications	-342.12
11/04/2025	Bill Payment	114645	Alesco	-151.93
11/04/2025	Bill Payment		Wyoming Workers Compensa...	-6,779.97
11/04/2025	Bill Payment	11467	SSG	-449.20
11/06/2025	Bill Payment	11469	Ace Hardware	-48.97
11/06/2025	Bill Payment	11468	Pence and MacMillan	-3,675.00
11/06/2025	Bill Payment	11471	Rapid Fire Protection, Inc	-540.00
11/06/2025	Bill Payment	11470	Terminix of Wyoming	-90.00
11/07/2025	Bill Payment	ACH	SSG	-28,548.62
11/07/2025	Expense		QuickBooks Payments	-275.00
11/07/2025	Transfer			-1,000.00
11/11/2025	Bill Payment	ACH	Wyoming Retirement System	-9,667.37
11/11/2025	Bill Payment	11479	Professional Sports Publications	-1,000.00
11/11/2025	Bill Payment	11478	APG West Payment Processing	-14.97
11/11/2025	Bill Payment	11477	Modern Printing	-150.00
11/11/2025	Bill Payment	11476	O'Reilly Automotive Stores, Inc.	-7.99
11/11/2025	Bill Payment	11475	WYDOT - fuel tax administration	-15.01
11/11/2025	Bill Payment	11474	ClingerHagerman, LLC	-21,389.50
11/11/2025	Bill Payment	11473	Wolf Creek Radio Broadcastin...	-500.00
11/11/2025	Bill Payment	11472	Absolute Solutions	-110.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/11/2025	Bill Payment	ACH	Rocky Mountain Power	-4,620.00
11/13/2025	Transfer			-1,000.00
11/17/2025	Bill Payment	ACH	VSP of Wyoming	-184.35
11/17/2025	Bill Payment	11487	Dooley Oil, Inc.	-1,658.03
11/17/2025	Bill Payment	11485	Student Publications	-550.00
11/17/2025	Bill Payment	ACH	AVFuel Corporation	-24,117.76
11/17/2025	Bill Payment	11488	Ace Hardware	-38.97
11/17/2025	Bill Payment	11493	Wyoming Office of State Land...	-36,738.48
11/17/2025	Bill Payment	11484	HomeBase	-22.06
11/17/2025	Bill Payment	11491	XESI	-189.27
11/17/2025	Bill Payment	11490	Alesco	-151.93
11/17/2025	Bill Payment	11489	PEAC Solutions	-95.00
11/18/2025	Bill Payment	11495	Modem Electric	-1,981.50
11/19/2025	Expense		QuickBooks Payments	-6.17
11/20/2025	Expense	10001444643797	Intuit	-38.00
11/20/2025	Bill Payment	ACH	SSG	-30,283.84
11/20/2025	Bill Payment	11498	Honeywagon Sanitation Pump...	-150.00
11/20/2025	Bill Payment	ACH	AVFuel Corporation	-35,200.78
11/24/2025	Expense		ANB Bank	-2,360.17
11/24/2025	Expense		QuickBooks Payments	-2.04
11/25/2025	Expense		Parlevel Systems	-80.00
Total				-266,754.72

## Deposits and other credits cleared (36)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/14/2025	Receive Payment		SkyWest	4,035.42
11/02/2025	Deposit		Jay Lippincott	351.05
11/03/2025	Deposit		Jack Ullrich	189.00
11/03/2025	Deposit		Cash Sale	111.38
11/03/2025	Deposit		TSA-GSA	3,693.97
11/03/2025	Deposit			6,880.13
11/04/2025	Transfer			10,609.00
11/04/2025	Receive Payment		AVFUEL	17,919.89
11/05/2025	Deposit			9,120.29
11/05/2025	Deposit		AVFUEL	2,561.29
11/06/2025	Deposit			27,757.61
11/06/2025	Receive Payment		AVFUEL	5,030.43
11/06/2025	Deposit		Jim & Vicki Hollis	126.00
11/07/2025	Deposit			20,196.18
11/10/2025	Deposit		LeTechnol	43.26
11/11/2025	Receive Payment		AVFUEL	2,944.41
11/11/2025	Transfer			36,738.48
11/11/2025	Deposit			762.57
11/11/2025	Receive Payment		AVFUEL	12,123.73
11/13/2025	Receive Payment		AVFUEL	2,279.53
11/13/2025	Transfer			11,009.00
11/17/2025	Deposit		WYDOT - fuel tax administration	1,228.52
11/17/2025	Receive Payment		AVFUEL	17,621.47
11/18/2025	Receive Payment		AVFUEL	4,107.39
11/18/2025	Receive Payment		AVFUEL	12,951.34
11/19/2025	Deposit		Alan Vazqueztell	206.50
11/20/2025	Receive Payment		AVFUEL	3,617.46
11/21/2025	Deposit		Cash Sale	120.53
11/21/2025	Deposit			15,731.09
11/24/2025	Deposit		Amy Windham	58.30
11/25/2025	Receive Payment		AVFUEL	8,738.74
11/25/2025	Receive Payment		AVFUEL	26,441.02
11/26/2025	Receive Payment		SkyWest	6,881.85
11/28/2025	Deposit			28.02

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/28/2025	Receive Payment		AVFUEL	7,580.53
12/01/2025	Sales Receipt	Seedlive120125	LeTechnol	52.67
<b>Total</b>				<b>279,848.05</b>

**Additional Information**

Uncleared checks and payments as of 11/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/24/2025	Bill Payment	11165	HomeBase	-5.07
11/17/2025	Bill Payment	ACH	Blue Cross Blue Shield of Wy...	-14,362.90
11/17/2025	Bill Payment	11492	MASA	-171.00
11/17/2025	Bill Payment	11486	NAPA Auto Parts of Laramie	-55.89
11/20/2025	Bill Payment	11497	University of Wyoming Sports ...	-34,000.00
11/20/2025	Bill Payment	11496	Airport IFE Services, Inc.	-1,850.00
<b>Total</b>				<b>-50,444.86</b>

Uncleared deposits and other credits as of 11/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/26/2025	Deposit		Cash Sale	196.10
<b>Total</b>				<b>196.10</b>

Uncleared checks and payments after 11/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/01/2025	Bill Payment	11504	APG West Payment Processing	-17.69
12/01/2025	Bill Payment	ACH	Black Hills Energy	-894.00
12/01/2025	Expense	02592647	Bamboo HR	-295.00
12/01/2025	Bill Payment	ACH	AVFuel Corporation	-28,850.91
12/01/2025	Bill Payment	ACH	Black Hills Energy	-645.70
12/01/2025	Bill Payment	ACH	Black Hills Energy	-482.20
12/01/2025	Bill Payment	ACH	Black Hills Energy	-257.90
12/01/2025	Bill Payment	ACH	Black Hills Energy	-224.70
12/01/2025	Bill Payment	ACH	Black Hills Energy	-152.20
12/01/2025	Bill Payment	ACH	Black Hills Energy	-148.90
12/01/2025	Bill Payment	ACH	Black Hills Energy	-60.00
12/01/2025	Bill Payment	11499	Wyoming Dept. of Agriculture	-100.00
12/01/2025	Bill Payment	11500	NAPA Auto Parts of Laramie	-793.93
12/01/2025	Bill Payment	11501	Ace Hardware	-49.99
12/01/2025	Bill Payment	11502	Wyoming DEQ, Water Quality ...	-400.00
12/01/2025	Bill Payment	11503	O'Reilly Automotive Stores, Inc.	-5.29
<b>Total</b>				<b>-33,378.41</b>

Uncleared deposits and other credits after 11/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/01/2025	Deposit			593.00
12/01/2025	Sales Receipt	Seedlive1201265-2	LeTechnol	62.07
<b>Total</b>				<b>655.07</b>

## Laramie Regional Airport -KLAR

1110-5 ANB - Terrell 3227, Period Ending 11/28/2025

## RECONCILIATION REPORT

Reconciled on: 12/01/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	811.04
Checks and payments cleared (2)	-57.78
Deposits and other credits cleared (1)	80.64
Statement ending balance	<u>833.90</u>
Register balance as of 11/28/2025	833.90

Details				
Checks and payments cleared (2)				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/12/2025	Expense		Chill's	-37.78
11/19/2025	Expense		CHATGPT	-20.00
<b>Total</b>				<b>-57.78</b>

Deposits and other credits cleared (1)				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/10/2025	Deposit			80.64
<b>Total</b>				<b>80.64</b>

## Laramie Regional Airport -KLAR

1110-4 ANB- Wick 3213, Period Ending 11/28/2025

## RECONCILIATION REPORT

Reconciled on: 12/01/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

## Summary

	USD
Statement beginning balance	1,000.29
Checks and payments cleared (6)	-849.42
Deposits and other credits cleared (2)	1,080.64
Statement ending balance	<u>1,231.51</u>
Register balance as of 11/28/2025	1,231.51
Cleared transactions after 11/28/2025	0.00
Uncleared transactions after 11/28/2025	-28.78
Register balance as of 12/01/2025	1,202.73

## Details

## Checks and payments cleared (6)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/05/2025	Expense	885859519	Custompatchfactory.com	-242.74
11/05/2025	Expense	3869825	Amazon	-13.99
11/05/2025	Expense	Nov 25	8 x 8	-173.88
11/11/2025	Expense	5732262	Amazon	-146.89
11/13/2025	Expense	4461822	Amazon	-263.97
11/20/2025	Expense	5477841	Amazon	-7.95
<b>Total</b>				<b>-849.42</b>

## Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/10/2025	Deposit			80.64
11/13/2025	Transfer			1,000.00
<b>Total</b>				<b>1,080.64</b>

## Additional Information

## Uncleared checks and payments after 11/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/30/2025	Expense	7937061	Amazon	-28.78
<b>Total</b>				<b>-28.78</b>

## Laramie Regional Airport -KLAR

1110-7 ANB-Jenkins 3215, Period Ending 11/28/2025

## RECONCILIATION REPORT

Reconciled on: 12/01/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

## Summary

	USD
Statement beginning balance	791.75
Checks and payments cleared (22)	-1,369.72
Deposits and other credits cleared (2)	1,011.91
Statement ending balance	<u>433.94</u>
Uncleared transactions as of 11/28/2025	-119.50
Register balance as of 11/28/2025	314.44

## Details

## Checks and payments cleared (22)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/29/2025	Expense	90143037	Amazon	-19.95
11/03/2025	Expense		Amazon	-44.99
11/03/2025	Expense	56476084	Walmart	-120.73
11/05/2025	Expense	0137812	Amazon	-62.98
11/05/2025	Expense	0549842	Amazon	-44.80
11/05/2025	Expense	3780253	Amazon	-63.56
11/05/2025	Expense	6077852	Amazon	-128.96
11/05/2025	Expense	8530614	Amazon	-93.25
11/07/2025	Expense	2852256	Amazon	-65.98
11/12/2025	Expense		Amazon	-57.44
11/12/2025	Expense	8617856	Amazon	-69.95
11/12/2025	Expense	9617856	Amazon	-92.84
11/12/2025	Expense	8773033	Amazon	-54.99
11/13/2025	Expense	2302612	Amazon	-50.99
11/17/2025	Expense	715429	Amazon	-9.99
11/19/2025	Expense	7723402	Amazon	-11.91
11/19/2025	Expense	47203156	Walmart	-55.44
11/19/2025	Expense	7209805	Amazon	-128.59
11/19/2025	Expense	7153000	Amazon	-24.98
11/19/2025	Expense	7717864	Amazon	-22.42
11/20/2025	Expense	7460260	Amazon	-99.99
11/25/2025	Expense	9709822	Amazon	-44.99
<b>Total</b>				<b>-1,369.72</b>

## Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/07/2025	Transfer			1,000.00
11/25/2025	Deposit		Amazon	11.91
<b>Total</b>				<b>1,011.91</b>

## Additional Information

## Uncleared checks and payments as of 11/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/28/2025	Expense	21135212	Walmart	-119.50

12/1/25, 6:49 PM

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Total

-119.50

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## Laramie Regional Airport -KLAR

1110-6 ANB-Hawkins 3221, Period Ending 11/28/2025

## RECONCILIATION REPORT

Reconciled on: 12/01/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

## Summary

	USD
Statement beginning balance	1,159.16
Checks and payments cleared (8)	-62.07
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>1,097.09</u>
Uncleared transactions as of 11/28/2025	-229.40
Register balance as of 11/28/2025	867.69

## Details

## Checks and payments cleared (8)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/03/2025	Expense	1123455	Amazon	-21.99
11/05/2025	Expense	0819467	Amazon	-7.41
11/07/2025	Expense	04831	Walmart	-18.67
11/17/2025	Expense			-2.50
11/17/2025	Expense			-4.00
11/17/2025	Expense			-2.50
11/17/2025	Expense			-2.50
11/17/2025	Expense			-2.50
<b>Total</b>				<b>-62.07</b>

## Additional Information

## Uncleared checks and payments as of 11/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/19/2025	Expense	22229	Gammon Technical Products	-229.40
<b>Total</b>				<b>-229.40</b>

## Laramie Regional Airport -KLAR

1110-2 ANB - PFC 3193, Period Ending 11/28/2025

## RECONCILIATION REPORT

Reconciled on: 12/01/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	27,154.03
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (2)	8,318.28
<u>Statement ending balance</u>	<u>35,472.31</u>
Register balance as of 11/28/2025	35,472.31

## Details

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/05/2025	Deposit		Airlines Clearing House	8,314.37
11/28/2025	Deposit			3.91
<b>Total</b>				<b>8,318.28</b>

## Laramie Regional Airport -KLAR

1110-8 ANB - ACH 4121, Period Ending 11/28/2025

## RECONCILIATION REPORT

Reconciled on: 12/01/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	10,609.00
Checks and payments cleared (2)	-21,618.00
Deposits and other credits cleared (2)	11,009.00
Statement ending balance	0.00
Register balance as of 11/28/2025	0.00

## Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/04/2025	Transfer			-10,609.00
11/13/2025	Transfer			-11,009.00
<b>Total</b>				<b>-21,618.00</b>

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/04/2025	Receive Payment		AirLoom Energy	10,609.00
11/05/2025	Receive Payment		Osea Nelson	400.00
<b>Total</b>				<b>11,009.00</b>

## Laramie Regional Airport -KLAR

1111-1 Wyoming Bank &amp; Trust - Escrow 7503, Period Ending 11/30/2025

## RECONCILIATION REPORT

Reconciled on: 12/01/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	3,522,502.86
Checks and payments cleared (1).....	-1,467.73
Deposits and other credits cleared (1).....	12,110.05
<u>Statement ending balance.....</u>	<u>3,533,145.18</u>
Register balance as of 11/30/2025.....	3,533,145.18

## Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/04/2025	Expense		Wyoming Bank and Trust	-1,467.73
<b>Total</b>				<b>-1,467.73</b>

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/04/2025	Deposit			12,110.05
<b>Total</b>				<b>12,110.05</b>

## Laramie Regional Airport -KLAR

1112-1 1112-1 WY CLASS-Contingency Funds, Period Ending 11/30/2025

## RECONCILIATION REPORT

Reconciled on: 12/01/2025

Reconciled by: Tarnie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	20,527.57
Interest earned	67.06
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>20,594.63</u>
Register balance as of 11/30/2025	20,594.63

## Laramie Regional Airport -KLAR

1112-2 1112-2 WY CLASS Match Money, Period Ending 11/30/2025

## RECONCILIATION REPORT

Reconciled on: 12/01/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	386,421.47
Interest earned.....	1,262.33
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>387,683.80</u>
Register balance as of 11/30/2025.....	387,683.80

## Laramie Regional Airport -KLAR

1112-3 1112-3 WY CLASS -Damage Deposits, Period Ending 11/30/2025

## RECONCILIATION REPORT

Reconciled on: 12/01/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	5,227.36
Interest earned.....	17.08
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>5,244.44</u>
Uncleared transactions as of 11/30/2025.....	130,212.67
Register balance as of 11/30/2025.....	<u>135,457.11</u>

## Additional Information

Uncleared deposits and other credits as of 11/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/07/2025	Deposit		Albany County Treasurer	130,212.67
<b>Total</b>				<b>130,212.67</b>

## Laramie Regional Airport -KLAR

1115 Cash held by Albany County, Period Ending 11/30/2025

## RECONCILIATION REPORT

Reconciled on: 12/02/2025

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

## Summary

	USD
Statement beginning balance.....	93,609.01
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	130,212.67
Statement ending balance.....	<u>223,821.68</u>
Register balance as of 11/30/2025.....	223,821.68

## Details

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/07/2025	Deposit		Albany County Treasurer	130,212.67
Total				130,212.67

## Grants

**GRANT MATCH MONEY CURRENTLY IN MONEY MARKET SAVINGS ACCOUNT AT ANB**

**CURRENT ACTIVE GRANTS**

<u>Grant Number</u>	<u>Grant Name</u>	<u>Local Match</u>
ALA011B	Expand ARFF	\$ 38,128.65
ALA016A	Seal Coat and Mark Pavement	\$ 76,500.00
ALA023	Replace Runway & Taxiway Edge Lights	\$ 2,506.15
ALA025A	Acquire Plow	\$ 17,825.33
ALA038	Backup AWOS	\$ 15,000.00
	<b>TOTAL MATCH</b>	<b>\$ 149,960.13</b>

CLASS Match Money	\$	386,421.47
Savings Available	\$	21,537.29
Match money needed	\$	149,960.13
Remaining Match Money		\$257,998.63

**Grant Projects for the next ten years that will need match money based on current WACIP.**

2026	Crack Seal Project	\$ 55,985.00
ALA015 (2027)	Reconstruct Comm Apron phase 3	\$ 285,094.00
ALA024 (2029)	Rehab Taxiway A & B	\$ 392,406.00
2029	Mark Pavements	\$ 31,300.00
2031	Rehab Runway 12/30	\$ 170,375.00
2032	Seal Coat and Mark Pavements	\$ 124,300.00
2030	Crack Seal	\$ 50,000.00
2032	New SRE Building	\$ 296,844.00
2033	Reconstruct Comm Apron Phase 4	\$ 187,875.00
2034	Deficing Pad	\$ 213,816.00
2034	Crack Seal	\$ 53,000.00
2035	Reconstruct Runway 03/21	\$ 731,906.00
2035	Mark Pavement	\$ 37,300.00

Revised: 11/20/2025

**GRANT SUMMARY****Active Grants**

Grant Number	Grant Name	Federal Award	State Match	Local Match	Total Expenditures	Remaining Fed	Remaining State	Remaining Local
ALA011A(2022)	Expand ARFF	\$242,880.00	\$7,670.00	\$5,113.00	\$180,986.67	\$70,943.00	\$2,241.00	\$1,085.54
ALA011(2023)	Expand ARFF	\$1,573,058.00	\$41,396.00	\$41,396.00	\$130,694.00	\$1,448,898.70	\$38,128.65	\$38,128.65
ALA016A	Seal Coat & Mark Pavement	\$0.00	\$688,500.00	\$76,500.00	\$0.00	\$0.00	\$688,500.00	\$76,500.00
ALA023A	Replace Runway and Taxiway Lights	\$1,580,401.00	\$49,908.00	\$33,271.00	\$1,538,241.72	\$119,071.39	\$3,760.74	\$2,506.15
ALA025A	Acquire Snow Blower	\$910,575.00	\$28,775.00	\$19,170.00	\$67,233.57	\$846,703.11	\$26,737.99	\$17,825.33
ALA038	Backup AWOS	\$0.00	\$175,000.00	\$15,000.00	\$0.00	\$0.00	\$175,000.00	\$15,000.00
ALA039X	2025 Marketing Grant	\$0.00	\$50,000.00	\$50,000.00	\$68,476.40	\$0.00	\$15,761.80	\$15,761.80

**CLOSED GRANTS**

Grant Number	Grant Name	Federal Award	State Match	Local Match	Total Expenditures	Remaining Fed	Remaining State	Remaining Local
ALA003A	Master Plan	\$638,444.00	\$0.00	\$0.00	\$638,444.00	\$0.00	\$0.00	\$0.00
ALA002A	Acquire Snow Plow	\$0.00	\$643,878.00	\$71,542.00	\$713,233.09	\$0.00	\$1,968.21	\$218.70
ALA005A	Acquire Front End Loader	\$0.00	\$522,000.00	\$58,000.00	\$472,577.50	\$0.00	\$96,680.24	\$10,742.26
ALA006A	Seal Coat & Mark Pavement	\$0.00	\$510,750.00	\$56,750.00	\$537,960.00	\$0.00	\$26,586.00	\$2,954.00
ALA010X	Acquire Marking Equipment	\$0.00	\$27,000.00	\$3,000.00	\$26,858.18	\$26,858.18	\$2,828.00	\$313.82
ALA012A	ARFF Truck	\$971,369.00	\$30,675.00	\$20,450.00	\$1,020,461.90	\$0.00	\$1.10	-\$1.90
ALA014A	Reconfigure Taxiway C	\$301,830.00	\$0.00	\$0.00	\$269,516.91	\$32,314.00	\$0.00	\$0.00
ALA017A	CRRSA	\$1,006,480.00	\$0.00	\$0.00	\$1,006,480.00	\$0.00	\$0.00	\$0.00
ALA019A	ARPA Operations	\$1,093,620.00	\$0.00	\$0.00	\$1,093,620.00	\$0.00	\$0.00	\$0.00
ALA026X	2022 Marketing Grant	\$0.00	\$50,000.00	\$50,000.00	\$85,000.00	\$0.00	\$0.00	\$7,500.00
ALAR27A	Terminal Expansion	\$0.00	\$66,000.00	\$44,000.00	\$109,917.00	\$0.00	\$49.92	\$33.21
ALAR27B	Terminal Expansion	\$311,826.00	\$12,473.00	\$8,315.00	\$288,826.77	\$41,051.00	\$1,642.00	\$1,094.33
ALAR27C	Terminal Expansion	\$0.00	\$270,000.00	\$180,000.00	\$450.00	\$0.00	\$0.00	\$0.00
AALAR27D	Terminal Expansion	\$2,000,036.00	\$63,159.00	\$42,106.00	\$2,105,258.54	\$41.00	\$2.00	-\$0.54
ALAR27E	Terminal Expansion	\$0.00	\$2,500,000.00	\$1,666,667.00	\$4,166,418.46	\$0.00	\$149.00	\$99.54
ALAR27G	Terminal Expansion	\$0.00	\$500,000.00	\$333,333.00	\$8,333,333.00	\$0.00	\$0.00	\$0.00
ALA030X	2023 Marketing Grant	\$0.00	\$50,000.00	\$50,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00
ALA035X	2024 Marketing Grant	\$0.00	\$50,000.00	\$50,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00

Revised: 11/20/2025

# **LGLP Board Nominees**



## LOCAL GOVERNMENT LIABILITY POOL

In accordance with the Local Government Liability Pool Rules and Regulations, Chapter II, Section 1, board members shall be elected from the participating local governmental entities. Each participating entity, through its governing body, shall be allowed one vote for each open position.

This year the LGLP Board has one (1) board position up for election – the “at large” member. The three-year term for this position begins January 1, 2026.

The following are the three (3) nominations received by LGLP and accepted by the candidates for the election of the LGLP Board in alphabetical order.

**Vote for one:**



**Brad Basse**

Brad Basse is the current Chairman of the LGLP Board. With 18 years of tenure on the Board, he is the longest serving member. He previously served for over 14 years as a Hot Springs County Commissioner, including as Chairman of the Board of Commissioners.

Brad graduated in 1985 from the University of Nebraska with a BS in Electrical Engineering and is a Master Electrician and President of JADECO Electric. He has extensive budgeting & financial skills, as well as human resources, safety & risk management, and a technical background. He currently serves as a Director for Big Horn Federal Savings Bank and Treasurer for the St. Paul Lutheran Church. He is also a member of the Thermopolis Rotary club, currently serving as the club secretary. He is also a member of the Board of Directors of the Gottsche Rehabilitation and Wellness Center in Thermopolis.



**Amy Miller**

Amy Miller is a lifelong resident of Platte County growing up on her family ranch. She has a bachelor's degree in accounting from the University of Wyoming. After college, Amy returned to the ranch to be the accountant and ranch manager. Amy was a member of class 7 of the Wyoming Leadership, Education and Development in Agriculture. Amy has served on several boards, Platte County Weed & Pest, Wheatland REA, Platte County Fair Board, Town of Wheatland Planning and Zoning, Platte County Economic Development, Wyoming Farm Bureau Young Farmer and Rancher Committee and the Platte County Farm Bureau board. Amy is married and has 2 children.



## Jessica Weaver

Jessica Weaver is a Wyoming business owner, Navy veteran, and Ranchester Town Council member with 15+ years in commercial insurance and governance. She founded and grew one of Wyoming's top-rated, independently owned, woman- and veteran-owned agencies, specializing in complex commercial property and flood risk with Iron Valley Insurance Group (formerly Weaver Insurance Agency).

Jessica previously served on the Wyoming Local Government Liability Pool (LGLP) Board and the Tongue River Valley Community Center Board and currently serves on the Sunlight Federal Credit Union Board (Secretary/Treasurer; Governance Chair). She is the founder of InsuranceGPTs.com and UniversalAIGovernance.com, developing AI tools that reduce E&O, improve underwriting precision, and strengthen integrity and compliance in enterprise AI.

Jessica brings fiduciary discipline, practical policy experience, and a collaborative, service-first approach to board work.

Name of entity submitting Ballot: \_\_\_\_\_

Name of person submitting Ballot: \_\_\_\_\_

Signature of person submitting Ballot: \_\_\_\_\_

Ballots must be submitted no later than December 16, 2025 @ 5:00 P.M.

We encourage email ([lgp@lgp.net](mailto:lgp@lgp.net)) or fax (307-638-1911).

# **Section 125 Premium Only Plan**

# Adoption Agreement (2026)

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## For Laramie Regional Airport Joint Powers Board

### Section 125 Premium Only Plan

The undersigned Employer amends the Premium Only Plan for those Employees who shall qualify as Participants hereunder. It shall be effective as of the date specified below. The Employer hereby selects the following Plan specifications:

1. **Name of Employer:** Laramie Regional Airport Joint Powers Board
2. **Effective Date:** This Amended Premium Only Plan shall be effective as of **January 1, 2026**.
3. **Effective Date of Original Plan:** This Premium Only Plan was originally effective **January 1, 2025**.
4. **Plan Year:** The Amended Plan year shall begin on **January 1, 2026**, and end on **December 31, 2026**. Future plan years will be based on the same twelve-month period beginning each **January 1** and ending each **December 31**.
5. **Plan number:** 520
6. **Employer's Principal Office:** This Premium Only Plan shall be governed under the laws of the:
  - a.  State of Wyoming
  - b.  Commonwealth of
7. **Benefits:** All the benefits listed below are included in this plan whether or not you currently offer them:
  - **Health Insurance and Voluntary Plans.** Premiums that are payroll deducted on a pre-tax basis may include low-deductible or high-deductible medical insurance, dental insurance, vision care, critical illness insurance, accidental death/dismemberment (ADD) insurance, hospital indemnity and/or cancer insurance. Individually-owned insurance policy premiums may not be paid with pre-tax dollars through the Premium Only Plan.
  - **Group-Term Life Insurance up to \$50,000.** The \$50,000 limit must include any employer-provided group-term life insurance coverage. For example, if the employer provides \$20,000 of group-term life insurance for employees, then participants in the POP can payroll deduct premiums on a pre-tax basis for up to \$30,000 of additional coverage. However, employees may not pay premiums that cover spouses or dependents on a pre-tax basis, even if the amount is *de minimis*.
  - **Disability Plan.** Short-term and long-term disability policies. If payroll deducted on a pre-tax basis, any future benefits received will be taxable to the employee.
  - **Health Savings Account (HSA).** Allows employees to make contributions by pre-tax payroll deduction to their individually-owned HSAs. Employers may also make contributions to the employee's HSA plan on each employee's behalf, in the manner set forth in the Plan.

by \_\_\_\_\_  
Laramie Regional Airport Joint Powers Board

#### AFFILIATES:

Laramie Regional Airport

# **LARAMIE REGIONAL AIRPORT BOARD RESOLUTION 2025-01**

## **Certificate of Resolution (2026)**

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**For Laramie Regional Airport Joint Powers Board**

**Section 125 Premium Only Plan**

**Plan Year Ending December 31, 2026**

The undersigned Secretary or Principal of Laramie Regional Airport Joint Powers Board (the Employer) hereby certifies that the following resolutions were duly adopted by the board of directors of the Employer on January 1, 2026, and that such resolutions have not been modified or rescinded as of the date hereof:

**RESOLVED**, that the form of Amended Section 125 Cafeteria Plan effective January 1, 2026, presented to this meeting is hereby approved and adopted and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

**RESOLVED**, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the amended Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

**RESOLVED**, that the proper officers of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the amended Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned further certifies that true copies of the Adoption Agreement, Plan Document, and the Summary Plan Description, approved and adopted in the foregoing resolutions, are attached herewith.

By \_\_\_\_\_  
Secretary/Principal

**Ardurra Task Order ALA016  
2026 Seal Coat and Mark Project**



## TASK ORDER

In accordance with of the PROFESSIONAL SERVICES MASTER TASK ORDER AGREEMENT by and between **Ardurra Group, Inc.** and Laramie Regional Airport Board, a Wyoming joint powers board ("Client") dated July 9, 2025 ("Agreement"), the parties agree as follows:

### Specific Project Data

- A. Contract Number: 250288
- B. Task Order Number: 25-01
- C. Project Name: 2026 Seal Coat and Mark Project
- D. Description: Seal coat and mark airside pavements
- E. Owner (if applicable): Laramie Regional Airport Board

Date of Task Order: December 2, 2025

1. Services

See attached Exhibit A.

2. Times for Rendering Services

See attached Exhibit A.

3. Basis for Payment

### Lump Sum with Progress or Milestone Payments

A. Owner will pay Ardurra for Services as follows:

A Lump Sum amount of \$82,706.00 (Phases 1-4 & 6-7).

In addition to the Lump Sum amount, reimbursement for the following expenses: None.

The portion of the compensation amount billed monthly for Ardurra's Services will be based upon estimate of the percentage of the total Services completed during the billing period.

and

### Hourly Rates Plus Reimbursable Expenses (Time & Expense)

A. Owner will pay Ardurra for Services as follows:

- 1. An amount equal to the cumulative hours charged to the Project by each class of Ardurra's employees times standard hourly rates for each applicable billing class, plus reimbursement of expenses incurred in connection with providing the Services and Ardurra's consultants' charges; multiplied by;
- 2. Consultant's Standard Hourly Rates included in Appendix A of the Agreement; plus
- 3. Reimbursement for the following expenses: None.



The total compensation for Hourly Rate Services and reimbursable expenses is estimated to be \$55,795.00 (Phase 5).

The total estimated compensation for this Task Order is \$138,501.00.

4. Special Terms and Conditions (if any)

**Approval and Acceptance:** Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this Task Order as part of the Agreement. The clauses contained in the Agreement are incorporated by reference and remain in full force and are applicable with this Task Order.

**IN WITNESS WHEREOF**, the parties voluntarily and knowingly execute and agree to bind the parties to the terms of this Task Order.

**Consultant: Ardurra Group, Inc.**

**CLIENT: Laramie Regional Airport Board, a Wyoming joint powers board**

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Signature

---

Signature

---

Name

---

Name

---

Title

---

Title

**EXHIBIT A – SCOPE OF WORK**  
**LARAMIE REGIONAL AIRPORT (LAR)**  
**LARAMIE, WY**

**2026 SEAL COAT AND MARK PROJECT**  
**STATE AERONAUTICS PROJECT NO. ALA016A**  
**SEAL COAT AND MARKING PROJECT**

**INTRODUCTION:**

Laramie Regional Airport is in Laramie, WY and owned and operated by the Laramie Regional Airport Joint Powers Board. The airport is located 3 miles west of the City of Laramie and sits at an elevation of 7,284 feet above sea level.

The airport intends to proceed with a construction project that includes the following:

- Seal Coat, Temporary Marking, and Permanent Marking
  - Runway 3-21
  - Runway 12-30
  - Taxiway A from Taxiway B to Taxiway A4
  - Taxiway A3
  - Taxiway A4
  - Taxiway B, B1, B2, B3, and B4
  - Taxiway C
  - Taxiway C2 connector
- Seal Coat and Permanent Marking
  - Auto parking lot
- Permanent Marking
  - Apron
  - Taxiway A1
  - Taxiway A2
  - Taxiway A from Taxiway A2 to Taxiway B
  - Taxiway C1 in front of hangars
  - Taxiway C2 connector

Areas that will receive seal coat are shown in blue on Figure 1.

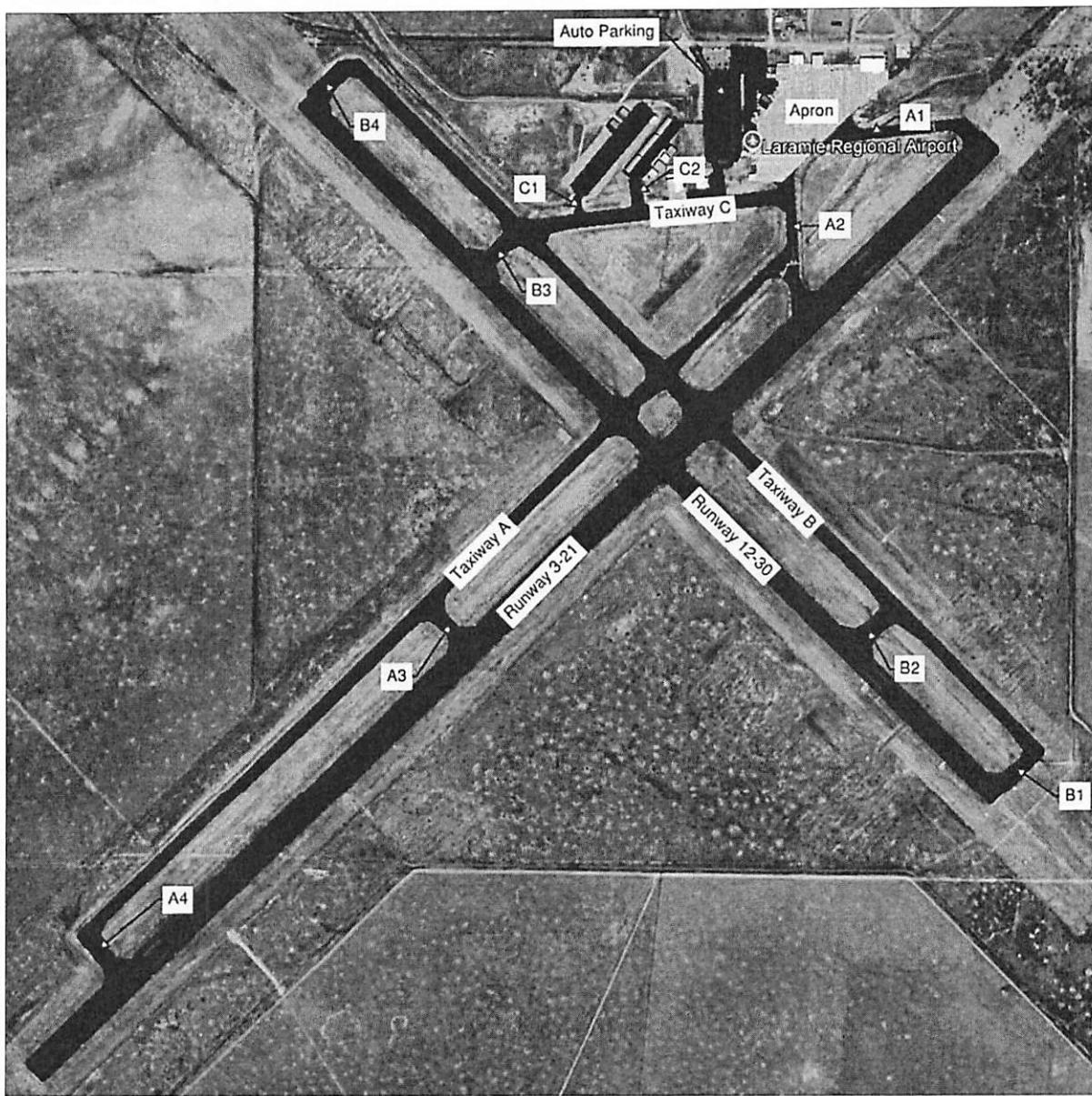


Figure 1. Seal Coat Areas.

The total funding for this project is summarized in Table 1.

Table 1. Project Funding

Total	WYDOT (90%)	Local (10%)
\$765,000.00	\$688,500.00	\$76,500.00

Work associated with this project includes design, bidding, project management, construction inspection, and project closeout services.

The project will be completed in one phase and construction will be completed in summer 2026.

Professional services to be provided through this agreement shall include administration, pre-construction, construction, closeout, and additional services necessary to complete the project.

The professional services outlined in this scope of work include all tasks necessary to complete the project and will be billed either as a lump sum or on a time and materials basis, as summarized below:

1. Contract Administration (Lump Sum)
2. Preliminary Design (Lump Sum)
3. Final Design (Lump Sum)
4. Bidding (Lump Sum)
5. Construction (Time & Materials)
6. Closeout/Documentation (Lump Sum)
7. Additional Services (Lump Sum)

**CONTRACTS AND BIDDING:**

The airfield pavements' seal coat and marking will be bid and awarded under this contract. This agreement does not include any services related to re-packaging or re-bidding work elements later. If such services are necessary, they will be added by amendment or considered an additional service to this agreement.

**AVAILABLE INFORMATION:**

- 2022 Seal Coat and Mark Pavement Record Drawings
- 2025 Airport Master Plan (Draft)

**PROJECT SCHEDULE:**

The following dates summarize the target completion of significant project tasks and will be adjusted to align with WYDOT's review and bidding schedule.

ACTIVITY	COMPLETION
Submit Draft Scope and Fee to Sponsor and WYDOT	10/1/25
Work Order Negotiation Complete	11/12/25
Design Completion	2/13/26
Advertisement and Bidding	3/13/26
Pre-Construction Coordination	Summer 2026
Construct Project	Summer 2026
Closeout	Fall 2026

Dates are subject to change, based on grant timing, weather, and the needs of the Sponsor.

## **SCOPE OF PROFESSIONAL SERVICES**

### **PHASE 1 - CONTRACT ADMINISTRATION**

During the Project, the following general administrative services shall be provided.

- 1.1 Project Formulation: Coordinate with Sponsor to evaluate scope, budget, and approach to the project.
- 1.2 Scope of Work: Prepare a detailed Scope of Professional Services narrative. Review the Scope with Sponsor and State and modify as necessary, based upon comments received.
- 1.3 Work Order: Prepare a Work Order for submittal and review by the Sponsor. This Work Order shall be comprehensive in the description of services and responsibilities of contract parties. The Work Order shall also include a detailed cost proposal based upon estimates of professional service man hours and hourly rates required to accomplish the design and construction administration of the work.
- 1.4 Project Management and Administration: Project management and administration to include monthly cost accounting and budget analysis, invoicing, and monitoring of project progress for the project duration, which is estimated to be 12 months.
- 1.5 Project Schedule: Prepare and submit a project schedule for the Airport's approval. The schedule will include review and approval times required by the Airport and State.
- 1.6 Airport Board Updates: The Principal Engineer will attend 1 airport board meeting in person to update the airport board on the project. The Project Manager will attend 4 airport board meetings in person.
- 1.7 Travel time required for Phase 1 tasks. A summary of trips for Phase 1 is listed below.

Task	Principal Engineer Round Trips	Project Manager Round Trips
1.6 Airport Board Updates	1	4

### **PHASE 2 - PRELIMINARY DESIGN**

Preliminary Design Phase shall include the following work tasks:

- 2.1 Pre-design Conference: Prepare for and participate in a pre-design conference with the Sponsor and State. This conference will be conducted according to current guidance from the FAA Northwest Mountain Region. The conference will be conducted virtually. After the meeting, prepare notes to document what was discussed.
- 2.2 Preliminary Site Visit: The Project Manager and a Staff Engineer will visit the airport and review existing markings and pavement conditions to document non-standard conditions that need corrected, evaluate pavement conditions for various products, and confirm markings align with record drawings.
- 2.3 Prepare Preliminary Cost Estimate: Prepare preliminary construction cost estimates based on historical information available from previous projects completed at the airport and other comparable airports.
- 2.4 Prepare 7460-1: Prepare FAA form 7460-1 to reflect all project work and upload it to OEAAA.
- 2.5 Prepare Preliminary Specifications: The Engineer will review and mark up standard specifications

supplied by WYDOT Aeronautics. Additional Specifications may be prepared to address work items or materials not provided by WYDOT.

**2.6 Preliminary Plans:** Prepare preliminary design and construction plans in conformance with applicable FAA Advisory Circulars. The following sheets are anticipated:

- Cover – 1 Sheet
- General Plan & General Notes – 1 Sheet
- Construction Safety and Phasing Drawings – 5 Sheets
- Marking Layout – 13 Sheets
- Details – 3 Sheet

**2.7 Preliminary Phasing:** Prepare construction phasing plans for inclusion in the construction documents. This task includes coordination and development of airside phasing plans to ensure safe and efficient operations during construction, as well as phasing for automobile parking areas to minimize disruption to public access and airport operations. Coordination with the Sponsor and State will be conducted to confirm operational priorities and sequencing.

**2.8 QA/QC:** Conduct a QA review of the preliminary design submittal.

**2.9 QA/QC Revisions:** Revise documents based on the QA/QC review comments.

**2.10 Preliminary Design Submittal:** Submit preliminary design documents to the Sponsor and State for review.

**2.11 Internal Coordination:** Coordinate internally with the Consultant's staff during this phase of the project to discuss key aspects of the design. This includes project deliverables, staffing requirements, design criteria review, and general project coordination.

**2.12 External Coordination:** Coordinate with the State and Sponsor throughout the preliminary design phase, including weekly check-in meetings with the Sponsor.

**2.13 Travel time required for Phase 2 tasks.** A summary of trips for Phase 2 is listed below.

Task	Project Manager Round Trips	Staff Engineer Round Trips
2.2 – Preliminary Site Visit	1	1

### PHASE 3 - FINAL DESIGN

The Final Design phase shall include the preparation of detailed construction plans and specifications, updated cost estimates, and bid and contract documents suitable for obtaining competitive bids for construction of improvements. Final Design Services shall include the following tasks:

- 3.1 Prepare Final Design Plans:** Prepare final design and construction plans in conformance with applicable FAA Advisory Circulars.
- 3.2 Prepare Final Specifications:** Prepare final construction specifications.
- 3.3 Prepare Contract Documents:** Prepare Contract Documents to include Construction Agreement and Bond Forms, Notice of Award, Notice to Proceed and other contract documents required for execution of a construction contract following bid award. Assist Sponsor in project insurance and bond requirement evaluation. Prepare bid schedules with associated final bid quantities.

- 3.4 Prepare Final Cost Estimate: Prepare final cost estimate based on detailed bid schedule(s) and provide Sponsor and the State with an assessment of project costs versus available budget.
- 3.5 QA/QC: Conduct a QA/QC review of the final design submittal.
- 3.6 QA/QC Revisions: Revise documents based on the QA/QC review comments.
- 3.7 Final Design Documents to Stakeholders: Provide the Sponsor and WYDOT with electronic copies of Final Design Documents, including plans, specifications, and bid documents.
- 3.8 Internal Coordination: Coordinate internally with the Consultant's staff during this phase of the project to discuss key aspects of the design. This includes project deliverables, staffing requirements, design criteria review, and general project coordination.
- 2.14 External Coordination: Coordinate with the State and Sponsor throughout the final design phase, including weekly check-in meetings with the Sponsor.
- 3.9 No travel is expected for Phase 3.

#### **PHASE 4 - BIDDING**

WYDOT will administer the bidding process including opening bids. The Consultant will prepare and process contract award and construction agreement documents for the Sponsor. Bidding phase services shall include the following tasks:

- 4.1 Bidder's Questions: Respond to questions that arise during the Contractors' bid preparation process.
- 4.2 Issue Addenda: Issue addenda or other clarifications as required. This Scope assumes one bid addendum. Additional addenda may be added along with an Additional Services Authorization (ASA) to account for preparation and distribution of the addenda.
- 4.3 Review Bid Proposals: Assist the Sponsor with review and analysis of bids received after WYDOT opens bids. Provide Engineer's Recommendation of Award letter to Sponsor and coordinate with WYDOT.
- 4.4 Prepare Construction Contract: Prepare and distribute Notice of Award, Construction Agreement, and other contract documents. Review Construction Agreement, bonds, and insurance documents submitted by the Contractor, and assist Sponsor and Contractor in processing documents for the project.
- 2.15 External Coordination: Coordinate with the State and Sponsor throughout the bidding phase, including weekly check-in meetings with the Sponsor.
- 4.5 No travel is expected for Phase 4.

#### **PHASE 5 - CONSTRUCTION**

During the construction phase, the Consultant shall administer all aspects of the construction contract over which the Consultant can be expected to have control in assisting the Sponsor in monitoring and documenting the construction process for design compliance, quality assurance, and cost control. The scope and associated fee estimate reflect the anticipated schedule. Construction phase services shall more specifically include the following tasks:

- 5.1 **Prepare Pre-Construction Conference:** The RPR will schedule a pre-construction meeting to review project specific requirements prior to commencing construction. The Consultant will prepare an agenda, coordinate the Pre-Construction Conference with the necessary parties, and distribute meeting minutes.
- 5.2 **Conduct Pre-Construction Conference:** The Project Manager and RPR will conduct the pre-construction conference before construction begins. The meeting will be conducted at the Airport site the first day of construction and will include the Sponsor, State, Project Manager, RPR, and Contractor.
- 5.3 **Review Contractor's Submittals:** Review, comment, and process the Contractor's material submittals, particularly work schedule. Assist the Contractor as required, clarifying specification requirements, and documenting submittal requirements. Coordinate construction activity schedule with the Sponsor.
- 5.4 **Resident Project Representative:** Provide one full-time Resident Project Representative (RPR) to monitor and document construction activities, ensuring conformance with schedules, plans, and specifications. Responsibilities include reviewing and documenting construction quantities; recording significant conversations, events, or changed conditions; noting visits or input from local authorities and officials; preparing and submitting routine inspection reports; and maintaining a detailed project diary.  
  
It is anticipated that construction will span 16 days, during which the RPR will be on-site daily, performing 11 hours of site observation and 1 hour of documentation per day. The RPR will make two trips to the project site: one for the seal coat and temporary markings, and another for the permanent markings.
- 5.5 **Office Administration:** Provide office administration support and assistance to the RPR with design or other personnel as field activities may require. The Project Manager is estimated to spend 1 hour per construction day. Other administrative staff are estimated to spend half an hour per construction day.
- 5.6 **Change Order:** Change orders are not anticipated as part of this project. However, should a change order become necessary during construction, the Consultant will prepare the required documentation only upon written authorization from the Sponsor. Preparation of change orders will be considered an Additional Service and will require an Additional Services Authorization (ASA) to account for the associated engineering time and effort.
- 5.7 **Contractor's Monthly Pay Request:** Review and approve the Contractor's monthly Pay Requests. Submit approved Pay Requests to the Sponsor for approval and payment.
- 5.8 **Wage and EEO Review:** Assist Sponsor with the review of Contractor Wage and EEO documentation review.
- 5.9 **External Coordination:** Coordinate with Sponsor and State throughout the construction process. Submit required construction documentation, including weekly activity report forms, etc. Coordinate with Sponsor and State verbally concerning change orders, as required. This task includes weekly check-in meetings with the Sponsor for pre-construction through construction.
- 5.10 **Substantial Completion Inspection:** Conduct a Substantial Completion inspection with the Sponsor and the Contractor. Advise and coordinate with the FAA and State concerning inspection dates. Principal Engineer and RPR will conduct substantial inspection and will generate a "punch list" for distribution.
- 5.11 **Final Completion Inspection:** Conduct a Final Completion inspection with the Sponsor and the Contractor. RPR will conduct the final completion inspection. Advise and coordinate with the State

concerning inspection dates. Produce final completion inspection certificate and document "punch list" items.

5.12 Travel time required for Phase 5 tasks. A summary of trips for Phase 5 is listed below.

Task	Principal Engineer Round Trips	Project Manager Round Trips	RPR Round Trips
5.2 – Conduct Pre-Construction Conference	NA	1	NA
5.4 – Resident Project Representative (RPR)	NA	NA	2
5.10 – Substantial Completion Inspection	1	NA	NA
5.11 – Final Completion Inspection	NA	NA	1

#### PHASE 6 - CLOSEOUT/DOCUMENTATION

The Closeout Phase shall consist of project closeout and documentation services. Closeout phase services shall include the following tasks:

- 6.1 Prepare Record Drawings: Prepare As-Constructed Revisions to Design and Construction Drawings for project improvements. Provide Sponsor with one hard copy set of Record Drawings. Provide Sponsor and State with an electronic copy of Record Drawings.
- 6.2 Final Construction Report: Document the Project work and accomplishments in a Final Construction Report in accordance with State guidelines.
- 6.3 Obtain Contractor's Lien Releases: Coordinate with Contractors on Sponsor's behalf to obtain lien releases from subcontractors and prime Contractors in preparation for making the final payment.
- 6.4 Assist with Project Closeout Documentation: Assist Sponsor with overall budget status analysis and reports, closeout documentation review, and coordination with the State, as requested by the Sponsor.
- 6.5 No travel is expected for Phase 6.

#### PHASE 7 - ADDITIONAL SERVICES

Consultant shall provide the following services as "Additional Services":

7.1 Assist the Sponsor with Grant Administration tasks.

- 7.1.1 Prepare Request for Reimbursement: Assist the Sponsor with the preparation of Requests for Reimbursement (RFR). Assume 4 RFRs.
- 7.1.2 Periodic Budget Updates: Provide periodic project budget updates to the Sponsor during the execution of the work.

7.2 No travel is expected for Phase 7.

**LARAMIE REGIONAL AIRPORT  
2026 SEAL COAT AND MARK PROJECT**

**STATE AERONAUTICS PROJECT NO. ALA016A  
Exhibit B  
Basis of Cost Analysis  
October 30, 2025**

**Fee Summary**

**Phases 1-4 & 6-7 (Lump Sum)**

**1. Labor Costs**

Classification	Title	Hours	Rate/Hour	Cost
Prin	Principal	46	\$320.00	\$14,720.00
PM	Project Manager	123	\$237.00	\$29,151.00
PE	Project Engineer	54	\$165.00	\$8,910.00
EIT	Engineer-In-Training	78	\$140.00	\$10,920.00
Cad Mgr	CAD Manager	16	\$155.00	\$2,480.00
CD Tech	CAD Technician	30	\$114.00	\$3,420.00
RPR	Resident Project Representative	0	\$165.00	\$0.00
PC	Project Coordinator	82	\$124.00	\$10,168.00
Adm.	Administrative Assistant	15	\$119.00	\$1,785.00
<b>Labor Costs:</b>		<b>444</b>		<b>\$81,554.00</b>

**2. Subconsultant Fees**

N/A		\$0.00
<b>Subtotal, Subconsultant Fees:</b>		<b>\$0.00</b>

**3. Reimbursable Expenses**

Description	Number	Unit Cost	Cost
Vehicle Travel (Per Mile)	1500	\$0.70	\$1,050.00
Lodging (Per Night)	0	\$121.00	\$0.00
Per Diem (Per Day)	2	\$51.00	\$102.00
<b>Subtotal, Reimbursable Expenses</b>			<b>\$1,152.00</b>

**PHASES 1-4 & 6-7 TOTAL FEE: \$82,706.00**

**LARAMIE REGIONAL AIRPORT  
2026 SEAL COAT AND MARK PROJECT**

**STATE AERONAUTICS PROJECT NO. ALA016A  
Exhibit B  
Basis of Cost Analysis  
October 30, 2025**

**Fee Summary**

**Phase 5 (Time & Materials)**

**1. Labor Costs**

Classification	Title	Hours	Rate/Hour	Cost
Prin	Principal	24	\$320.00	\$7,680.00
PM	Project Manager	33	\$237.00	\$7,821.00
PE	Project Engineer	0	\$165.00	\$0.00
EIT	Engineer-In-Training	0	\$140.00	\$0.00
Cad Mgr	CAD Manager	0	\$155.00	\$0.00
CD Tech	CAD Technician	0	\$114.00	\$0.00
Envir. PE	Environmental Project Manager	0	\$0.00	\$0.00
Envir. Planner	Environmental Planner	0	\$0.00	\$0.00
RPR	Resident Project Representative	213	\$165.00	\$35,145.00
RPR OT	Resident Project Representative (Overtime)	0	\$0.00	\$0.00
PC	Project Coordinator	11	\$124.00	\$1,364.00
Adm.	Administrative Assistant	0	\$119.00	\$0.00
<b>Labor Costs:</b>		<b>281</b>		<b>\$52,010.00</b>

**2. Subconsultant Fees**

N/A		\$0.00
<b>Subtotal, Subconsultant Fees:</b>		<b>\$0.00</b>

**3. Reimbursable Expenses**

Description	Number	Unit Cost	Cost
Vehicle Travel (Per Mile)	1260	\$0.70	\$882.00
Lodging (Per Night)	15	\$121.00	\$1,815.00
Per Diem (Per Day)	16	\$68.00	\$1,088.00
<b>Subtotal, Reimbursable Expenses</b>			<b>\$3,785.00</b>

**PHASE 5 TOTAL FEE:** **\$55,795.00**

**PHASE 1-7 TOTAL FEE:** **\$138,501.00**

LARAMIE REGIONAL AIRPORT  
2026 SEAL COAT AND MARK PROJECT

STATE AERONAUTICS PROJECT NO. ALA016A

Exhibit B

Basis of Cost Analysis  
October 30, 2025

Labor Worksheet

Phase	Description	Personnel Hourly										Fee
		Prin	PM	PE	EIT	CAD Mgr	CD Tech	RPR	PC	Adm.	Rate Schedule	
		\$310.00	\$230.00	\$160.00	\$135.00	\$150.00	\$110.00	\$160.00	\$120.00	\$115.00	Standard Billing Rate - 2025	
		\$320.00	\$237.00	\$165.00	\$140.00	\$155.00	\$114.00	\$165.00	\$124.00	\$119.00	Standard Billing Rate - 2026	
<b>Phase 1 - Contract Administration</b>												
1.1	Project Formulation	1	3								4	\$ 1,031.00
1.2	Scope of Work	2	6								11	\$ 2,434.00
1.3	Work Order	1	2							2	1	\$ 1,161.00
1.4	Project Management and Administration	6	26							18	12	\$ 11,742.00
1.5	Project Schedule		2									\$ 474.00
1.6	Airport Board Updates	2	4									\$ 1,588.00
1.7	Travel Time (5 Roundtrips Anticipated)	12	8									\$ 5,736.00
<b>Subtotal, Phase 1</b>		<b>24</b>	<b>51</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23</b>	<b>13</b>	<b>111</b>	<b>\$ 24,166.00</b>
<b>Phase 2 - Preliminary Design</b>												
2.1	Pre-Design Conference	2	3							3		\$ 1,723.00
2.2	Preliminary Site Visit		6		6						12	\$ 2,262.00
2.3	Prepare Preliminary Cost Estimate	2	2	2							6	\$ 1,084.00
2.4	Prepare 7460-1	2	2	4					2		10	\$ 1,612.00
2.5	Prepare Preliminary Specifications		2		4						6	\$ 1,034.00
2.6	Preliminary Plans	2	12	24	8	12					58	\$ 8,422.00
2.7	Preliminary Phasing	1	2	8							11	\$ 2,114.00
2.8	Quality Assurance/Quality Control	3	3								6	\$ 1,671.00
2.9	Quality Assurance/Quality Control Revisions		1	2	4	2	4				13	\$ 1,893.00
2.10	Preliminary Design Submittal		1						1		2	\$ 361.00
2.11	Internal Coordination	1	3		3				3		10	\$ 1,823.00
2.12	External Coordination	4	8						2		14	\$ 3,424.00
2.13	Travel Time (2 Roundtrips Anticipated)		2		2						4	\$ 754.00
<b>Subtotal, Phase 2</b>		<b>11</b>	<b>37</b>	<b>26</b>	<b>49</b>	<b>10</b>	<b>16</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>160</b>	<b>\$ 28,177.00</b>
<b>Phase 3 - Final Design</b>												
3.1	Prepare Final Design Plans		2	4	12	3	4				25	\$ 3,735.00
3.2	Prepare Final Specifications		1		2						3	\$ 517.00
3.3	Prepare Contract Documents			2					2		4	\$ 578.00
3.4	Prepare Final Cost Estimate		1	2	2					5		\$ 847.00
3.5	Quality Assurance/Quality Control	2	1								3	\$ 877.00
3.6	Quality Assurance/Quality Control Revisions		1	2	4	2	4	2			15	\$ 2,141.00
3.7	Final Design Documents to Stakeholders		1						1		2	\$ 361.00
3.8	Internal Coordination	1	2		2				2		7	\$ 1,322.00
3.9	External Coordination	3	5	1				2			11	\$ 2,533.00
3.10	Travel Time (No Trips Anticipated)										0	\$ -
<b>Subtotal, Phase 3</b>		<b>6</b>	<b>14</b>	<b>10</b>	<b>23</b>	<b>5</b>	<b>8</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>75</b>	<b>\$ 12,911.00</b>

LARAMIE REGIONAL AIRPORT  
2026 SEAL COAT AND MARK PROJECT

STATE AERONAUTICS PROJECT NO. ALA016A

Exhibit B

Basis of Cost Analysis

October 30, 2025

Labor Worksheet

Phase	Description	Personnel Hourly										Fee
		Prin	PM	PE	EIT	CAD Mgr	CD Tech	RPR	PC	Adm.	Rate Schedule	
		\$310.00	\$230.00	\$160.00	\$135.00	\$150.00	\$110.00	\$160.00	\$120.00	\$115.00	Standard Billing Rate - 2025	
		\$320.00	\$237.00	\$165.00	\$140.00	\$155.00	\$114.00	\$165.00	\$124.00	\$119.00	Standard Billing Rate - 2026	
<b>Phase 4 - Bidding</b>												
4.1	Bidder's Questions		2	2					1		5	\$ 928.00
4.2	Issue Addenda		2	2	2				2		8	\$ 1,332.00
4.3	Review Bid Proposals		1		2				2		5	\$ 765.00
4.4	Prepare Construction Contract		1						4		5	\$ 733.00
4.5	External Coordination	3	5						2		10	\$ 2,393.00
4.6	Travel Time (No Trips Anticipated)										0	\$ -
<b>Subtotal, Phase 4</b>		<b>3</b>	<b>11</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>33</b>	<b>\$ 6,151.00</b>
<b>Phase 5 - Construction</b>												
5.1	Prepare Pre-Construction Conference		1						2		3	\$ 567.00
5.2	Conduct Pre-Construction Conference		2					1			3	\$ 639.00
5.3	Review Contractor's Submittals		1					4			5	\$ 897.00
5.4	Resident Project Representative							192			192	\$ 31,680.00
5.5	Office Administration	4	16						4		24	\$ 5,568.00
5.6	Change Order										0	\$ -
5.7	Contractor's Monthly Pay Requests		3					4	3		10	\$ 1,743.00
5.8	Wage and EEO Review							2			2	\$ 248.00
5.9	External Coordination	6	8					2	2		18	\$ 4,394.00
5.10	Substantial Completion Inspection	2						2			4	\$ 970.00
5.11	Final Completion Inspection							2			2	\$ 330.00
5.12	Travel Time (5 Roundtrips Anticipated)	12	2					4			18	\$ 4,974.00
<b>Subtotal, Phase 5</b>		<b>24</b>	<b>33</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>213</b>	<b>11</b>	<b>0</b>	<b>281</b>	<b>\$ 52,010.00</b>
<b>Phase 6 - Closeout/Documentation</b>												
6.1	Prepare Record Drawings		2	4	2	1	6				15	\$ 2,253.00
6.2	Final Construction Report	1	2	8					4		15	\$ 2,610.00
6.3	Obtain Contractor's Lien Releases			2							2	\$ 330.00
6.4	Assist with Project Closeout Documentation	1							4		5	\$ 816.00
6.5	Travel Time (No Trips Anticipated)										0	\$ -
<b>Subtotal, Phase 6</b>		<b>2</b>	<b>4</b>	<b>14</b>	<b>2</b>	<b>1</b>	<b>6</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>37</b>	<b>\$ 6,009.00</b>
<b>Phase 7 - Additional Services</b>												
7.1	Assist the Sponsor with Grant Administration Tasks											
7.1.1	Prepare Request for Reimbursement		4						18		22	\$ 3,180.00
7.1.2	Periodic Budget Updates		2						2	2	6	\$ 960.00
7.2	Travel Time (No Trips Anticipated)										0	\$ -
<b>Subtotal, Phase 7</b>		<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>2</b>	<b>28</b>	<b>\$ 4,140.00</b>
<b>Total, Phases 1-7</b>		<b>70</b>	<b>156</b>	<b>54</b>	<b>78</b>	<b>16</b>	<b>30</b>	<b>213</b>	<b>93</b>	<b>15</b>	<b>725</b>	<b>\$ 133,564.00</b>

**Assignment and Assumption of Lease  
Agreement for  
Laramie Regional Airport Private Ground  
Lease Agreement for Land Space H**

**ASSIGNMENT AND ASSUMPTION OF LEASE AGREEMENT FOR  
LARAMIE REGIONAL AIRPORT PRIVATE  
GROUND LEASE AGREEMENT FOR LAND SPACE H**

The following ASSIGNMENT AND ASSUMPTION OF LEASE is hereby made and entered into by and between Robert Shine (hereinafter called "Assignor"), and 7220H LLC, a Wyoming limited liability company (hereinafter called "Assignee"), and this Assignment shall be effective as of the time of execution on the 1 day of December, 2025.

Assignor has a leasehold interest in and to that real property commonly known as 578 General Brees Rd, Hangar H at the Laramie Regional Airport, Laramie, Wyoming (herein "Hangar H"), by and through that Lease Agreement dated February 1, 2022, in which Assignor is the "Tenant" therein and the Laramie Regional Airport is the "Landlord" therein. A copy of said Lease Agreement is attached hereto and is incorporated herein by reference.

Robert Shine has sold Hangar H to Assignee and Assignor further desires to assign all of Assignor's interest and obligations in said Lease Agreement to Assignee, and Assignee desires to assume all of Assignor's rights and obligations under said Lease Agreement.

Laramie Regional Airport, as Landlord, consents to the absolute assignment of all of Assignor's right, title, and obligations under said Lease Agreement to Assignee.

THEREFORE, for good and valuable consideration the receipt of which is acknowledged by all parties, Assignor and Assignee mutually agree as follows:

1. Assignor and Assignee entered into a Binding Purchase and Sale Agreement – Aircraft Hangar ("Sale Agreement") effective October 15, 2025 and have executed and closed the transaction contemplated there upon the terms and conditions provided in that Sale Agreement.
2. Assignor hereby assigns and conveys to Assignee all of his rights, title, interest, and estate in and to said Lease Agreement.
3. Assignee does hereby assume all rights and obligations under said Lease Agreement and agrees to meet and perform the terms and conditions of the Landlord under said Lease Agreement. Assignee agrees to take all steps reasonably necessary to assume said Lease.

IN WITNESS WHEREOF, the parties have hereunto set their hands and made this Assignment effective as of the day and year first above written.

ASSIGNOR:

Robert Shine

By: Robert Shine  
Date: 12/1/2025

ASSIGNEE:

Christopher Cleven

7220H, LLC  
By: Christopher Cleven, Member  
Date: 12/1/2025

Laramie Regional Airport does hereby consent to the absolute assignment of all rights, title, and obligations under said Lease Agreement from Assignor to Assignee.

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By: Malea Brown, Chair  
Laramie Regional Airport Joint Powers Board

Date: