



Laramie Regional Airport
555 General Brees
Laramie, Wyoming 82070

aterrell@flylaramie.com
O: (307) 742-4161

Laramie Regional Airport Board Meeting
City Council Chambers
September 11, 2024

Regular Meeting: 8:00 a.m.

1. Call to order and Roll Call.

Laramie Regional Airport board meeting, was called to order at 8:00 AM, on September 11, 2024, by Chairperson Malea Brown.

Present: Malea Brown, Jackie Gonzales, Robert Southard, and Tracy Fletcher.

Absent: Dan Johnson.

County Liaison - Pete Gosar, via zoom.

City of Laramie Liaison – Brian Harrington, absent.

2. Amendments to Agenda:

Motion by Robert Southard, seconded by Tracy Fletcher to add Wyoming State Statute 16-4-405(a)(iii) to executive session.

MOTION CARRIED unanimously by voice vote.

3. Public Comment:

No Public Comments.

4. Approval of Consent Agenda:

Motion by Jackie Gonzales, second by Tracy Fletcher, to approve the consent agenda with the correction to August 14, 2024, Airport Board Minutes by correcting item 1 correcting the spelling of Tracy Fletcher and adding Robert Southard.

4a. Minutes approval for Laramie Regional Airport Board Meeting from August 14, 2024.

4b. Vendor Payment approval for August 2024 Vendor Payments.

4c. Ratification of Funding Agreement Between the Board of Commissioners of the County of Albany, Wyoming, and the Laramie Regional Airport for FY2024/2025 Community Partner Funding.

MOTION CARRIED unanimously by voice vote.



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5. **Financial Report, Tamie Wick**

- Received the money from Albany County.

6. **Director's Report, Amy Terrell**

- Presented Laramie Regional Airport Commercial.
- Hosted a field trip.
- Hosted a tenant BBQ and Introduction of Daniel Hawkins.
- Hired two new part time Operation Specialist and one new Customer Service Agent
- Amy and Jodi met with the County Planner.
- Charter season has started.
- Met with Mark Brubaker from Senator Lummis's office.
- Attended an active shooter Tabletop with TSA and Police Department.
- Last chapter of the Master Plan submitted.
- Meeting with Peter Doyle from FAA for Land Use Compliance Inspection.
- Attended Airport Rendezvous in Jackson Hole.
- Attending Wyoming Airport Coalition on September 18th-20th.
- Title 6 is due at the end of September.
- Continued Working on the Hangar Packets.
- Continue Working on Rules and Regulations.
- SkyWest Contract is up.
- Working on University of Wyoming contract.
- Updating rates and charges sheets.
- Snow removal training for all employees is in 2 weeks.
- Will host an open Snow removal meeting.
- Tamie had her 2-year anniversary on September 6th.



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7. **Approval or Denial of Contract and Performance Bond for Rotary Plow with M-B Companies, Inc.**

Motion by Tracy Fletcher, second by Jackie Gonzales to approve the Contract Agreement and Performance Bond for AIP 3-56-0017-50-2024 for a Rotary Plow with M-B Companies, Inc.

MOTION CARRIED unanimously by voice vote.

8. **Approval of Denial of Budget Amendment FY25**

Motion by Tracy Fletcher, second by Jackie Gonzales, approval of the Budget Amendment for FY25 as presented by Tamie.

MOTION CARRIED unanimously by voice vote.

9. **Next Meeting is October 9, 2024.**

10. **Adjourn:**

Motion by Robert Southard, second by Tracy Fletcher, to adjourn into Executive Session per Wyoming Statute 16-4-405(a)(iii) and Wyoming State Statute 16-4-405(a)(vii).

MOTION CARRIED unanimously by voice vote.

8:34 AM