



Laramie Regional Airport
555 General Brees Road
Laramie, Wyoming 82070

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Laramie Regional Airport Board Meeting Agenda

City Council Chambers

Wednesday, June 10, 2026 – 8:00 AM

REGULAR MEETING:

1. Call to Order and Roll Call
2. Budget Hearing on Proposed FY27 Budget
3. Amendments to Agenda
4. Public Comment
5. Approval of Consent Agenda

CONSENT AGENDA

- 4a. Minutes approval for Laramie Regional Airport Board Meeting from May 13, 2026
- 4b. Vendor Payment approval for May 2026 Vendor Payments

REGULAR AGENDA

6. Operations Report – Aramiz Ramirez
7. Financial Report- Presented by Tamie Wick
8. Director’s Report – Presented by Amy Terrell
9. Approval/Denial FY27 Proposed Budget
ACTION: Approval/Denial of the FY27 Proposed Budget
10. Presentation of Notice to Proceed on 2026 Seal Coat and Mark Project ALA016
ACTION: Approval or Denial of Notice to Proceed on 2026 Seal Coat and Mark Project ALA016
11. Presentation of Airport Improvement Program (AIP) Project No. 3-56-0017-053-2026
Reconstruct Apron (Phase I, Design)
ACTION: Approval or Denial of Airport Improvement Program (AIP) Project No. 3-56-0017-053-2026 Reconstruct Apron (Phase I, Design)
12. Presentation of Agreement for Aviation Related Services Between the City of Laramie and the Laramie Regional Airport
ACTION: Approval or Denial of Agreement for Aviation Related Services Between the City of Laramie and the Laramie Regional Airport
13. Next Meeting: July 8, 2026
14. Adjourn to Executive Session per Wyoming State Statute 16-4-405 (a)(vii)

Consent Agenda



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Laramie Regional Airport Board Meeting
City Council Chambers
May 13, 2026

Regular Meeting: 8:00 AM

1. Call to order and Roll Call.

Laramie Regional Airport Board Meeting, was called to order at 8:00 AM, on May 13, 2026, by Chairperson Malea Brown.

Present: Jackie Gonzales, Dan Johnson, Malea Brown.

Absent: Robert Southard and Tracy Fletcher.

County Liaison - Pete Gosar, Present.

City of Laramie Liaison – Sharon Cumbie, Present.

2. Amendments to Agenda:

Motion by Dan Johnson, seconded by Jackie Gonzales to add Item 9a. Agreement Between Owner and Contractor for Construction Contract on the Seal Coat Project.

MOTION CARRIED unanimously by voice vote.

3. Public Comment:

None

4. Approval of Consent Agenda:

Motion by Jackie Gonzales, second by Dan Johnson to approve the Consent Agenda as presented which includes the April 14, 2026, minutes, Vendor Payment for April 2026.

4a. Minutes' approval for Laramie Regional Airport Board Meeting on April 14, 2026.

4b. Vendor Payment approval for April 2026 Vendor Payments.

MOTION CARRIED unanimously by voice vote.



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5. **Financial Report, Tamie Wick.**

- Financial update.
- Budget update.

6. **Director's Report, Amy Terrell.**

- Introduction of Sampson Construction.
- ARFF Extension update.
- SPET tax update.
- Investor update.
- Southwest Fuel Audit.
- Diversion update.
- SkyWest flight update.
- AAAE conference in Seattle.
- ACARS (Aircraft Communications Addressing and Reporting System) update.
- Administrative Offices moved to FBO.
- Laramie Leadership.
- Completed crack seal project.
- Core sampling for the apron project.
- Airport open positions.
- NIL (Name, Image, and Likeness) commercial.
- June schedule update.

7. **Approve or Deny Letter of Engagement with Carver, Florek & James, CPA's for FY26 Audit.**

Motion by Dan Johnson, second by Jackie Gonzales to approve the Letter of Engagement with Carver, Florek & James, CPA;s for FY26 as presented.

MOTION CARRIED unanimously by voice vote.



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8. **Ratify Landlord Lien Waiver and Consent to Removal of Personal Property with AirLoom Energy Inc.**

Motion by Jackie Gonzales, second by Dan Johnson to Ratify the Landlord Lien Waiver and Consent to Removal of Personal Property with AirLoom Energy Inc.

MOTION CARRIED unanimously by voice vote.

9. **Approve or Deny AIP Agreement for Transfer of Entitlement from Laramie Regional Airport to Northeast Wyoming Regional Airport FY26.**

Motion by Dan Johnson, second by Jackie Gonzales to approve AIP Agreement for Transfer of Entitlement from Laramie Regional Airport to Northeast Wyoming Regional Airport FY26.

MOTION CARRIED unanimously by voice vote.

9a. **Approve or Deny Agreement Between Owner and Contractor for Construction Contract on the Seal Coat Project.**

Motion by Jackie Gonzales, second by Dan Johnson to approve the Agreement Between Owner and Contractor for Construction Contract on The Seal Coat Project.

MOTION CARRIED unanimously by voice vote.

10. **Presentation of Proposed FY27 Budget**

11. **Next Meeting June 13, 2026.**

10. **Adjourn:**

Motion by Jackie Gonzales, second by Dan Johnson to adjourn into Executive Session per Wyoming State Statute 16-4-405(ii) .

MOTION CARRIED unanimously by voice vote.

8:41 AM

Laramie Regional Airport -KLAR

Expenses by Vendor Summary

May 2026

	Total
8 x 8	172.62
Absolute Solutions	110.00
Accent Branding Solutions	919.65
Ace Hardware	36.98
Advance Graphics	1,545.00
Albany County Fair Alumni Association	1,000.00
Amazon	1,246.68
American Paintbrush Signs and Graphics	57.00
Amy Terrell	170.17
ANB Bank	2,360.17
APG West Payment Processing	152.45
Aramiz Ramirez	40.00
Ardurra Group	54,635.98
AVFuel Corporation	72,876.85
BestMed	45.00
Big Horn Roofing	276.91
Black Hills Energy	2,713.40
Casper Natrona County Airport	850.00
CHATGPT	20.00
Chip Cirillo	317.38
City of Laramie - Water Fund	669.27
Domino's Pizza	23.29
Dooley Oil, Inc.	1,106.33
Eagle Plumbing	155.00
High Country Suites	80.00
HomeBase	40.97
Honeywagon Sanitation Pumping	150.00
ICC	3,247.77
Intuit	313.00
Laramie Screen Printing	1,613.74
MASA	285.00
Nid Collins	1,000.00
O'Reilly Automotive Stores, Inc.	40.62
Parlevel Systems	80.00
PEAC Solutions	95.00
Pence and MacMillan	3,995.00
Philip Kelley	40.00

Laramie Regional Airport -KLAR

Expenses by Vendor Summary
May 2026

	Total
Player-Coach HR, LLC	2,025.40
QuickBooks Payments	20.56
Range Leather Company	125.00
Rocky Mountain Power	4,433.03
RTIC	1,159.34
Safeway	51.28
Sampson Construction	7,819.75
Skyline Plumbing	837.40
Southeastern Wyoming Garage Door	95.00
SSG	76,100.30
Sticker Mule	177.00
T Mobile	16.13
Terminix of Wyoming	90.00
USPS	10.48
Visionary Communications	342.12
Walmart	266.33
WY Brand Industries	299.35
Wyoming State Safe & Lock Co.	997.00
XESI	180.64
	-20.16
TOTAL	\$247,507.18

Financial Report

Laramie Regional Airport -KLAR

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
4200 Capital Grants & Contributions			
4201 ALA003A Master Plan		99,817.00	
4202 ALA011A Expand ARFF		40,015.00	
4203 ALA011B Expand ARFF	1,574,049.28	2,052,632.00	76.68 %
4213 ALA012A ARFF Truck		69,700.00	
4215 ALA023A Runway & Taxi Lights/NAVAIDS		122,831.00	
4216 ALA025 Acquire Rotary Plow	824,994.28	875,117.00	94.27 %
4221 ALA016A Seal Coat & Mark pavement	50,837.38	688,500.00	7.38 %
4222 ALA038 Backup AWOS		175,000.00	
4224 Airport Enhancement Grant	1,992.00		
Total 4200 Capital Grants & Contributions	2,451,872.94	4,123,612.00	59.46 %
4210 Aviation Fuel Tax			
4211 Gasoline Tax Refund	11,989.65	13,500.00	88.81 %
Total 4210 Aviation Fuel Tax	11,989.65	13,500.00	88.81 %
4300 Fixed Based Operator			
4301 Jet Fuel	1,317,829.23	1,671,165.00	78.86 %
4301-1 No Fuel Fee	3,994.75		
Total 4301 Jet Fuel	1,321,823.98	1,671,165.00	79.10 %
4302 Line Services	42,000.34	39,030.00	107.61 %
4303 Oil Sales	1,132.47	984.00	115.09 %
4304 Aviation Gas Sales	140,192.95	146,389.00	95.77 %
4305 Aircraft De-Icing Service	5,500.00	8,600.00	63.95 %
4306 De-Ice Type I	17,695.96	24,608.00	71.91 %
4307 De-Ice Type IV		1,161.00	
4309 Conference Room Rental	400.00	1,000.00	40.00 %
Total 4300 Fixed Based Operator	1,528,745.70	1,892,937.00	80.76 %
4320 Concessions			
4321 Merchandise Sales	19,595.25	15,458.00	126.76 %
4322 Advertising Space		11,000.00	
4323 Food & Drink Sales	2,265.41	2,148.00	105.47 %
Total 4320 Concessions	21,860.66	28,606.00	76.42 %
4500 Facility Rentals			
4501 Hangar Rent	154,538.22	157,849.00	97.90 %
4502 Hangar - Cold Overnight	1,513.00	2,700.00	56.04 %
4503 Hangar - Heated Overnight	17,138.00	10,356.00	165.49 %
4503-1 ALLSOP Hangar	2,700.00		
Total 4503 Hangar - Heated Overnight	19,838.00	10,356.00	191.56 %
4504 Ground Leases	57,654.88	57,514.00	100.24 %
4505 PARQ Building Lease	127,626.27	127,308.00	100.25 %
4506 Terminal Space Rent	128,416.45	128,152.00	100.21 %
Total 4500 Facility Rentals	489,586.82	483,879.00	101.18 %

Laramie Regional Airport -KLAR

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
4600 Facility Fees			
4601 Airline Revenue	39,220.72	36,000.00	108.95 %
4603 Charters	103,404.59	121,000.00	85.46 %
4604 Facility Fees	64,732.58	88,993.00	72.74 %
4605 Overnight Parking Fees	8,402.24	7,040.00	119.35 %
4606 Car Rental Agencies	11,632.69	16,200.00	71.81 %
Total 4600 Facility Fees	227,392.82	269,233.00	84.46 %
4700 Nonoperating Revenue			
4212 Advertising Grant	47,537.80	50,000.00	95.08 %
4701 Credit Card Processing Fee	17,989.40	17,236.00	104.37 %
4702 Interest Earnings	14,846.54	9,000.00	164.96 %
4703 Dividends Earned	73,929.11	22,000.00	336.04 %
4704 Albany County Special Purpose Tax	848,504.98	949,821.00	89.33 %
4706 Miscellaneous Income	2,963.76	200.00	1,481.88 %
4706-1 Vendor Compensation	52.88	50.00	105.76 %
4706-2 Late Fees	1,100.05	500.00	220.01 %
4706-3 NSF Fee		50.00	
Total 4706 Miscellaneous Income	4,116.69	800.00	514.59 %
4707 PFC Revenue	85,922.94	82,000.00	104.78 %
4708 Asset Sales		20,000.00	
4709 City Funds	170,833.30	205,000.00	83.33 %
4710 County Funds	205,000.00	205,000.00	100.00 %
4711 Debt Proceeds		0.00	
Total 4700 Nonoperating Revenue	1,468,680.76	1,560,857.00	94.09 %
Total Income	\$6,200,129.35	\$8,372,624.00	74.05 %
GROSS PROFIT	\$6,200,129.35	\$8,372,624.00	74.05 %
Expenses			
6000 Capital Grants Expenditures			
6001 ALA003A Master Plan		99,817.00	
6002 ALA011A Expand ARFF		40,833.00	
6003 ALA011B Expand ARFF	1,612,609.83	2,105,264.00	76.60 %
6004 ALA012A ARFF Truck		71,198.00	
6006 ALA023A Runway & Taxi Lights/NAVAIDS		125,338.00	
6007 ALA025 Acquire Rotary Plow	841,830.90	892,976.00	94.27 %
6010 Jet Bridge Expenses	117,686.32	120,583.00	97.60 %
6012 ALA016A Seal Coat & Mark Pavement	56,485.98	765,000.00	7.38 %
6013 ALA038 Backup AWOS		190,000.00	
6014 Apron Reconstruction	2,200.00		
Total 6000 Capital Grants Expenditures	2,630,813.03	4,411,009.00	59.64 %
7000 Personnel Costs			
7002 Salary & Wages	545,702.51	721,370.00	75.65 %
7003 Salaries & Wages - PTO	42,551.20	6,500.00	654.63 %

Laramie Regional Airport -KLAR

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
7004 Salaries & Wages - Overtime	11,674.24	15,000.00	77.83 %
7005 Salaries & Wages - Charters	7,400.17	9,000.00	82.22 %
7007 Salaries & Wages - Holidays	28,837.70	28,578.00	100.91 %
7008 On Call	0.00	3,000.00	0.00 %
7511 Social Security	39,051.10	48,574.00	80.40 %
7512 Worker's Compensation	17,893.95	27,656.00	64.70 %
7513 Unemployment		14,751.00	
7514 Pension	84,829.88	105,031.00	80.77 %
7515 Insurance	134,758.15	166,430.00	80.97 %
7515-2 Vision Insurance	4,529.08		
Total 7515 Insurance	139,287.23	166,430.00	83.69 %
7516 Medicare	9,132.91	10,969.00	83.26 %
Total 7000 Personnel Costs	926,360.89	1,156,859.00	80.08 %
7020 Contractual			
7021 Legal Fees	33,545.00	83,000.00	40.42 %
7022 Accounting/Audit	48,911.41	60,000.00	81.52 %
7023 Professional & Consulting	11,342.16	23,300.00	48.68 %
7025 Dues/Memberships	2,616.00	3,031.00	86.31 %
7026 Equipment	12,991.69	18,400.00	70.61 %
7027 ARFF Equipment		2,400.00	
7028 Fuel Truck Rental	24,020.25	25,800.00	93.10 %
7029 IT Services	41,842.51	42,000.00	99.63 %
7030 Copier	2,987.84	2,400.00	124.49 %
7032 Postage	674.04	700.00	96.29 %
7033 Advertising	101,810.46	100,500.00	101.30 %
7034 Licensing & Permits	150.00	225.00	66.67 %
7035 Aviation Encouragement Grant	1,992.54		
7040 ARFF Training	2,285.00	4,924.00	46.41 %
7042 Registrations/Education	5,562.30	5,000.00	111.25 %
7043 Travel	12,473.56	13,000.00	95.95 %
7044 Vehicle License	236.41	721.00	32.79 %
7055 Telephone	2,103.77	2,088.00	100.76 %
7056 Disposal	2,190.00	2,860.00	76.57 %
7400 ALLSOP Rent	14,328.00	14,328.00	100.00 %
7401 ALLSOP Expenses	1,226.40	1,300.00	94.34 %
7502 Liability Insurance	4,468.00	6,281.00	71.14 %
7503 Property Insurance	60,465.76	60,633.00	99.72 %
Total 7020 Contractual	388,223.10	472,891.00	82.10 %
7050 Utilities			
7051 Electric	53,699.31	65,811.00	81.60 %
7052 Gas	30,956.26	34,450.00	89.86 %
7053 Water/Sewer/Trash	13,150.99	21,800.00	60.33 %
7054 Internet	4,106.68	4,140.00	99.20 %

Laramie Regional Airport -KLAR

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Total 7050 Utilities	101,913.24	126,201.00	80.75 %
7200 Materials & Supplies			
7201 Airplane De-Ice	6,658.96	7,078.00	94.08 %
7202 Ammenities	3,758.44	5,500.00	68.34 %
7203 Aviation Gas Resale	115,714.13	120,000.00	96.43 %
7205 Food & Drink Resale	4,666.02	4,000.00	116.65 %
7206 Fuel Farm Supplies	2,549.72	5,100.00	49.99 %
7207 Furniture & Decor	1,274.39	1,800.00	70.80 %
7208 Software Licenses	15,911.45	12,484.00	127.45 %
7209 Janitorial Supplies	11.97	4,500.00	0.27 %
7209-1 Janitorial Terminal	2,393.59		
7209-2 Janitorial - FBO	1,010.79		
Total 7209 Janitorial Supplies	3,416.35	4,500.00	75.92 %
7210 Jet Fuel Resale	841,318.55	1,100,000.00	76.48 %
7211 Landscaping	1,623.63	1,000.00	162.36 %
7212 Line Service Supplies	553.16	900.00	61.46 %
7213 Merchandise Resale	14,756.06	7,500.00	196.75 %
7214 Office Supplies	2,650.26	2,500.00	106.01 %
7215 Oil Resale	398.26	500.00	79.65 %
7217 Supplies	1,787.48	2,000.00	89.37 %
7218 Uniforms	2,555.93	2,000.00	127.80 %
7219 Unleaded Gas/Diesel	15,268.00	25,000.00	61.07 %
7220 Wildlife Mitigation	52.55	1,000.00	5.26 %
Total 7200 Materials & Supplies	1,034,913.34	1,302,862.00	79.43 %
7230 Repair & Maintenance	355.99		
7231 Building Repairs	18,001.44	53,446.00	33.68 %
7231-1 Terminal	4,327.40		
7231-11 Gates	2,979.92		
7231-2 FBO	18,393.08		
7231-3 AirLoom	7,414.83		
7231-4 ARFF	1,805.00		
7231-5 Shop	150.00		
7231-6 Hangar 6	387.96		
7231-7 Hangar 7	1,800.00		
Total 7231 Building Repairs	55,259.63	53,446.00	103.39 %
7232 Communications Equipment & Repair	1,210.00	3,320.00	36.45 %
7234 Runway Marking & Lighting	2,593.82	2,800.00	92.64 %
7235 Vehicle & Equipment Repairs	2,621.58	16,700.00	15.70 %
7235-1 Ford F250 - Ops 2	1,720.95		
7235-10 Snowblower	914.91		
7235-12 Massey	764.02		
7235-13 Kubota	25.98		
7235-16 Broom Truck	837.22		

Laramie Regional Airport -KLAR

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
7235-17 De-Ice Truck	1,482.60		
7235-2 Ram 1500 - Ops I	1,233.75		
7235-20 Avgas Truck	686.54		
7235-21 Ford Explorer Courtesy Car	207.98		
7235-22 Toyota Courtesy Car	41.15		
7235-24 Husqvarna Zero Turn	40.62		
7235-27 Runway Delce Truck	34.99		
7235-28 Chevy 3500	100.97		
7235-29 Jet 3	100.19		
7235-3 Chevy 1500 -FM1	632.32		
7235-30 Jet Bridge	21.99		
7235-31 Jet 4	94.99		
7235-5 Overaasen	301.64		
Total 7235 Vehicle & Equipment Repairs	11,864.39	16,700.00	71.04 %
Total 7230 Repair & Maintenance	71,283.83	76,266.00	93.47 %
7450 Fees			
7451 Av Trip Fees	493.63	1,100.00	44.88 %
7452 Bank Fees	155.36	200.00	77.68 %
7453 Credit Card Fees	17,677.70	17,236.00	102.56 %
7454 Payroll Fees	7,611.66	6,500.00	117.10 %
7455 Fiduciary Fees	12,992.09	2,200.00	590.55 %
7456 QuickBooks Payment Fees	693.18	2,000.00	34.66 %
7458 Interest Expense	16,184.30	12,050.00	134.31 %
Total 7450 Fees	55,807.92	41,286.00	135.17 %
8000 Nonoperating Expenses			
8010 Loan Payments	88,686.87	96,769.00	91.65 %
8020 Debt Service Go Bonds	3,269,831.25	3,270,000.00	99.99 %
8021 SPET Expenditures	32,040.27	819,821.00	3.91 %
8030 PARQ Building Taxes	6,256.69	6,257.00	100.00 %
Total 8000 Nonoperating Expenses	3,396,815.08	4,192,847.00	81.01 %
Total Expenses	\$8,606,130.43	\$11,780,221.00	73.06 %
NET OPERATING INCOME	\$-2,406,001.08	\$-3,407,597.00	70.61 %
Other Expenses			
Other Miscellaneous Expense	17.04		
Total Other Expenses	\$17.04	\$0.00	0.00%
NET OTHER INCOME	\$-17.04	\$0.00	0.00%
NET INCOME	\$-2,406,018.12	\$-3,407,597.00	70.61 %

Laramie Regional Airport -KLAR

Profit and Loss by Class
July 1, 2025-June 3, 2026

	Business Park	FBO	Laramie Regional Airport	Terminal	Not specified	Total
Income						
4200 Capital Grants & Contributions						
4203 ALA011B Expand ARFF			1,574,049.28			1,574,049.28
4216 ALA025 Acquire Rotary Plow			824,994.28			824,994.28
4221 ALA016A Seal Coat & Mark pavement			50,837.38			50,837.38
4224 Airport Enhancement Grant			1,992.00			1,992.00
Total for 4200 Capital Grants & Contributions			2,451,872.94			\$2,451,872.94
4210 Aviation Fuel Tax						
4211 Gasoline Tax Refund		11,989.65				11,989.65
Total for 4210 Aviation Fuel Tax		11,989.65				\$11,989.65
4300 Fixed Based Operator						
4301 Jet Fuel		1,317,829.23				\$1,317,829.23
4301-1 No Fuel Fee		3,994.75				3,994.75
Total for 4301 Jet Fuel		1,321,823.98				\$1,321,823.98
4302 Line Services		42,000.34				42,000.34
4303 Oil Sales		1,132.47				1,132.47
4304 Aviation Gas Sales		140,192.95				140,192.95
4305 Aircraft De-Icing Service		5,500.00				5,500.00
4306 De-Ice Type I		17,695.96				17,695.96
4309 Conference Room Rental		400.00				400.00
Total for 4300 Fixed Based Operator		1,528,745.70				\$1,528,745.70
4320 Concessions						
4321 Merchandise Sales		19,595.25				19,595.25
4323 Food & Drink Sales				2,265.41		2,265.41
Total for 4320 Concessions		19,595.25		2,265.41		\$21,860.66
4500 Facility Rentals						
4501 Hangar Rent			154,538.22			154,538.22
4502 Hangar - Cold Overnight			1,513.00			1,513.00
4503 Hangar - Heated Overnight			17,138.00			\$17,138.00
4503-1 ALLSOP Hangar			2,700.00			2,700.00
Total for 4503 Hangar - Heated Overnight			19,838.00			\$19,838.00
4504 Ground Leases			57,654.88			57,654.88
4505 PARQ Building Lease	127,626.27					127,626.27
4506 Terminal Space Rent				128,416.45		128,416.45
Total for 4500 Facility Rentals	127,626.27		233,544.10	128,416.45		\$489,586.82

Laramie Regional Airport -KLAR

Profit and Loss by Class
July 1, 2025-June 3, 2026

	Business Park	FBO	Laramie Regional Airport	Terminal	Not specified	Total
4600 Facility Fees						
4601 Airline Revenue			39,220.72			39,220.72
4603 Charters		103,404.59				103,404.59
4604 Facility Fees			64,732.58			64,732.58
4605 Overnight Parking Fees			8,402.24			8,402.24
4606 Car Rental Agencies		9,232.69	2,400.00			11,632.69
Total for 4600 Facility Fees		112,637.28	114,755.54			\$227,392.82
4700 Nonoperating Revenue						
4212 Advertising Grant			47,537.80			47,537.80
4701 Credit Card Processing Fee		15,062.81	2,926.59			17,989.40
4702 Interest Earnings			14,846.54			14,846.54
4703 Dividends Earned			73,929.11			73,929.11
4704 Albany County Special Purpose Tax			848,504.98			848,504.98
4706 Miscellaneous Income	535.50	377.15	1,437.05	614.06		\$2,963.76
4706-1 Vendor Compensation					52.88	52.88
4706-2 Late Fees			1,100.05			1,100.05
Total for 4706 Miscellaneous Income	-535.50	377.15	2,537.10	614.06	-52.88	\$4,116.69
4707 PFC Revenue			85,922.94			85,922.94
4709 City Funds			170,833.30			170,833.30
4710 County Funds			205,000.00			205,000.00
Total for 4700 Nonoperating Revenue	-535.50	15,439.96	1,452,038.36	614.06	-52.88	\$1,468,680.76
Total for Income	128,161.77	1,688,407.84	4,252,210.94	131,295.92	-52.88	\$6,200,129.35
Gross Profit	128,161.77	1,688,407.84	4,252,210.94	131,295.92	-52.88	\$6,200,129.35
Expenses						
6000 Capital Grants Expenditures						
6003 ALA011B Expand ARFF			1,612,609.83			1,612,609.83
6007 ALA025 Acquire Rotary Plow			841,830.90			841,830.90
6010 Jet Bridge Expenses			117,686.32			117,686.32
6012 ALA016A Seal Coat & Mark Pavement			56,485.98			56,485.98
6014 Apron Reconstruction			2,200.00			2,200.00
Total for 6000 Capital Grants Expenditures			2,630,813.03			\$2,630,813.03

Laramie Regional Airport -KLAR

Profit and Loss by Class
July 1, 2025-June 3, 2026

	Business Park	FBO	Laramie Regional Airport	Terminal	Not specified	Total
7000 Personnel Costs						
7002 Salary & Wages		261,369.33	280,669.84	3,663.34		545,702.51
7003 Salaries & Wages - PTO		20,657.72	21,893.48			42,551.20
7004 Salaries & Wages - Overtime		8,152.20	3,522.04			11,674.24
7005 Salaries & Wages - Charters		3,735.56	3,664.61			7,400.17
7007 Salaries & Wages - Holidays		13,966.61	14,871.09			28,837.70
7008 On Call		0.00	0.00			0.00
7511 Social Security		18,926.84	19,897.13	227.13		39,051.10
7512 Worker's Compensation		8,896.98	8,896.97	100.00		17,893.95
7514 Pension		40,691.69	44,138.19			84,829.88
7515 Insurance		53,596.70	81,161.45			\$134,758.15
7515-2 Vision Insurance		1,493.72	3,035.36			4,529.08
Total for 7515 Insurance		55,090.42	84,196.81			\$139,287.23
7516 Medicare		4,426.44	4,653.35	53.12		9,132.91
Total for 7000 Personnel Costs		435,913.79	486,403.51	4,043.59		\$926,360.89
7020 Contractual						
7021 Legal Fees			33,545.00			33,545.00
7022 Accounting/Audit			48,911.41			48,911.41
7023 Professional & Consulting		3,475.38	7,866.78			11,342.16
7025 Dues/Memberships		681.00	1,935.00			2,616.00
7026 Equipment		3,581.73	9,061.56	348.40		12,991.69
7028 Fuel Truck Rental		24,020.25				24,020.25
7029 IT Services		19,497.77	22,344.74			41,842.51
7030 Copier		1,399.06	1,588.78			2,987.84
7032 Postage		297.95	376.09			674.04
7033 Advertising		137.96	101,672.50			101,810.46
7034 Licensing & Permits		50.00		100.00		150.00
7035 Aviation Encouragement Grant		37.99	1,954.55			1,992.54
7040 ARFF Training		40.00	2,245.00			2,285.00
7042 Registrations/Education		250.00	5,312.30			5,562.30
7043 Travel		275.12	12,198.44			12,473.56
7044 Vehicle License		236.41				236.41
7055 Telephone		32.26	2,071.51			2,103.77
7056 Disposal			2,190.00			2,190.00
7400 ALLSOP Rent			14,328.00			14,328.00
7401 ALLSOP Expenses			1,226.40			1,226.40
7502 Liability Insurance		2,140.00	2,328.00			4,468.00
7503 Property Insurance		7,367.48	41,481.32	11,616.96		60,465.76
Total for 7020 Contractual		63,520.36	312,637.38	12,065.36		\$388,223.10

Laramie Regional Airport -KLAR

Profit and Loss by Class
July 1, 2025-June 3, 2026

	Business Park	FBO	Laramie Regional Airport	Terminal	Not specified	Total
7050 Utilities						
7051 Electric		3,842.68	24,723.01	25,133.62		53,699.31
7052 Gas		1,761.20	18,715.36	10,479.70		30,956.26
7053 Water/Sewer/Trash		3,057.47	3,632.82	6,460.70		13,150.99
7054 Internet		1,672.63	2,434.05			4,106.68
Total for 7050 Utilities		10,333.98	49,505.24	42,074.02		\$101,913.24
7200 Materials & Supplies						
7201 Airplane De-Ice		6,658.96				6,658.96
7202 Ammenities		3,758.44				3,758.44
7203 Aviation Gas Resale		115,714.13				115,714.13
7205 Food & Drink Resale		147.47		4,518.55		4,666.02
7206 Fuel Farm Supplies		2,549.72				2,549.72
7207 Furniture & Decor		879.99	394.40			1,274.39
7208 Software Licenses		1,673.68	14,183.13	54.64		15,911.45
7209 Janitorial Supplies		11.97				\$11.97
7209-1 Janitorial Terminal				2,393.59		2,393.59
7209-2 Janitorial - FBO		1,010.79				1,010.79
Total for 7209 Janitorial Supplies		1,022.76		2,393.59		\$3,416.35
7210 Jet Fuel Resale		841,318.55				841,318.55
7211 Landscaping		47.58	1,576.05			1,623.63
7212 Line Service Supplies		389.22	163.94			553.16
7213 Merchandise Resale		14,733.79			22.27	14,756.06
7214 Office Supplies		351.62	1,957.85	340.79		2,650.26
7215 Oil Resale		398.26				398.26
7217 Supplies		248.61	1,518.89	19.98		1,787.48
7218 Uniforms		1,414.67	1,141.26			2,555.93
7219 Unleaded Gas/Diesel		7,693.69	7,574.31			15,268.00
7220 Wildlife Mitigation			52.55			52.55
Total for 7200 Materials & Supplies		999,001.14	28,562.38	7,327.55	22.27	\$1,034,913.34
7230 Repair & Maintenance						
7231 Building Repairs			355.99			\$355.99
7231 Building Repairs		100.00	7,500.16	10,401.28		\$18,001.44
7231-1 Terminal			148.53	4,178.87		4,327.40
7231-11 Gates			2,979.92			2,979.92
7231-2 FBO		18,393.08				18,393.08
7231-3 AirLoom	6,417.83		997.00			7,414.83
7231-4 ARFF			1,805.00			1,805.00
7231-5 Shop			150.00			150.00
7231-6 Hangar 6			387.96			387.96
7231-7 Hangar 7			1,800.00			1,800.00
Total for 7231 Building Repairs	6,417.83	18,493.08	15,768.57	14,580.15		\$55,259.63

Laramie Regional Airport -KLAR

Profit and Loss by Class
July 1, 2025-June 3, 2026

	Business Park	FBO	Laramie Regional Airport	Terminal	Not specified	Total
7232 Communications Equipment & Repair		605.00	605.00			1,210.00
7234 Runway Marking & Lighting			2,593.82			2,593.82
7235 Vehicle & Equipment Repairs		16.98	2,604.60			\$2,621.58
7235-1 Ford F250 - Ops 2		955.94	765.01			1,720.95
7235-10 Snowblower			914.91			914.91
7235-12 Massey			764.02			764.02
7235-13 Kubota			25.98			25.98
7235-16 Broom Truck			837.22			837.22
7235-17 De-Ice Truck		573.84	908.76			1,482.60
7235-2 Ram 1500 - Ops I		-2.05	1,235.80			1,233.75
7235-20 Avgas Truck		651.55	34.99			686.54
7235-21 Ford Explorer Courtesy Car		199.99	7.99			207.98
7235-22 Toyota Courtesy Car		41.15				41.15
7235-24 Husqvarna Zero Turn			40.62			40.62
7235-27 Runway Delce Truck			34.99			34.99
7235-28 Chevy 3500			100.97			100.97
7235-29 Jet 3		100.19				100.19
7235-3 Chevy 1500 -FM1			632.32			632.32
7235-30 Jet Bridge			21.99			21.99
7235-31 Jet 4			94.99			94.99
7235-5 Overaasen			301.64			301.64
Total for 7235 Vehicle & Equipment Repairs		2,537.59	9,326.80			\$11,864.39
Total for 7230 Repair & Maintenance	6,417.83	21,635.67	28,650.18	14,580.15		\$71,283.83
7450 Fees						
7451 Av Trip Fees		493.63				493.63
7452 Bank Fees			17.01	138.35		155.36
7453 Credit Card Fees		16,290.63	1,387.07			17,677.70
7454 Payroll Fees		3,777.16	3,777.17	57.33		7,611.66
7455 Fiduciary Fees			12,992.09			12,992.09
7456 QuickBooks Payment Fees			693.18			693.18
7458 Interest Expense	5,008.57	10,047.81	1,127.92			16,184.30
Total for 7450 Fees	5,008.57	30,609.23	19,994.44	195.68		\$55,807.92
8000 Nonoperating Expenses						
8010 Loan Payments	31,729.91	15,914.06	41,042.90			88,686.87
8020 Debt Service Go Bonds			3,269,831.25			3,269,831.25
8021 SPET Expenditures				32,040.27		32,040.27

Laramie Regional Airport -KLAR

Profit and Loss by Class
July 1, 2025-June 3, 2026

	Business Park	FBO	Laramie Regional Airport	Terminal	Not specified	Total
8030 PARQ Building Taxes	6,256.69					6,256.69
Total for 8000 Nonoperating Expenses	37,986.60	15,914.06	3,310,874.15	32,040.27		\$3,396,815.08
Total for Expenses	49,413.00	1,576,928.23	6,867,440.31	112,326.62	22.27	\$8,606,130.43
Net Operating Income	78,748.77	111,479.61	-2,615,229.37	18,969.30	30.61	- \$2,406,001.08
Other Expenses						
Other Miscellaneous Expense		17.04				17.04
Total for Other Expenses		17.04				\$17.04
Net Other Income		-17.04				-\$17.04
Net Income	78,748.77	111,462.57	-2,615,229.37	18,969.30	30.61	- \$2,406,018.12

Laramie Regional Airport -KLAR

A/R Aging Summary Report

As of Jun 3, 2026

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	Total
Aaron Maddox	695.63					695.63
AirDoc Inc.		-1,000.00				-1,000.00
Alan Vazqueztell		206.50				206.50
AVFUEL	4,886.66					4,886.66
Bob Shine					0.00	0.00
Evan Egenolf	305.07					305.07
Key Lime Air		1,481.70				1,481.70
Mark Jones	268.00					268.00
Northeast Planes Aviation	217.00					217.00
Osea Nelson		410.96				410.96
SkyWest	165.00					165.00
TOTAL	6,537.36	1,099.16			0.00	\$7,636.52

Laramie Regional Airport -KLAR

Balance Sheet
As of Jun 3, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
1110-1 ANB - Operating 3189	107,544.85
1110-2 ANB - PFC 3193	7,340.14
1110-3 ANB - Savings 3195	64,123.40
1110-4 ANB- Wick 3213	547.71
1110-5 ANB - Terrell 3227	1,124.28
1110-6 ANB-Cirillo 3221	500.00
1110-7 ANB-Jenkins 3215	411.03
1110-8 ANB - ACH 4121	11,462.77
1111-1 Wyoming Bank & Trust - Escrow 7503	0.00
1111-2 Wyoming Bank & Trust -Debt Service 7000	0.00
1112-1 1112-1 WY CLASS-Contingency Funds	20,978.94
1112-2 1112-2 WY CLASS Match Money	394,918.18
1112-3 1112-3 WY CLASS -Damage Deposits	5,342.30
1115 Cash held by Albany County	763,045.38
Total for Bank Accounts	\$1,377,338.98
Accounts Receivable	
1200 Accounts Receivable (A/R)	7,636.52
Total for Accounts Receivable	\$7,636.52
Other Current Assets	
1499 Undeposited Funds	134.80
1501 Inventory - AvGas Fuel	29,033.00
1502 Inventory - Jet Fuel	34,534.00
1503 Inventory - Merchandise	5,022.00
1504 Inventory - Diesel	4,069.00
1505 Inventory - Unleaded	1,125.00
Total for Other Current Assets	\$73,917.80
Total for Current Assets	\$1,458,893.30
Fixed Assets	
1600 Land	347,851.43
1601 Buildings & Improvements	59,924,896.09
1602 Equipment	5,254,204.73
1603 Construction in Progress	1,894,945.99

Laramie Regional Airport -KLAR

Balance Sheet
As of Jun 3, 2026

	Total
1604 Intangible right to use software (SBITA)	12,473.00
1611 Accumulated Depreciation - Bldg & Improv	-26,661,911.53
1612 Accumulated Depreciation - Equip	-2,235,992.88
1613 Accum. Amortization - SBITA	-6,583.00
Total for Fixed Assets	\$38,529,883.83
Other Assets	
1300 Lease Receivable - GASB87	567,112.00
1700 Deferred Outflow - Contributions	61,283.00
1701 Deferred Outflow - Assumptions	0.00
1702 Deferred Outflow - Experience	36,450.00
1703 Deferred Outflow - Pension	47,478.35
1704 Deferred Outflow - Investment	0.00
Total for Other Assets	\$712,323.35
Total for Assets	\$40,701,100.48
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	0.00
Total for Accounts Payable	\$0.00
Other Current Liabilities	
2160 Payroll Benefit Liabilities	-13,381.57
2200 Wyoming Department of Revenue Payable	\$433.21
2200-1 Use Tax	5.93
Total for 2200 Wyoming Department of Revenue Payable	\$439.14
2201 Fuel Tax Payable	-8.52
2205 Compensated Absences	39,739.00
2210 Bid Bond Payable	0.00
2215 Due to Donor	117,687.00
2400 Retainage Payable	0.00
2550 Accrued Interest	6,183.70
Out Of Scope Agency Payable	0.00
Total for Other Current Liabilities	\$150,658.75
Total for Current Liabilities	\$150,658.75

Laramie Regional Airport -KLAR

Balance Sheet
As of Jun 3, 2026

	Total
Long-term Liabilities	
2500 Hangar Note	39,878.68
2505 Building Note	99,902.62
2510 2019 Series GO Bond	3,235,000.00
2515 NP - ANB Bank - Fuel Truck	190,755.00
2600 Net Pension Liability	562,135.00
2605 Deferred Inflows - Experience	677.00
2610 Deferred Inflows - Investments	71,172.00
2615 Deferred Inflow - Proportionate Share	83,623.00
2700 Deferred Inflows - GASB87 Leases	515,121.00
2900 SBITA Liability	4,153.00
Total for Long-term Liabilities	\$4,802,417.30
Total for Liabilities	\$4,953,076.05
Equity	
Opening balance equity	0.00
Retained Earnings	38,154,042.55
Net Income	-2,406,018.12
Total for Equity	\$35,748,024.43
Total for Liabilities and Equity	\$40,701,100.48

Laramie Regional Airport -KLAR

Statement of Cash Flows

July 1, 2025-June 3, 2026

Full name	Total
OPERATING ACTIVITIES	
Net Income	-2,406,018.12
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1200 Accounts Receivable (A/R)	292,794.93
2000 Accounts Payable	-327,089.21
2160 Payroll Benefit Liabilities	-13,380.45
2200 Wyoming Department of Revenue Payable	279.81
2201 Fuel Tax Payable	5.34
Out Of Scope Agency Payable	0.00
Total for Adjustments to reconcile Net Income to Net Cash provided by operations:	-\$47,389.58
Net cash provided by operating activities	-\$2,453,407.70
NET CASH INCREASE FOR PERIOD	-\$2,453,407.70
Cash at beginning of period	\$3,830,881.48
CASH AT END OF PERIOD	\$1,377,473.78

LARAMIE REGIONAL AIRPORT RECONCILIATION REPORT

Month: May 2026

Account Balances as of Reconciliation:

ANB Savings: \$64,123.40

ANB Operating: \$95,130.08

ANB Debit Terrell: \$1,124.28

ANB Debit Wick: \$547.71

ANB Debit Jenkins: \$595.88

ANB Debit Cirillo: \$500.00

ANB PFC: \$14.70

ANB ACH: \$11,462.77

WY Bank & Trust Escrow: \$0

WY Bank & Trust Debt Service: \$0

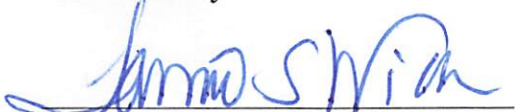
WY Class – Contingency Fund: \$20,978.94

WY Class – Match Money: \$394,918.18

WY Class – Damage Deposits: \$5,342.30

ALBANY COUNTY SPET Cash Acct 2018: \$763,045.38


Submitted by:



Tamie Wick, Accounting Manager

6/2/2026
Date

Approved by:



Amy Terrell, Manager

5/4/2026
Date

Laramie Regional Airport -KLAR

1110-5 ANB - Terrell 3227, Period Ending 05/29/2026

RECONCILIATION REPORT

Reconciled on: 06/02/2026

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	195.56
Checks and payments cleared (3).....	-71.28
Deposits and other credits cleared (1).....	1,000.00
Statement ending balance.....	<u>1,124.28</u>

Register balance as of 05/29/2026.....1,124.28

Details

Checks and payments cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/14/2026	Expense	81135	Safeway	-41.12
05/14/2026	Expense	81136	Safeway	-10.16
05/20/2026	Expense		CHATGPT	-20.00
Total				-71.28

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/04/2026	Transfer			1,000.00
Total				1,000.00

Laramie Regional Airport -KLAR

1110-3 ANB - Savings 3195, Period Ending 05/29/2026

RECONCILIATION REPORT

Reconciled on: 06/02/2026

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	64,112.70
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	10.70
Statement ending balance	<u>64,123.40</u>

Register balance as of 05/29/2026 64,123.40

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/29/2026	Deposit			10.70
Total				10.70

Laramie Regional Airport -KLAR

1110-1 ANB - Operating 3189, Period Ending 05/29/2026

RECONCILIATION REPORT

Reconciled on: 06/02/2026

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	83,173.55
Checks and payments cleared (77)	-281,712.95
Deposits and other credits cleared (41)	293,669.48
Statement ending balance	95,130.08
Uncleared transactions as of 05/29/2026	-15,987.20
Register balance as of 05/29/2026	73,007.77
Cleared transactions after 05/29/2026	6,135.11
Uncleared transactions after 05/29/2026	35,308.14
Register balance as of 06/02/2026	114,451.02

Details

Checks and payments cleared (77)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/21/2026	Bill Payment	11695	Southeastern Wyoming Garag...	-184.00
04/21/2026	Bill Payment	11699	USDA Wildlife Services	-777.40
04/22/2026	Expense	1st Q 26	Wyoming Workers Compensa...	-5,734.96
04/28/2026	Bill Payment	11701	Southeastern WY Insulation	-2,850.00
04/28/2026	Bill Payment	11703	Little Guy's Truck & Trailer Re...	-444.39
04/28/2026	Bill Payment	11702	Skyline Plumbing	-2,400.00
04/28/2026	Bill Payment	11704	Cowboy Moving & Storage, Inc.	-460.00
04/28/2026	Bill Payment	11700	Ace Hardware	-18.99
04/29/2026	Bill Payment	ACH	Black Hills Energy	-60.00
04/29/2026	Bill Payment	ACH	AVFuel Corporation	-33,224.61
04/29/2026	Bill Payment	ach	Black Hills Energy	-894.00
04/29/2026	Bill Payment	ACH	Black Hills Energy	-645.70
04/29/2026	Bill Payment	ACH	Black Hills Energy	-482.20
04/29/2026	Bill Payment	ACH	Black Hills Energy	-257.90
04/29/2026	Bill Payment	ACH	Black Hills Energy	-224.70
04/29/2026	Bill Payment	ACH	Black Hills Energy	-148.90
04/30/2026	Expense	02762855	Bamboo HR	-295.00
05/01/2026	Bill Payment	11705	City of Laramie - Water Fund	-698.43
05/01/2026	Bill Payment	11706	ICC	-3,247.77
05/01/2026	Bill Payment	11707	Visionary Communications	-342.12
05/01/2026	Bill Payment	11708	Advance Graphics	-1,545.00
05/01/2026	Bill Payment	11709	Sampson Construction	-7,819.75
05/01/2026	Bill Payment	11710	Player-Coach HR, LLC	-2,025.40
05/01/2026	Expense		QuickBooks Payments	-3.89
05/04/2026	Transfer			-1,000.00
05/04/2026	Transfer			-1,000.00
05/06/2026	Expense	10001490783425	Intuit	-275.00
05/07/2026	Bill Payment	11720	Amy Terrell	-170.17
05/07/2026	Bill Payment	ACH	Rocky Mountain Power	-4,433.03
05/07/2026	Bill Payment	11711	SSG	-449.70
05/07/2026	Bill Payment	11719	Chip Cirillo	-317.38
05/07/2026	Bill Payment	11719	Dooley Oil, Inc.	-1,106.33
05/07/2026	Bill Payment	11712	Pence and MacMillan	-3,995.00
05/07/2026	Bill Payment	11713	Accent Branding Solutions	-919.65
05/07/2026	Bill Payment	11714	Absolute Solutions	-110.00
05/07/2026	Bill Payment	11716	WYDOT - Fuel Tax Administra...	-7.60
05/07/2026	Bill Payment	ACH	Wyoming Retirement System	-7,796.92
05/07/2026	Bill Payment	ACH	SSG	-26,799.00
05/07/2026	Bill Payment	11718	Honeywagon Sanitation Pump...	-150.00
05/10/2026	Expense		QuickBooks Payments	-6.17

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/11/2026	Bill Payment	11721	Eagle Plumbing	-155.00
05/11/2026	Bill Payment	ACH	AVFuel Corporation	-36,026.51
05/11/2026	Bill Payment	11722	Skyline Plumbing	-532.98
05/14/2026	Transfer			-499.00
05/14/2026	Bill Payment	11725	O'Reilly Automotive Stores, Inc.	-40.62
05/14/2026	Bill Payment	11726	Laramie Screen Printing	-1,550.14
05/14/2026	Bill Payment	11724	XESI	-180.64
05/14/2026	Bill Payment	11723	WY Brand Industries	-299.35
05/14/2026	Bill Payment	11727	APG West Payment Processing	-13.61
05/14/2026	Transfer			-1,000.00
05/14/2026	Bill Payment	11728	BestMed	-45.00
05/18/2026	Bill Payment	11732	HomeBase	-40.97
05/18/2026	Bill Payment	11733	Nid Collins	-1,000.00
05/18/2026	Bill Payment	11735	Philip Kelley	-40.00
05/18/2026	Bill Payment	11734	Aramiz Ramirez	-40.00
05/18/2026	Bill Payment	11729	Ardurra Group	-54,635.98
05/18/2026	Bill Payment	ACH	VSP of Wyoming	-143.28
05/18/2026	Bill Payment	11731	MASA	-133.00
05/19/2026	Bill Payment	11737	Albany County Fair Alumni As...	-1,000.00
05/19/2026	Bill Payment	ACH	AVFuel Corporation	-36,850.34
05/20/2026	Expense	10001494776980	Intuit	-38.00
05/20/2026	Bill Payment	11738	MASA	-152.00
05/21/2026	Bill Payment	11740	Laramie Screen Printing	-63.60
05/21/2026	Bill Payment	ACH	SSG	-28,071.98
05/21/2026	Bill Payment	11739	Ace Hardware	-36.98
05/21/2026	Bill Payment	11741	APG West Payment Processing	-138.84
05/26/2026	Transfer			-500.00
05/26/2026	Expense		ANB Bank	-2,360.17
05/26/2026	Expense		Parlevel Systems	-80.00
05/27/2026	Bill Payment	ACH	Black Hills Energy	-224.70
05/27/2026	Bill Payment	ACH	Black Hills Energy	-482.20
05/27/2026	Bill Payment	ACH	Black Hills Energy	-645.70
05/27/2026	Bill Payment	ACH	Black Hills Energy	-894.00
05/27/2026	Bill Payment	ACH	Black Hills Energy	-257.90
05/27/2026	Bill Payment	ACH	Black Hills Energy	-148.90
05/27/2026	Bill Payment	ACH	Black Hills Energy	-60.00
05/28/2026	Expense		QuickBooks Payments	-10.50

Total -281,712.95

Deposits and other credits cleared (41)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/01/2026	Deposit		Jack Ullrich	130.10
05/01/2026	Transfer			3,357.35
05/01/2026	Deposit		AVFUEL	8,315.65
05/01/2026	Deposit		TSA-GSA	3,731.72
05/01/2026	Deposit		WYDOT - Financial Services	7,623.96
05/01/2026	Deposit		Cash Sale	21.84
05/05/2026	Receive Payment		AVFUEL	5,999.52
05/05/2026	Receive Payment		AVFUEL	2,237.12
05/06/2026	Receive Payment	675868	SkyWest	3,811.23
05/07/2026	Receive Payment		AVFUEL	2,370.94
05/07/2026	Deposit			17,592.11
05/08/2026	Receive Payment		AVFUEL	1,558.70
05/08/2026	Receive Payment		AVFUEL	23,991.44
05/08/2026	Transfer			11,019.96
05/10/2026	Deposit		Alan Vazqueztell	206.50
05/11/2026	Receive Payment	824933	City of Laramie	17,083.33
05/12/2026	Receive Payment		AVFUEL	12,356.33
05/12/2026	Receive Payment		AVFUEL	2,317.86
05/14/2026	Deposit		WYDOT - Fuel Tax Administra...	888.96
05/14/2026	Receive Payment	2026058127666861	WYDOT	50,837.38

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/14/2026	Sales Receipt	seedlive051426	LeTechnol	42.32
05/14/2026	Receive Payment		AVFUEL	5,711.18
05/14/2026	Deposit		Enterprise Car Rental	817.41
05/15/2026	Receive Payment		AVFUEL	13,792.80
05/15/2026	Receive Payment	2205	Northeast Planes Aviation	210.00
05/17/2026	Deposit		Wyoming Beverages	37.44
05/18/2026	Transfer			8,583.00
05/19/2026	Receive Payment		AVFUEL	7,345.76
05/19/2026	Receive Payment		AVFUEL	27,276.11
05/20/2026	Receive Payment	677942	SkyWest	7,019.89
05/21/2026	Receive Payment		AVFUEL	3,437.95
05/22/2026	Transfer			8,008.80
05/22/2026	Receive Payment		AVFUEL	3,788.97
05/22/2026	Deposit		Cash Sale	25.97
05/26/2026	Receive Payment		AVFUEL	16,535.57
05/26/2026	Receive Payment		AVFUEL	6,246.48
05/28/2026	Deposit		Jay Lippincott	351.05
05/29/2026	Deposit			14.15
05/29/2026	Receive Payment		AVFUEL	2,837.52
06/01/2026	Receive Payment		AVFUEL	6,090.91
06/01/2026	Sales Receipt	Seedlive 060126	LeTechnol	44.20

Total 293,669.48

Additional Information

Uncleared checks and payments as of 05/29/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/04/2026	Refund	11600	Bob Shine	-13.78
04/15/2026	Bill Payment	11689	Amy Terrell	-138.00
05/07/2026	Bill Payment	11715	American Paintbrush Signs an...	-57.00
05/18/2026	Bill Payment	11730	Southeastern Wyoming Garag...	-95.00
05/19/2026	Bill Payment	11736	PEAC Solutions	-95.00
05/21/2026	Bill Payment	ACH	Blue Cross Blue Shield of Wy...	-14,072.00
05/27/2026	Bill Payment	11743	Terminix of Wyoming	-90.00
05/27/2026	Bill Payment	11745	Wyoming State Safe & Lock Co.	-997.00
05/27/2026	Bill Payment	11742	Range Leather Company	-125.00
05/27/2026	Bill Payment	11744	Skyline Plumbing	-304.42

Total -15,987.20

Uncleared checks and payments after 05/29/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/01/2026	Expense	02798225	Bamboo HR	-298.00
06/02/2026	Bill Payment	11749	City of Laramie - Water Fund	-669.27
06/02/2026	Bill Payment	11746	Casper Natrona County Airport	-850.00
06/02/2026	Bill Payment	11747	Visionary Communications	-343.36
06/02/2026	Bill Payment	11748	Big Horn Roofing	-276.91

Total -2,437.54

Uncleared deposits and other credits after 05/29/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/01/2026	Sales Receipt	Seedlive 060126-2	LeTechnol	51.73
06/01/2026	Deposit			13,418.34
06/01/2026	Deposit		TSA-GSA	3,731.72
06/02/2026	Deposit		Mark Jones	573.00
06/02/2026	Deposit		Enterprise Car Rental	20.00
06/02/2026	Receive Payment		AVFUEL	6,299.38
06/02/2026	Receive Payment		AVFUEL	13,651.51

Total

37,745.68

Laramie Regional Airport -KLAR

1110-4 ANB- Wick 3213, Period Ending 05/29/2026

RECONCILIATION REPORT

Reconciled on: 06/02/2026

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	1,540.30
Checks and payments cleared (9)	-1,502.56
Deposits and other credits cleared (2)	509.97
Statement ending balance	547.71

Register balance as of 05/29/2026	547.71
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Details

Checks and payments cleared (9)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/01/2026	Expense	2559411	Amazon	-79.95
05/04/2026	Expense		8 x 8	-172.62
05/08/2026	Expense	2834666	Amazon	-14.32
05/13/2026	Expense	958907105270364730072	USPS	-10.48
05/21/2026	Expense	1670627	Amazon	-28.99
05/21/2026	Expense			-17.28
05/22/2026	Expense	0830603	Amazon	-12.59
05/26/2026	Expense	4931444	Amazon	-6.99
05/26/2026	Expense	Q91026588	RTIC	-1,159.34

Total				-1,502.56
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Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/01/2026	Deposit		Amazon	9.97
05/26/2026	Transfer			500.00

Total				509.97
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Laramie Regional Airport -KLAR

1110-7 ANB-Jenkins 3215, Period Ending 05/29/2026

RECONCILIATION REPORT

Reconciled on: 06/02/2026

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	138.16
Checks and payments cleared (23)	-1,542.28
Deposits and other credits cleared (2)	2,000.00
Statement ending balance	595.88
Uncleared transactions as of 05/29/2026	-124.31
Register balance as of 05/29/2026	471.57
Cleared transactions after 05/29/2026	0.00
Uncleared transactions after 05/29/2026	-60.54
Register balance as of 06/02/2026	411.03

Details

Checks and payments cleared (23)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/01/2026	Expense		High Country Suites	-80.00
05/05/2026	Expense		Amazon	-14.99
05/06/2026	Expense		Amazon	-69.95
05/06/2026	Expense	7366622	Amazon	-94.30
05/06/2026	Expense	9393042	Amazon	-148.92
05/08/2026	Expense	0157851	Amazon	-138.16
05/08/2026	Expense	1569605	Domino's Pizza	-23.29
05/12/2026	Expense	07375622	Walmart	-22.47
05/15/2026	Expense	6244213	Amazon	-35.95
05/15/2026	Expense	6112218	Amazon	-66.97
05/15/2026	Expense	4558659	Amazon	-139.59
05/15/2026	Expense	7572217	Amazon	-49.99
05/15/2026	Expense	7242655	Amazon	-22.40
05/15/2026	Expense	2809035	Amazon	-25.40
05/15/2026	Expense	8749072	Amazon	-14.77
05/15/2026	Expense	03643	Walmart	-40.24
05/15/2026	Expense	10925494	Walmart	-55.27
05/19/2026	Expense		Amazon	-68.83
05/20/2026	Expense	73134886	Walmart	-50.45
05/26/2026	Expense	9410658	Amazon	-147.63
05/26/2026	Expense	82605620	Walmart	-39.58
05/27/2026	Expense		Sticker Mule	-177.00
05/29/2026	Expense		T Mobile	-16.13

Total -1,542.28

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/04/2026	Transfer			1,000.00
05/14/2026	Transfer			1,000.00

Total 2,000.00

Additional Information

Uncleared checks and payments as of 05/29/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/07/2026	Expense	01899751	Walmart	-58.32
05/29/2026	Expense	3169847	Amazon	-26.01
05/29/2026	Expense	8305863	Amazon	-39.98
Total				-124.31

Uncleared checks and payments after 05/29/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/01/2026	Expense		CRITICAL TOOLS, INC.	-60.54
Total				-60.54

Laramie Regional Airport -KLAR

1110-6 ANB-Cirillo 3221, Period Ending 05/29/2026

RECONCILIATION REPORT

Reconciled on: 06/02/2026

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	1.00
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	499.00
Statement ending balance.....	<u>500.00</u>
Register balance as of 05/29/2026.....	500.00

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/14/2026	Transfer			499.00
Total				499.00

Laramie Regional Airport -KLAR

1110-2 ANB - PFC 3193, Period Ending 05/29/2026

RECONCILIATION REPORT

Reconciled on: 06/02/2026

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	73.07
Checks and payments cleared (1).....	-8,008.80
Deposits and other credits cleared (4).....	7,950.43
Statement ending balance.....	<u>14.70</u>

Register balance as of 05/29/2026.....	14.70
Cleared transactions after 05/29/2026.....	0.00
Uncleared transactions after 05/29/2026.....	7,325.44
Register balance as of 06/02/2026.....	<u>7,340.14</u>

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/22/2026	Transfer			-8,008.80
Total				-8,008.80

Deposits and other credits cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/07/2026	Deposit		Airlines Clearing House	7,941.34
05/13/2026	Deposit		Air Canada	4.39
05/22/2026	Deposit		Lufthansa	4.39
05/29/2026	Deposit			0.31
Total				7,950.43

Additional Information

Uncleared deposits and other credits after 05/29/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/02/2026	Deposit		Airlines Clearing House	7,325.44
Total				7,325.44

Laramie Regional Airport -KLAR

1110-8 ANB - ACH 4121, Period Ending 05/29/2026

RECONCILIATION REPORT

Reconciled on: 06/02/2026

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	0.00
Checks and payments cleared (1)	-11,019.96
Deposits and other credits cleared (3)	22,482.73
Statement ending balance	11,462.77

Register balance as of 05/29/2026 11,462.77

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/08/2026	Transfer			-11,019.96
Total				-11,019.96

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/04/2026	Receive Payment		AirLoom Energy	10,609.00
05/05/2026	Receive Payment		Osea Nelson	410.96
05/29/2026	Receive Payment		AirLoom Energy	11,462.77
Total				22,482.73

Laramie Regional Airport -KLAR

1112-1 1112-1 WY CLASS-Contingency Funds, Period Ending 05/31/2026

RECONCILIATION REPORT

Reconciled on: 06/02/2026

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	20,914.02
Interest earned.....	64.92
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>20,978.94</u>

Register balance as of 05/31/2026.....	20,978.94
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Laramie Regional Airport -KLAR

1112-2 1112-2 WY CLASS Match Money, Period Ending 05/31/2026

RECONCILIATION REPORT

Reconciled on: 06/02/2026

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	393,696.37
Interest earned.....	1,221.81
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>394,918.18</u>

Register balance as of 05/31/2026..... 394,918.18

Laramie Regional Airport -KLAR

1112-3 1112-3 WY CLASS -Damage Deposits, Period Ending 05/31/2026

RECONCILIATION REPORT

Reconciled on: 06/02/2026

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	5,325.75
Interest earned	16.55
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>5,342.30</u>
Register balance as of 05/31/2026	5,342.30

Laramie Regional Airport -KLAR

1115 Cash held by Albany County, Period Ending 05/31/2026

RECONCILIATION REPORT

Reconciled on: 06/02/2026

Reconciled by: Tamie Wick

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	771,628.38
Checks and payments cleared (1).....	-8,583.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>763,045.38</u>

Register balance as of 05/31/2026.....	763,045.38
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Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/18/2026	Transfer			-8,583.00
Total				-8,583.00

Grants

GRANT SUMMARY (Active Grants)

<u>Grant Number</u>	<u>Grant Name</u>		<u>Amount Allocated</u>	<u>%</u>		<u>Upcoming Change Orders</u>
ALA011(2023)	Expand ARFF	Federal	\$ 1,573,058.00	95.00%	Federal	\$ 130,208.33
		State	\$ 41,396.00	2.50%	State	\$ 3,426.52
		Local	\$ 41,396.00	2.50%	Local	\$ 3,426.53
		TOTAL	\$ 1,655,850.00	100.00%	TOTAL	\$ 137,061.38
			<u>Total Spent To Date</u>			
		Federal	\$ 1,533,689.03			
		State	\$ 40,360.25			
		Local	\$ 40,360.25			
		TOTAL	\$ 1,614,409.53			
			<u>Total Remaining</u>			
		Federal	\$ 39,368.97			
		State	\$ 1,035.75			
		Local	\$ 1,035.75			
		TOTAL	\$ 41,440.47			
ALA016A	Seal Coat & Mark Pavement		<u>Amount Allocated</u>			
		Federal	\$ -			
		State	\$ 688,500.00	90.00%		
		Local	\$ 76,500.00	10.00%		
		TOTAL	\$ 765,000.00	100.00%		
			<u>Total Spent To Date</u>			
		Federal	\$ -			
		State	\$ -			
		Local	\$ -			
		TOTAL	\$ -			
ALA016A	Seal Coat & Mark Pavement Continued		<u>Total Remaining</u>			
		Federal	\$ -			
		State	\$ 688,500.00			
		Local	\$ 76,500.00			
		TOTAL	\$ 765,000.00			
ALA025	Acquire Snow Blower		<u>Amount Allocated</u>			
		Federal	\$ 910,575.00	95.00%		
		State	\$ 28,775.00	3.00%		
		Local	\$ 19,170.00	2.00%		
		TOTAL	\$ 958,520.00	100.00%		
			<u>Total Spent To Date</u>			
		Federal	\$ 863,611.24			
		State	\$ 27,271.94			
		Local	\$ 18,181.29			
		TOTAL	\$ 909,064.47			
			<u>Total Remaining</u>			
		Federal	\$ 46,963.76			
		State	\$ 1,503.06			
		Local	\$ 988.71			
		TOTAL	\$ 49,455.53			
ALA039X	Marketing Grant		<u>Amount Allocated</u>			
		Federal	\$ -	0.00%		
		State	\$ 50,000.00	50.00%		
		Local	\$ 50,000.00	50.00%		
		TOTAL	\$ 100,000.00	100.00%		

ALA039X

Marketing Grant
Continued

		<u>Total Spent To Date</u>	
Federal			
State	\$	50,000.00	
Local	\$	50,000.00	
TOTAL	\$	100,000.00	
		<u>Total Remaining</u>	
Federal	\$	-	
State	\$	-	
Local	\$	-	
TOTAL	\$	-	

FY27 Proposed Budget

Final Budget

Laramie Regional Airport Joint Powers Board	
Budget Hearing Information	
555 General Brees Rd	Location: City Council Chambers
Laramie, WY 82070	Date: 6/10/2026
307-742-4207	Time: 8:00 AM
Albany County	Budget Prepared by: Tamie Wick

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

The Laramie Regional Airport continues to work towards self-sustainability. We are actively working to further develop our business park. This budget reflects a better split of administration personnel costs than in past years and we have also combined a couple of line items to reduce the number of accounts we have. Albany County voters approved the 2026 6th Penny Special Purpose Excise Tax which allows the Airport to continue with projects that are funded in partnership with the FAA and WYDOT. We do not plan to bond the funds as our forecast indicates we will collect enough funding in advance of use that we will not need any bonding.

S-B RESERVE DESCRIPTION

NA

S-C

Names of Board Members	Date of End of Term	Phone no.	Email:
Malea Brown	12/31/28	307-760-8386	maleabro@gmail.com
Robert Southard	12/31/26	307-721-5321	rsouthard@cityoflaramie.org
Tracy Fletcher	12/31/27	307-721-25502	tfletcher@albanycountywy.gov
Jackie Gonzales	12/31/29	307-760-1247	acclerkgonzales@yahoo.com
Dan Johnson	12/31/30	307-721-5302	djohnson@cityoflaramie.org

Does the district have regular office hours exceeding 20 hours per week? Yes

W.S. 16-12-303(a) requires special districts to maintain copies of records. Please enter the physical address, phone number, and hours open below.

Address of office:	555 General Brees Rd
City, State, Zip:	Laramie, WY 82070
Phone Number:	307-742-4164
Hours Open:	7:00 am - 8:00 pm

Where are the minutes of your board meeting available for public review?
www.flylaramie.com or by request in person at the FBO

How and where are the notices of meeting posted for the public?
Notices are posted in the Laramie Boomerang prior to all meetings as well as on our website at www.flylaramie.com

Where are the public meetings held?
City Council Chambers, City Hall, Laramie, WY

FINAL BUDGET SUMMARY

OVERVIEW	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-1 Total Budgeted Expenditures	\$3,310,796	\$5,462,552	\$5,585,672	\$5,585,672
S-2 Total Principal to Pay on Debt	\$535,815	\$3,269,831	\$52,792	\$52,792
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$9,929,205	\$10,227,170	\$6,787,874	\$6,787,874
S-5 Amount requested from County Commissioners	\$1,276,607	\$848,505	\$385,560	\$385,560
S-6 Additional Funding Needed :			\$0	\$0
Projected Surplus:			\$1,149,410	\$1,149,410

REVENUE SUMMARY	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-7 Operating Revenues	\$2,235,453	\$2,616,309	\$2,485,672	\$2,485,672
S-8 Tax levy (From the County Treasurer)	\$1,276,607	\$848,505	\$385,560	\$385,560
S-9 Government Support	\$423,281	\$422,914	\$513,500	\$513,500
S-10 Grants	\$1,314,506	\$2,333,614	\$1,921,821	\$1,921,821
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$254,254	\$203,236	\$120,595	\$120,595
S-13 Other Forecasted Revenue	\$622,512	\$0	\$0	\$0
S-14 Total Revenue	\$6,126,613	\$6,424,578	\$5,427,148	\$5,427,148

FY 7/1/26-6/30/27 Laramie Regional Airport Joint Powers Board

EXPENDITURE SUMMARY	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-15 Capital Outlay	\$272,383	\$2,644,223	\$2,421,288	\$2,421,288
S-16 Interest and Fees On Debt	\$91,908	\$30,202	\$11,972	\$11,972
S-17 Administration	\$386,723	\$244,361	\$482,981	\$482,981
S-18 Operations	\$2,050,211	\$2,017,810	\$2,148,523	\$2,148,523
S-19 Indirect Costs	\$509,573	\$525,956	\$520,908	\$520,908
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$3,310,796	\$5,462,552	\$5,585,672	\$5,585,672

DEBT SUMMARY	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-21 Principal Paid on Debt	\$535,815	\$3,269,831	\$52,792	\$52,792

CASH AND INVESTMENTS	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-22 TOTAL GENERAL FUNDS	\$3,802,592	\$3,802,592	\$1,360,725	\$1,360,725

Summary of Reserve Funds

S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$0	\$0	\$0	\$0
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31 Subtotal	\$0	\$0	\$0	\$0
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 555 General Brees Rd
Laramie, WY 82070

PREPARED BY: Tamie Wick

DISTRICT PHONE: 307-742-4207

Final Budget

Laramie Regional Airport Joint Powers Board
 NAME OF DISTRICT/BOARD

FYE 6/30/2027

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,276,607	\$848,505	\$385,560	\$385,560
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$13,281	\$12,914	\$13,500	\$13,500
R-2.2 Additional County Aid (non-treasurer)	4237	\$205,000	\$205,000	\$250,000	\$250,000
R-2.3 City (or Town) Aid	4237	\$205,000	\$205,000	\$250,000	\$250,000
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$423,281	\$422,914	\$513,500	\$513,500
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$518,281	\$923,592	\$681,172	\$681,172
R-3.2 Sales of Goods or Services	4300	\$1,717,172	\$1,692,717	\$1,804,500	\$1,804,500
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$2,235,453	\$2,616,309	\$2,485,672	\$2,485,672
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$1,225,689	\$2,260,307		
R-4.2 Federal Grants thru State Agencies	4201			\$875,011	\$875,011
R-4.3 Grants from State Agencies	4211	\$88,817	\$73,307	\$1,046,810	\$1,046,810
R-4.4 Total Grants		\$1,314,506	\$2,333,614	\$1,921,821	\$1,921,821
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$11,927	\$16,239	\$16,303	\$16,303
R-5.2 Other: Specify <u>Dividends</u>	4500	\$131,463	\$73,929		
R-5.3 Other: See Additior <u>See Additional Details</u>		\$110,864	\$113,068	\$104,292	\$104,292
R-5.4 Total Miscellaneous		\$254,254	\$203,236	\$120,595	\$120,595
R-5.5 Total Forecasted Revenue		\$4,227,494	\$5,576,073	\$5,041,588	\$5,041,588
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 <u>Private Donation Jet Bridge</u>	4500	\$622,512			
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$622,512	\$0	\$0	\$0

Final Budget

Laramie Regional Airport Joint Powers Board
 NAME OF DISTRICT/BOARD

FYE 6/30/2027

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	6201 \$89,098	\$1,616,232	\$1,831,288	\$1,831,288
E-1.2	Vehicles	6210 \$28,488	\$910,305		
E-1.3	Office Equipment	6211			
E-1.4	Other (Specify)				
E-1.5	Master Plan	6200 \$154,796			
E-1.6	2018 SPET Expenditures	6200		\$400,000	\$400,000
E-1.7	see additional details		\$117,686	\$190,000	\$190,000
E-1.8	TOTAL CAPITAL OUTLAY	\$272,383	\$2,644,223	\$2,421,288	\$2,421,288

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	7002 \$131,625	\$134,000	\$150,000	\$150,000
E-2.2	Secretary	7003			
E-2.3	Clerical	7004			
E-2.4	Other (Specify)				
E-2.5	Finance	7005		\$103,000	\$103,000
E-2.6		7005			
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	7011			
E-3.2	Mileage	7012			
E-3.3	Other (Specify)				
E-3.4		7013			
E-3.5		7013			
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	7021 \$76,507	\$40,640	\$50,000	\$50,000
E-4.2	Accounting/Auditing	7022 \$51,469	\$48,912	\$53,000	\$53,000
E-4.3	Other (Specify)				
E-4.4		7023			
E-4.5		7023			
E-4.6	see additional details	\$5,000	\$1,992	\$2,500	\$2,500
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	7031 \$2,657	\$3,700	\$4,250	\$4,250
E-5.2	Office equipment, rent & repair	7032 \$2,273	\$3,249	\$3,387	\$3,387
E-5.3	Education	7033 \$4,473	\$3,275	\$4,924	\$4,924
E-5.4	Registrations	7034 \$9,625	\$5,562	\$8,420	\$8,420
E-5.5	Other (Specify)				
E-5.6	Dues/Memberships	7035 \$2,485	\$3,031	\$2,500	\$2,500
E-5.7	Advertising	7035 \$100,608		\$101,000	\$101,000
E-5.8					
E-6	TOTAL ADMINISTRATION	\$386,723	\$244,361	\$482,981	\$482,981

Final Budget

OPERATIONS BUDGET

	DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
E-7 Personnel Services					
E-7.1 Wages--Operations	7202	\$578,234	\$507,748	\$530,921	\$530,921
E-7.2 Service Contracts	7203				
E-7.3 Other (Specify)					
E-7.4 _____	7204				
E-7.5 _____	7204				
E-7.6 _____					
E-8 Travel					
E-8.1 Mileage	7211				
E-8.2 Other (Specify)					
E-8.3 Travel	7212	\$14,665	\$13,000	\$13,840	\$13,840
E-8.4 _____	7212				
E-8.5 _____					
E-9 Operating supplies (List)					
E-9.1 Airplane Deice	7220	\$10,421	\$4,143	\$7,080	\$7,080
E-9.2 Aviation Gas Resale	7220	\$73,308	\$115,714	\$117,000	\$117,000
E-9.3 Food and Drink Resale	7220	\$4,025	\$4,951	\$4,000	\$4,000
E-9.4 Fuel Farm Supplies	7220	\$3,382	\$2,950	\$4,000	\$4,000
E-9.5 see additional details		\$1,005,701	\$1,003,413	\$1,052,440	\$1,052,440
E-10 Program Services (List)					
E-10.1 Line Service Supplies	7230	\$744	\$700	\$0	
E-10.2 _____	7230				
E-10.3 _____	7230				
E-10.4 _____	7230				
E-10.5 _____					
E-11 Contractual Arrangements (List)					
E-11.1 Professional & Consulting	7400	\$5,933	\$12,934	\$21,250	\$21,250
E-11.2 Fuel Truck rental	7400	\$23,150	\$26,178	\$26,200	\$26,200
E-11.3 IT Services	7400	\$40,911	\$45,574	\$48,000	\$48,000
E-11.4 _____	7400				
E-11.5 see additional details		\$18,013	\$22,162	\$20,055	\$20,055
E-12 Other operations (Specify)					
E-12.1 Allsop Rent	7450	\$28,236	\$14,328	\$0	
E-12.2 Vehicle License	7450	\$559	\$500	\$500	\$500
E-12.3 Allsop Expenses	7450	\$2,403	\$1,226	\$0	
E-12.4 Equipment	7450	\$34,085	\$18,400	\$23,000	\$23,000
E-12.5 see additional details		\$206,442	\$223,889	\$280,237	\$280,237
E-13 TOTAL OPERATIONS		\$2,050,211	\$2,017,810	\$2,148,523	\$2,148,523

Final Budget

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502	\$8,841	\$4,468	\$7,861	\$7,861
E-14.2 Buildings and vehicles	7503	\$53,482	\$100,466	\$61,000	\$61,000
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511	\$56,604	\$55,237	\$63,258	\$63,258
E-15.2 Workers Compensation	7512	\$28,389	\$20,141	\$13,089	\$13,089
E-15.3 Unemployment Taxes	7513	\$4,864	\$2,238	\$1,158	\$1,158
E-15.4 Retirement	7514	\$151,932	\$108,735	\$134,986	\$134,986
E-15.5 Health Insurance	7515	\$140,144	\$159,300	\$196,578	\$196,578
E-15.6 Other (Specify)					
E-15.7 Holiday Pay	7516	\$27,957	\$34,280	\$35,766	\$35,766
E-15.8 PTO	7516	\$37,360	\$41,091	\$7,212	\$7,212
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$509,573	\$525,956	\$520,908	\$520,908

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$535,815	\$3,269,831	\$52,792	\$52,792
D-1.2 Interest	6410	\$75,619	\$17,210	\$11,972	\$11,972
D-1.3 Fees	6420	\$16,289	\$12,992		
D-2 TOTAL DEBT SERVICE		\$627,723	\$3,300,033	\$64,764	\$64,764

Final Budget

Laramie Regional Airport Joint Powers Board
 NAME OF DISTRICT/BOARD

FYE 6/30/2027

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$75,873	\$75,873	\$85,049	\$85,049
C-1.2	Savings and Investments	1040	\$418,445	\$418,445	\$504,048	\$504,048
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020	\$3,308,274	\$3,308,274	\$771,628	\$771,628
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$3,802,592	\$3,802,592	\$1,360,725	\$1,360,725
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010				
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$3,802,592	\$3,802,592	\$1,360,725	\$1,360,725

	DOA Chart of Accounts	
SINKING & DEBT SERVICE FUNDS	1070	

		2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts	
RESERVES	1090	

		2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts	
BOND FUNDS	1060	

		2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

**Notice to Proceed on 2026 Seal Coat and
Mark Project ALA016**

NOTICE TO PROCEED

Owner: Laramie Regional Airport Board Owner's Project No.: ALA016
Engineer: Ardurra Group, Inc. Engineer's Project No.: 250288
Contractor: Straight Stripe Painting, Inc. Contractor's Project No.: _____
Project: 2026 Seal Coat and Mark Project
Contract Name: 2026 Seal Coat and Mark Project
Effective Date of Contract: May 13, 2026

Owner hereby notifies Contractor that the Contract Times under the above Contract will commence to run on _____ pursuant to General Provision 80-02.

On that date, Contractor shall start performing its obligations under the Contract Documents. No Work will be done at the Site prior to such date.

In accordance with the Agreement:

The date by which Substantial Completion must be achieved is **August 31, 2026**, and the date by which readiness for final payment must be achieved is **September 30, 2026**.

Before starting any Work at the Site, Contractor must comply with the following:

Owner: Laramie Regional Airport Board
By (signature): _____
Name (printed): _____
Title: _____
Date Issued: _____
Copy: Engineer

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**Agreement for Aviation Related Services
Between the City of Laramie and the
Laramie Regional Airport**



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Northwest Mountain Region
Colorado Utah Wyoming

Denver Airports District Office:
26805 E 68th Ave, Ste 224
Denver, CO 80249-6339

The Honorable Sharon Cumbie
Mayor, City of Laramie
406 Ivinson Avenue
Laramie, WY 82070

Ms. Terri Jones
Chair, Albany County Board of Commissioners
525 East Grant Avenue
Laramie, WY 82070

Ms. Malea Brown
Chair, Laramie Regional Airport Board
555 General Brees Road
Laramie, WY 82070

Dear Mayor Cumbie, Commissioner Jones and Commissioner Brown:

The Grant Offer for Airport Improvement Program (AIP) Project No. 3-56-0017-053-2026 at Laramie Regional Airport is attached for execution. This letter outlines the steps you must take to properly enter into this agreement and provides other useful information. Please read the conditions, special conditions, and assurances that comprise the Grant Offer carefully.

You may not make any modification to the text, terms or conditions of the Grant Offer.

Steps You Must Take to Enter Into Agreement.

To properly enter into this agreement, you must do the following:

1. The governing body must give authority to execute the grant to the individual(s) signing the grant, i.e., the person signing the document must be the sponsor's authorized representative(s) (hereinafter "authorized representative").
2. The authorized representative must execute the grant by adding their electronic signature to the appropriate certificate at the end of the agreement.
3. Once the authorized representative has electronically signed the grant, the sponsor's attorney(s) will automatically receive an email notification.
4. On the **same day or after** the authorized representative has signed the grant, the sponsor's attorney(s) will add their electronic signature to the appropriate certificate at the end of the agreement.
5. If there are co-sponsors, the authorized representative(s) and sponsor's attorney(s) must follow the above procedures to fully execute the grant and finalize the process. Signatures must be obtained and finalized no later than **June 30, 2026**.

6. The fully executed grant will then be automatically sent to all parties as an email attachment.

Payment. Subject to the requirements in 2 CFR § 200.305 (federal payment), each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this system.

Project Timing. The terms and conditions of this agreement require you to complete the project without undue delay and no later than the Period of Performance end date four (4) years from the grant execution date). We will be monitoring your progress to ensure proper stewardship of these federal funds. We expect you to submit payment requests for reimbursement of allowable incurred project expenses consistent with project progress. Your grant may be placed in “inactive” status if you do not make draws on a regular basis, which will affect your ability to receive future Grant Offers. Costs incurred after the Period of Performance ends are generally not allowable and will be rejected unless authorized by the FAA in advance.

Reporting. Until the grant is completed and closed, you are responsible for submitting formal reports as follows:

- For all grants, you must submit by December 31st of each year this grant is open:
 1. A signed/dated SF-270 (Request for Advance or Reimbursement for non-construction projects) or SF-271 or equivalent (Outlay Report and Request for Reimbursement for Construction Programs), and
 2. An SF-425 (Federal Financial Report).
- For non-construction projects, you must submit [FAA Form 5100-140, Performance Report](#) within 30 days of the end of the federal fiscal year.
- For construction projects, you must submit [FAA Form 5370-1, Construction Progress and Inspection Report](#), within 30 days of the end of each federal fiscal quarter.

Audit Requirements. As a condition of receiving federal assistance under this award, you must comply with audit requirements as established under 2 CFR Part 200. Subpart F requires non-federal entities that expend \$1,000,000 or more in federal awards to conduct a single or program specific audit for that year. Note that this includes federal expenditures made under other federal-assistance programs. Please take appropriate and necessary action to ensure your organization will comply with applicable audit requirements and standards.

Closeout. Once the project(s) is completed and all costs are determined, we ask that you work with your FAA contact indicated below to close the project without delay and submit the necessary final closeout documentation as required by your Region/Airports District Office.

FAA Contact Information. Luis Duarte, (303) 342-1258, Luis.C.Duarte@faa.gov is the assigned program manager for this grant and is readily available to assist you and your designated representative with the requirements stated herein.

We sincerely value your cooperation in these efforts and look forward to working with you to complete this important project.

Sincerely,

John Sweeney
Acting Manager, Denver Airports District Office



U.S. Department
of Transportation
Federal Aviation
Administration

FEDERAL AVIATION ADMINISTRATION

FY 2026

AIRPORT IMPROVEMENT PROGRAM (AIP) GRANT AGREEMENT

Part I - Offer

Federal Award Offer Date

Airport/Planning Area

Laramie Regional Airport

Airport Grant Number

3-56-0017-053-2026 [Contract No. DOT-FA26NM-1038]

Unique Entity Identifier

EJ3N38Z951

TO: City of Laramie, Wyoming, County of Albany, Wyoming and Laramie Regional Airport Board
(herein called the "Sponsor") (For Co-Sponsors, list all Co-Sponsor names. The word "Sponsor" in this Grant Agreement also applies to a Co-Sponsor.)

This grant channels through the State of Wyoming.

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the sponsor has submitted to the FAA a Project Application dated April 13, 2026, for a grant of federal funds for a project at or associated with the Laramie Regional Airport, which is included as part of this Grant Agreement; and

WHEREAS, the FAA has approved a project for the Laramie Regional Airport (herein called the "Project") consisting of the following:

Reconstruct Apron (Phase 1, Design)

which is more fully described in the Project Application.

NOW THEREFORE, Pursuant to and for the purpose of carrying out Title 49, United States Code (USC), Chapters 471 and 475; 49 USC §§ 40101 et seq. and 48103; Consolidated Appropriations Act, 2024 (Public Law Number (P.L.) 118-42); Consolidated Appropriations Act, 2025 (P.L. 119-4); Consolidated Appropriations Act, 2026 (P.L. 119-75); FAA Reauthorization Act of 2024 (P.L. 118-63); Infrastructure Investment and Jobs Act of 2021 (IIJA) (P.L. 117-58) (as applicable); and the representations contained in the Project Application; and in consideration of: (a) the sponsor's adoption and ratification of the most recently published Grant Assurances; (b) the sponsor's acceptance of this offer; and (c) the benefits to accrue to the United States and the public from the accomplishment of the project, and compliance with the Grant Assurance and conditions as herein provided;

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay (95) % of the allowable costs incurred accomplishing the Project as the United States' share of the Project.

Assistance Listings Number(s): 20.116.

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

CONDITIONS

- 1. Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$628,472.

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 USC § 47108(b):

\$0 for planning

\$628,472 for airport development or noise program implementation; and,

\$0 for land acquisition.

- 2. Grant Performance.** This agreement is subject to the following federal award requirements:

a. Period of Performance:

- i. Start Date:** The date the recipient formally accepts this agreement and the date signed by the last signatory to the agreement.
- ii. End Date:** Four (4) years to the calendar day from the date of acceptance.
- iii. Extension of the Period of Performance (PoP):** The recipient may request a one-time extension of up to one year after the PoP end date by submitting a request to the FAA. The request must include, at a minimum, supporting justification for the request and the amount of additional time requested. The request must be submitted at least 10 calendar days before the PoP end date. This one-time extension may not be exercised for the sole purpose of using unobligated balances.

The PoP end date, or any extension as approved by FAA, shall not affect, relieve, or reduce recipient obligations and assurances that extend beyond the closeout of this agreement.

b. Budget Period:

- i. For a single year grant offer, the budget period follows the same start and end date as the PoP provided in paragraph 2(a), and any extension of the PoP end date.**

- ii. For a multi-year grant offer, per the authority provided in 49 USC § 47108 and § 47114, the budget period is from the initial PoP start date through the end of the final fiscal year identified on a multi-year grant offer (See Multi-Year Grant Special Condition, if applicable).
- c. Appropriation Period of Availability and Expenditure:
 - i. The FAA must obligate appropriated funds within the period of availability identified in the appropriation.
 - ii. In accordance with 31 USC § 1552, by September 30th of the fifth fiscal year after the period of availability, FAA must liquidate and close expired appropriations, and any remaining balance (whether obligated or unobligated) must be canceled and thereafter shall not be available for obligation or expenditure for any purpose.
 - iii. IJA and Supplemental AIP funding are subject to this condition.
- d. Close Out:

Recipients shall begin the closeout process upon physical completion of the project(s) identified in this agreement. Closeout shall proceed expeditiously and without delay, even if the PoP end date has not been reached. In accordance with 2 Code of Federal Regulations (CFR) 200, unless the FAA authorizes a written extension, the recipient must submit all grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the PoP end date. If the recipient does not submit all required closeout documentation within this period, the FAA will proceed to close out the grant within one year of the PoP end date with the information available at the end of 120 days.

e. Termination:

The FAA may terminate this agreement and all of its obligations under this agreement if any of the following occur:

- i. The recipient fails to comply with the terms and conditions of this agreement;
- ii. The recipient fails to obtain or provide any recipient grant contribution as required by the agreement;
- iii. There is a material failure to comply with the Project Schedule even if it is beyond the reasonable control of the recipient;
- iv. Any project changes that the FAA determines are inconsistent with the FAA's basis for selecting the project to receive a grant;
- v. Continued grant payment inactivity, generally defined as no drawdowns over a 12-month period;
- vi. The recipient requests that the FAA terminate the agreement under this section; or
- vii. The FAA determines that termination of this agreement is in the public interest.

In terminating this agreement under this section, the FAA may elect to consider only the interests of the FAA.

- 3. Ineligible or Unallowable Costs.** In accordance with 49 USC § 47110, the sponsor is prohibited from including any costs in the grant funded portions of the project that the FAA has determined to be ineligible or unallowable, including costs incurred to carry out airport development implementing

policies and initiatives repealed by Executive Order 14148, provided such costs are not otherwise permitted by statute.

4. **Indirect Costs - Sponsor.** The sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the project application, as accepted by the FAA, to allowable costs for sponsor direct salaries and wages.
5. **Determining the Final Federal Share of Costs.** The United States' share of allowable project costs will be made in accordance with 49 USC § 47109, the regulations, policies, and procedures of the Secretary of Transportation ("Secretary"), and any superseding legislation. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs, and settlement will be made for any upward or downward adjustments to the federal share of costs.
6. **Completing the Project Without Delay and in Conformance with Requirements.** The sponsor must carry out and complete the project without undue delay, and in accordance with this agreement, 49 USC Chapters 471 and 475, IJA (P.L. 117-58) (as appropriate), and the regulations, policies, and procedures of the Secretary. Per 2 CFR § 200.308, the sponsor agrees to report and request prior FAA approval for any disengagement from performing the project that exceeds three months, or a 25 percent reduction in time devoted to the project. The report must include a reason for the project stoppage. The sponsor also agrees to comply with the grant assurances, which are part of this agreement.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs of the project(s) unless this offer has been accepted by the sponsor on or before June 30, 2026, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds and Mandatory Disclosure.**
 - a. The sponsor must take all steps, including litigation, if necessary, to recover federal funds spent fraudulently, wastefully, or in violation of federal antitrust statutes, or misused in any other manner for any project upon which federal funds have been expended. For the purposes of this grant agreement, the term "federal funds" means funds however used or dispersed by the sponsor, that were originally paid pursuant to this or any other federal grant agreement. The sponsor must obtain the approval of the Secretary as to any determination of the amount of the federal share of such funds. The sponsor must return the recovered federal share, including funds recovered by settlement, order, or judgment, to the Secretary. Upon request, the sponsor must furnish to the Secretary all documents and records pertaining to the determination of the amount of the federal share, or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the sponsor, in court or otherwise, involving the recovery of such federal share require advance approval by the Secretary.
 - b. The sponsor, a recipient, and a subrecipient under this federal grant must promptly comply with the mandatory disclosure requirements as established under 2 CFR § 200.113, including reporting requirements related to recipient integrity and performance in accordance with Appendix XII to 2 CFR Part 200.

10. United States Not Liable for Damage or Injury. The United States is not responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this agreement.

11. System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).

- a. Requirement for System for Award Management (SAM): Unless the sponsor is exempted from this requirement under 2 CFR § 25.110, the sponsor must maintain the currency of its information in the SAM until the sponsor submits the final financial report required under this grant, or receives the final payment, whichever is later. This requires that the sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
- b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit, or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/content/entity-registration>.

12. Electronic Grant Payment(s). Unless otherwise directed by the FAA, the sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.

13. Informal Letter Amendment of Projects. If, during the life of the project, the FAA determines that the maximum grant obligation of the United States exceeds the expected needs of the sponsor by \$25,000 or five percent, whichever is greater, the FAA can issue a letter amendment to the sponsor unilaterally reducing the maximum obligation.

The FAA can also issue a letter to the sponsor increasing the maximum obligation if there is an overrun in the total actual eligible and allowable project costs to cover the amount of the overrun, provided it will not exceed the statutory limitations for grant amendments. The FAA's authority to increase the maximum obligation does not apply to the "planning" component of Condition No. 1, Maximum Obligation.

The FAA can also issue an informal letter amendment that modifies the grant description to correct administrative errors or to delete work items if the FAA finds it advantageous, and in the best interests of the United States.

An informal letter amendment has the same force and effect as a formal grant amendment.

14. Environmental Standards. The sponsor is required to comply with all applicable environmental standards, as further defined in the Grant Assurances, for all projects in this grant. If the sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Grant Agreement.

15. Financial Reporting and Payment Requirements. The sponsor will comply with all federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.

16. Buy American. Unless otherwise approved in advance by the FAA, in accordance with 49 USC § 50101, the sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured goods produced outside the United States to be used for any project for which funds are provided under this grant. The sponsor will include a provision implementing Buy American in every contract and subcontract awarded under this grant.

- 17. Build America, Buy America.** The sponsor must comply with the requirements under the Build America, Buy America Act (P.L. 117-58).
- 18. Maximum Obligation Increase.** In accordance with 49 USC § 47108(b)(2), as amended, the maximum obligation of the United States, as stated in Condition No. 1, Maximum Obligation, of this grant:
- a. May not be increased for a planning project;
 - b. May be increased by not more than 15 percent for development projects, if funds are available;
 - c. May be increased by not more than the greater of the following for a land project, if funds are available:
 - i. 15 percent; or
 - ii. 25 percent of the total increase in allowable project costs attributable to acquiring an interest in the land.

If the sponsor requests an increase, any eligible increase in funding will be subject to the United States Government share as provided in 49 USC § 47109, or IJJA (P.L. 17-58), or other superseding legislation if applicable, for the fiscal year appropriation with which the increase is funded. The FAA is not responsible for the same federal share provided herein for any amount increased over the initial grant amount. The FAA may adjust the federal share as applicable through an informal letter of amendment.

19. Audits for Sponsors.

PUBLIC SPONSORS. The sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the sponsor shall provide one copy of the completed audit to the FAA. Sponsors that expend less than \$1,000,000 in federal awards and are exempt from federal audit requirements must make records available for review or audit by the appropriate federal agency officials, state, and Government Accountability Office. The FAA and other appropriate federal agencies may request additional information to meet all federal audit requirements.

20. Suspension or Debarment. When entering into a "covered transaction" as defined by 2 CFR § 180.200, the sponsor must:

- a. Verify the non-federal entity is eligible to participate in this federal program by:
 - i. Checking the System for Award Management (SAM.gov) exclusions to determine if the non-federal entity is excluded or disqualified; or
 - ii. Collecting a certification statement from the non-federal entity attesting they are not excluded or disqualified from participating; or
 - iii. Adding a clause or condition to covered transactions attesting the individual or firm are not excluded or disqualified from participating.
- b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions with their contractors and sub-contractors.

- c. Immediately disclose in writing to the FAA whenever (1) the sponsor learns they have entered into a covered transaction with an ineligible entity or (2) the public sponsor suspends or debars a contractor, person, or entity.

21. Ban on Texting While Driving.

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the sponsor is encouraged to:
 - i. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal Government, including work relating to a grant or subgrant.
 - ii. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a) Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b) Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- f. The sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded with this grant.

22. Trafficking in Persons.

- a. *Posting of contact information.*
 - i. The sponsor must post the contact information of the national human trafficking hotline (including options to reach out to the hotline such as through phone, text, or TTY) in all public airport restrooms.
- b. *Provisions applicable to a sponsor that is a private entity.*
 - i. Under this grant, the sponsor, its employees, subrecipients under this grant, and subrecipient's employees must not engage in:
 - a) Severe forms of trafficking in persons;
 - b) The procurement of a commercial sex act during the period of time that the grant or cooperative agreement is in effect;
 - c) The use of forced labor in the performance of this grant; or any subaward; or
 - d) Acts that directly support or advance trafficking in persons, including the following acts:
 - 1. Destroying, concealing, removing, confiscating, or otherwise denying an employee access to that employee's identity or immigration documents;
 - 2. Failing to provide return transportation of pay for return transportation costs to an employee from a country outside the United States to the country from which the employee was recruited upon the end of employment if requested by the employee, unless:

- a. Exempted from the requirement to provide or pay for such return transportation by the federal department or agency providing or entering into the grant; or
 - b. The employee is a victim of human trafficking seeking victim services or legal redress in the country of employment or witness in a human trafficking enforcement action;
 - 3. Soliciting a person for the purpose of employment, or offering employment, by means of materially false or fraudulent pretenses, representations, or promises regarding that employment;
 - 4. Charging recruited employees a placement or recruitment fee; or
 - 5. Providing or arranging housing that fails to meet the host country's housing and safety standards.
 - ii. The FAA may unilaterally terminate this grant or take any remedial actions authorized by 22 USC § 7104b(c), without penalty, if any private entity under this grant:
 - a) is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant; or
 - b) has an employee that is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant through conduct that is either:
 - 1. Associated with the performance under this grant; or
 - 2. Imputed to the recipient or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- c. *Provisions applicable to a sponsor other than a private entity.*
- i. The FAA may unilaterally terminate this award or take any remedial actions authorized by 22 USC § 7104b(c), without penalty, if subrecipient is a private entity under this grant:
 - a) is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant or
 - b) has an employee that is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant through conduct that is either:
 - 1. Associated with the performance under this grant; or
 - 2. Imputed to the sponsor or subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- d. *Provisions applicable to any sponsor or subrecipient.*
- i. The sponsor or subrecipient must inform the FAA and the DOT Inspector General immediately of any information you receive from any source alleging a violation of a prohibition in paragraph 2.a. (PoP) of this grant.

- ii. The FAA's right to unilaterally terminate this grant as described in paragraphs 2.b. (Budget Period) or 3.a. (Close Out and Termination) of this grant, implements the requirements of 22 USC Chapter 78, and is in addition to all other remedies for noncompliance that are available to the FAA under this grant.
 - iii. The sponsor must include the requirements of paragraph 2.a. (PoP) of this grant award term in any subaward it makes to a private entity.
 - iv. If applicable, the sponsor must also comply with the compliance plan and certification requirements in 2 CFR § 175.105(b).
- e. *Definitions. For purposes of this grant award, term:*
- i. "Employee" means either:
 - a) An individual employed by the sponsor or a subrecipient who is engaged in the performance of the project or program under this grant; or
 - b) Another person engaged in the performance of the project or program under this grant and not compensated by the sponsor or a subrecipient including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing requirements.
 - ii. "Private Entity" means:
 - a) Any entity, including for-profit organizations, nonprofit organizations, institutions of higher education, and hospitals. The term does not include foreign public entities, Indian Tribes, local governments, or states as defined in 2 CFR § 200.1.
 - b) The terms "severe forms of trafficking in persons," "commercial sex act," "sex trafficking," "abuse or threatened abuse of law or legal process," "coercion," "debt bondage," and "involuntary servitude" have the meanings given at section 103 of the Victims of Trafficking and Violence Protection Act of 2000, as amended (22 USC § 7102).

- 23. Grant Funded Work Included in a PFC Application.** Within 120 days of acceptance of this Grant Agreement, the sponsor must submit to the FAA an amendment to any approved Passenger Facility Charge (PFC) application that contains an approved PFC project also covered under this Grant Agreement as described in the project application. The sponsor may not make any expenditure under this Grant Agreement until project work addressed under this Grant Agreement is removed from an approved PFC application by amendment.
- 24. Exhibit "A" Property Map.** The Exhibit "A" Property Map dated March 2025, is incorporated herein by reference, or is submitted with the project application and made part of this Grant Agreement.
- 25. Employee Protection from Reprisal.** In accordance with 2 CFR § 200.217 and 41 USC § 4701, an employee of a grantee, subgrantee contractor, recipient, or subrecipient must not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in 41 USC § 4712(a)(2) information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant. The grantee, subgrantee, contractor, recipient, or subrecipient must inform their employees in writing of employee whistleblower rights and protections under 41 USC § 4712. See statutory requirements for whistleblower protections at 10 USC § 4701, 41 USC § 4712, 41 USC § 4304, and 10 USC § 4310.

- 26. Co-Sponsor.** The co-sponsors understand and agree that they jointly and severally adopt and ratify the representations and assurances contained therein and that the word "sponsor" as used in the application and other assurances is deemed to include all co-sponsors.
- 27. Prohibited Telecommunications and Video Surveillance Services and Equipment.** The sponsor agrees to comply with mandatory standards and policies relating to use and procurement of certain telecommunications and video surveillance services or equipment in compliance with the National Defense Authorization Act [P.L. 115-232 § 889] and 2 CFR § 200.216.
- 28. Critical Infrastructure Security and Resilience.** The sponsor acknowledges that it has considered and addressed physical and cybersecurity and resilience in its project planning, design, and oversight, as determined by the DOT and the Department of Homeland Security (DHS). For airports that do not have specific DOT or DHS cybersecurity requirements, the FAA encourages the voluntary adoption of the cybersecurity requirements from the Transportation Security Administration and Federal Security Director identified for security risk Category X airports.
- 29. Title VI of the Civil Rights Act.** As a condition of a grant award, the sponsor shall demonstrate that it complies with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC §§ 2000d et seq.) and implementing regulations (49 CFR Part 21), the Airport and Airway Improvement Act of 1982 (49 USC § 47123), the Age Discrimination Act of 1975 (42 USC § 6101 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 et seq.), the Americans with Disabilities Act of 1990 (42 USC § 12101, et seq.), U.S. Department of Transportation and Federal Aviation Administration (FAA) Assurances, and other relevant civil rights statutes, regulations, or authorities, including any amendments or updates thereto. This may include, as applicable, providing a current Title VI Program Plan to the FAA for approval, in the format and according to the timeline required by the FAA, and other information about the communities that will be benefited and impacted by the project. The sponsor shall affirmatively ensure that when carrying out any project supported by this grant that it complies with all federal nondiscrimination and civil rights laws based on race, color, national origin, sex, creed, age, disability, and genetic information, in consideration for federal financial assistance. The Department's and FAA's Office of Civil Rights may provide resources and technical assistance to recipients to ensure full and sustainable compliance with federal civil rights requirements. Failure to comply with civil rights requirements will be considered a violation of the agreement or contract and be subject to any enforcement action as authorized by law.
- 30. Applicable Federal Anti-Discrimination Laws.** The sponsor agrees:
- a. That its compliance in all respects with all applicable federal anti-discrimination laws is material to the government's payment decisions for purposes of 31 USC § 3729(b)(4) and
 - b. To certify that it does not operate any programs promoting Diversity, Equity, and Inclusion (DEI) that violate any applicable federal anti-discrimination laws.
- 31. National Airspace System Requirements.**
- a. The sponsor shall cooperate with FAA activities installing, maintaining, replacing, improving, or operating equipment and facilities in or supporting the National Airspace System, including waiving permitting requirements and other restrictions affecting those activities to the maximum extent possible, and assisting the FAA in securing waivers of permitting or other restrictions from other authorities. The sponsor shall not take actions that frustrate or prevent the FAA from installing, maintaining, replacing, improving, or operating equipment and facilities in or supporting the National Airspace System.

- b. If FAA determines that the sponsor has violated subsection a., the FAA may impose a remedy, including:
 - i. Additional conditions on the award;
 - ii. Consistent with 49 USC Chapter 471, any remedy permitted under 2 CFR §§ 200.339–200.340, including withholding of payments; disallowance of previously reimbursed costs, requiring refunds from the recipient to the DOT; suspension or termination of the award; or suspension and debarment under 2 CFR part 180; or
 - iii. Any other remedy legally available.
 - c. In imposing a remedy under this condition, the FAA may elect to consider the interests of only the FAA.
 - d. The sponsor acknowledges that amounts that the FAA requires the sponsor to refund to the FAA due to a remedy under this condition constitute a debt to the Federal Government that the FAA may collect under 2 CFR 200.346 and the Federal Claims Collection Standards (31 CFR Parts 900–904).
- 32. Signage Costs for Construction Projects.** The sponsor agrees that it will require the prime contractor of a federally-assisted airport improvement project to post signs consistent with a DOT/FAA-prescribed format, as may be requested by the DOT/FAA, and further agrees to remove any signs posted in response to requests received prior to February 1, 2025.

SPECIAL CONDITIONS

- 33. Solid Waste Recycling Plan.** The sponsor certifies that it has a solid waste recycling plan as part of an existing Airport Master Plan, as prescribed by 49 USC § 47106(a)(6).
- 34. Plans and Specifications Prior to Bidding.** The sponsor agrees that it will submit plans and specifications for FAA review prior to advertising for bids.
- 35. Design Grant.** This Grant Agreement is being issued in order to complete the design of the project. The sponsor understands and agrees that within two (2) years after the design is completed that the sponsor will accept, subject to the availability of the amount of federal funding identified in the Airport Capital Improvement Plan (ACIP), a grant to complete the construction of the project in order to provide a useful and usable unit of work. The sponsor also understands that if the FAA has provided federal funding to complete the design for the project, and the sponsor has not completed the design within four (4) years from the execution of this Grant Agreement, the FAA may suspend or terminate grants related to the design.
- 36. Buy American Executive Orders.** The sponsor agrees to abide by applicable Executive Orders in effect at the time this Grant Agreement is executed, including Executive Order 14005, Ensuring the Future Is Made in All of America by All of America's Workers.

The sponsor's acceptance of this offer and ratification and adoption of the Project Application incorporated herein shall be evidenced by execution of this instrument by the sponsor, as hereinafter provided, and this offer and acceptance shall comprise a Grant Agreement, constituting the contractual obligations and rights of the United States and the sponsor with respect to the accomplishment of the project and compliance with the Grant Assurances, terms, and conditions as provided herein. Such Grant Agreement shall become effective upon the sponsor's acceptance of this offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.¹

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**

(Signature)

(Typed Name)

(Title of FAA Official)

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

Part II - Acceptance

The sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing offer, and does hereby accept this offer and by such acceptance agrees to comply with all of the Grant Assurances, terms, and conditions in this offer and in the Project Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.²

Dated _____

CITY OF LARAMIE, WYOMING

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By:

(Typed Name of Sponsor's Authorized Official)

Title:

(Title of Sponsor's Authorized Official)

² Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR’S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Wyoming. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor’s official representative, who has been duly authorized to execute this Grant Agreement, which is in all respects due and proper and in accordance with the laws of the said State; and Title 49, United States Code (USC), Chapters 471 and 475; 49 USC §§ 40101 et seq., and 48103; Consolidated Appropriations Act, 2024 (P.L. 118-42); Consolidated Appropriations Act, 2025 (P.L. 119-4); Consolidated Appropriations Act, 2026 (P.L. 119-75); FAA Reauthorization Act of 2024 (P.L. 118-63); and the representations contained in the Project Application. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.³

Dated at _____

By: _____
(Signature of Sponsor’s Attorney)

³ Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

The sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing offer, and does hereby accept this offer and by such acceptance agrees to comply with all of the Grant Assurances, terms, and conditions in this offer and in the Project Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.⁴

Dated _____

COUNTY OF ALBANY, WYOMING

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By: _____

(Typed Name of Sponsor's Authorized Official)

Title: _____

(Title of Sponsor's Authorized Official)

⁴ Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR’S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Wyoming. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor’s official representative, who has been duly authorized to execute this Grant Agreement, which is in all respects due and proper and in accordance with the laws of the said State; and Title 49, United States Code (USC), Chapters 471 and 475; 49 USC §§ 40101 et seq., and 48103; Consolidated Appropriations Act, 2024 (P.L. 118-42); Consolidated Appropriations Act, 2025 (P.L. 119-4); Consolidated Appropriations Act, 2026 (P.L. 119-75); FAA Reauthorization Act of 2024 (P.L. 118-63); and the representations contained in the Project Application. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.⁵

Dated at _____

By: _____
(Signature of Sponsor’s Attorney)

⁵ Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

The sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing offer, and does hereby accept this offer and by such acceptance agrees to comply with all of the Grant Assurances, terms, and conditions in this offer and in the Project Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.⁶

Dated _____

LARAMIE REGIONAL AIRPORT BOARD

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By: _____
(Typed Name of Sponsor's Authorized Official)

Title: _____
(Title of Sponsor's Authorized Official)

⁶ Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR’S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Wyoming. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor’s official representative, who has been duly authorized to execute this Grant Agreement, which is in all respects due and proper and in accordance with the laws of the said State; and Title 49, United States Code (USC), Chapters 471 and 475; 49 USC §§ 40101 et seq., and 48103; Consolidated Appropriations Act, 2024 (P.L. 118-42); Consolidated Appropriations Act, 2025 (P.L. 119-4); Consolidated Appropriations Act, 2026 (P.L. 119-75); FAA Reauthorization Act of 2024 (P.L. 118-63); and the representations contained in the Project Application. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.⁷

Dated at _____

By: _____
(Signature of Sponsor’s Attorney)

⁷ Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

ASSURANCES
AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, USC, subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this Grant Offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a Grant Offer of federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, 37, and 40 in Section C apply to planning projects. The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

It will comply with all applicable federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of federal funds for this grant. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Sponsor and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

FEDERAL LEGISLATION

- a. 49 USC subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 USC §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act — 29 USC § 201, et seq.
- d. Hatch Act — 5 USC § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 USC § 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 — Section 106 — 54 USC § 306108.¹
- g. Archeological and Historic Preservation Act of 1974 — 54 USC § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act — 25 USC § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended — 42 USC § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended — 16 USC § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 — Section 102(a) - 42 USC § 4012a.¹
- l. 49 USC § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 — 29 USC § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 USC § 2000d et seq.) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 USC § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 — 42 USC § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended — 42 USC § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 — Section 403 — 42 USC § 8373.¹
- t. Contract Work Hours and Safety Standards Act — 40 USC § 3701, et seq.¹
- u. Copeland Anti-kickback Act — 18 USC § 874.¹

- v. National Environmental Policy Act of 1969 – 42 USC § 4321, et seq.¹
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 USC § 1271, et seq.
- x. Single Audit Act of 1984 – 31 USC § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 – 41 USC §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Infrastructure Investment and Jobs Act, P.L. 117-58, Title VIII.
- cc. Build America, Buy America Act, P.L. 117-58, Title IX.
- dd. Endangered Species Act – 16 USC 1531, et seq.
- ee. Title IX of the Education Amendments of 1972, as amended – 20 USC 1681–1683 and 1685–1687.
- ff. Drug Abuse Office and Treatment Act of 1972, as amended – 21 USC 1101, et seq.
- gg. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 USC § 4541, et seq.
- hh. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 USC § 4541, et seq.
- ii. Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 USC § 1352.

EXECUTIVE ORDERS

- a. Executive Order 11990 – Protection of Wetlands
- b. Executive Order 11988 – Floodplain Management
- c. Executive Order 12372 – Intergovernmental Review of Federal Programs
- d. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- e. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America’s Workers
- f. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship
- g. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing
- h. Executive Order 14154 – Unleashing American Energy
- i. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
- j. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-Based Opportunity

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 and 1201 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.^{3, 4, 5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.
- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1, 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).

- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

- ¹ These laws do not apply to airport planning sponsors.
- ² These laws do not apply to private sponsors.
- ³ 2 CFR Part 200 contains requirements for state and local governments receiving federal assistance. Any requirement levied upon state and local governments by this regulation shall apply where applicable to private sponsors receiving federal assistance under Title 49, United States Code.
- ⁴ Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁵ Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal Government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. Subject to 49 USC § 47107(a)(16) and (x), it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors

of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the state in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under 49 USC § 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this grant, the total cost of the project in connection with which this grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 USC §§ 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 USC § 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in

accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:
 1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions

interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to ensure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 - 1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers

which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the federal share of an airport development, airport planning or noise compatibility project for

which a grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 USC § 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 USC § 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the

public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. The airport owner or operator will maintain a current airport layout plan of the airport showing:
 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.

- b. Subject to subsection 49 USC § 47107(x), the Secretary will review and approve or disapprove the plan and any revision or modification of the plan before the plan, revision, or modification takes effect.

- c. The owner or operator will not make or allow any alteration in the airport or any of its facilities unless the alteration—
 1. is outside the scope of the Secretary's review and approval authority as set forth in subsection (x); or
 2. complies with the portions of the plan approved by the Secretary.

- d. When the airport owner or operator makes a change or alteration in the airport or the facilities which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 1. eliminate such adverse effect in a manner approved by the Secretary; or
 2. bear all costs of relocating such property or its replacement to a site acceptable to the Secretary and of restoring the property or its replacement to the level of safety, utility, efficiency, and cost of operation that existed before the alteration was made, except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC §§ 2000d to 2000d-4); creed and sex per 49 USC § 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this grant.

a. Using the definitions of activity, facility, and program as found and defined in 49 CFR §§ 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.

b. Applicability

1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
3. Real Property. Where the sponsor receives a grant or other federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which federal financial assistance is extended to the program, except where the federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The (City of Laramie, Wyoming, County of Albany, Wyoming and Laramie Regional Airport Board), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex , age, or disability in consideration for an award."

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in federally-assisted programs of the DOT acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.

3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex, age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 USC § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 USC §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United

States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 USC § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 USC §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received federal funds under Chapter 471 subchapter 1 of Title 49 USC, it will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars (https://www.faa.gov/airports/aip/aip_pfc_checklist) for AIP projects as of April 13, 2026.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under state law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises (DBE)/Airport Concessions Disadvantaged Business Enterprise (ACDBE) Program.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 USC § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 USC §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 USC § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 1. Describes the requests;

2. Provides an explanation as to why the requests could not be accommodated; and
 3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.

40. Access to Leaded Aviation Gasoline

- a. If 100-octane low lead aviation gasoline (100LL) was made available at an airport, at any time during calendar year 2022, an airport owner or operator may not restrict or prohibit the sale of, or self-fueling with, 100-octane low lead aviation gasoline.
- b. This requirement remains until the earlier of December 31, 2030, or the date on which the airport or any retail fuel seller at the airport makes available an unleaded aviation gasoline that has been authorized for use by the FAA as a replacement for 100-octane low lead aviation gasoline for use in nearly all piston-engine aircraft and engine models; and meets either an industry consensus standard or other standard that facilitates the safe use, production, and distribution of such unleaded aviation gasoline, as determined appropriate by the FAA.
- c. An airport owner or operator understands and agrees, that any violation of this grant assurance is subject to civil penalties as provided for in 49 USC § 46301(a)(8).

**Agreement for Aviation Related Services
Between the City of Laramie and the
Laramie Regional Airport**

**AGREEMENT FOR AVIATION RELATED SERVICES BETWEEN THE CITY OF LARAMIE
AND THE LARAMIE REGIONAL AIRPORT BOARD**

1. **Parties.** The parties to this Agreement are the City of Laramie, a municipality duly organized and existing under the laws of the State of Wyoming, whose address is 406 Ivinson Avenue, Laramie, Wyoming 82070, hereafter referred to as CITY, and the Laramie Regional Airport Board, whose address is 555 General Brees Road, Laramie, Wyoming 82070, hereafter referred to as LRAB.
2. **Purpose of Agreement.** The purpose of this Agreement is to provide authorization to LRAB to perform aviation related services for the CITY. LRAB will promote and market the Airport and Airline service, work to recruit aviation and non-aviation business activity to the Airport, and generally work to enhance the economic vitality of the CITY. The CITY will provide payment to LRAB for these services. This Agreement voids and replaces all previous Fee for Service Agreements.
3. **Term.** This Agreement is effective July 1, 2026, through June 30, 2028, upon mutual agreement of the parties, this Agreement may be extended
4. **Payment.** The CITY agrees to pay LRAB for aviation related services in the amount of two hundred fifty thousand, \$250,000.00 in the first and two hundred fifty thousand, \$250,000.00, in the second year of this contract, for a total contract award of five hundred thousand, \$500,000.00. Payment will be made on a monthly basis beginning July 2026. This payment is contingent on the availability of funds, execution of this Agreement and LRAB's completion of the Code of Ethics, Lobbying, and Conflict of Interest Certification, included in Attachment A.
5. **LRAB Responsibilities.** LRAB will:
 - a. Provide a safe and secure airport for the benefit of the commercial and general aviation community by providing; essential air administration, professional staff, coordination and cooperation with the Federal Aviation (FAA), Wyoming State Aeronautics Division, Laramie City Council, and Albany County Commissioners.
 - b. The Laramie Regional Airport (LRA) is a certificated Federal Aviation Regulation (FAR) Part 139 airport. Aircraft Rescue and Fire Fighting is an Index "A" with Index "B" capabilities. LRA is a TSA category IV security Airport. These certifications/regulations allow LRA to accept regularly scheduled passenger airline service. LRA will comply with all FAA and TSA regulations that enable passenger airline service to operate in and out of Laramie.
 - c. Promote and take advantage of marketing opportunities to promote airline service, personal/private aviation activities, corporate aviation activities, general aviation activities, aviation related business development, and non-aviation related business development.

LRAB will leverage CITY and LRAB funds by pursuing FAA grants, WYDOT Aeronautics grants, and any other grant or funding opportunities to help fund capital improvements, equipment purchases, and planning documents for the airport.

- d. LRAB will maintain generally accepted accounting procedures and practices for the funds received from this agreement and all other agreements with the CITY, including each FAA and WYDOT Aeronautics grant that require local matches. Maintain financial books, ledgers, records, documents and other evidence necessary to sufficiently and properly reflect all transactions of any nature. Upon written request of the CITY make these documents available for inspection at the LRA offices within five (5) business days.
- e. Provide a written financial and transaction report of the sources and uses of funds received under this Agreement and all other agreements with the CITY, including each FAA AND WYDOT Aeronautics grant and/or loan. Report to be provided to the City Manager and City Council in July of the first year for the prior year activity (i.e., the report for July 1, 2026–June 30, 2027, will be due on July 13, 2027. Final report and funding requests will be due May 12, 2028). If the report is not received, payments under this or subsequent agreements may be withheld.
- f. Acknowledge, as appropriate, the CITY's contribution to the LRA through this agreement and its participation in grant funded projects and economic development initiatives in press releases, social media posts, public forums, etc.
- g. Complete the Code of Ethics, Lobbying, and Conflict of Interest Certification included in Attachment A up execution of this Agreement. A certification form must be completed by every staff and board member, contract employees, and all committee chairs.

6. General Provisions.

- a. Amendments. Any changes, modifications, revisions or amendments to this agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed and signed by all parties of this Agreement.
- b. Applicable Law. The construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties, and the venue shall be in the District Court, Second Judicial District, Albany County, Wyoming.
- c. Compliance with Laws. LRAB shall keep informed of and comply with all applicable federal, state and local laws and regulations in the performance of this Agreement.

- d. **Entirety of Agreement.** This Agreement consisting of four (4) pages, and Attachment A, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.
 - e. **Indemnification.** LRAB shall release, indemnify and hold harmless the CITY and their officers, agents, employees, successors and assigns from any cause of action, or claims or demands arising out of the LRAB's performance under this Agreement.
 - f. **Independent Contractor.** LRAB shall function as an independent contractor for the purposes of this Agreement. LRAB shall assume sole responsibility for any debts or liabilities that may be incurred by LRAB. Nothing in this Agreement shall be interpreted as authorizing LRAB or its agents or employees to act as an agent or representative of or on behalf of the CITY or to incur any obligation of any kind on the behalf of the CITY.
 - g. **Notice.** All notices arising out of or from the provisions of this Agreement shall be in writing and given to the parties either by regular mail or deliver in person.
 - h. **Nondiscrimination.** LRAB shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act, Wyo. Stat. § 27-9-105 et seq., and the American's with Disabilities Act (ADA), 42 U.S.C. § 12101, et seq. LRAB shall assure that no person is discriminated against based on the grounds of age, sex, race, religion, national origin or disability in connection with the performance of this Agreement. Additionally, LRA will comply with City of Laramie Chapter 9.32 of Municipal Code entitled Illegal Discrimination.
 - i. **Governmental Immunity.** The CITY of Laramie expressly reserves the right to invoke governmental immunity for any claim arising out of this Agreement pursuant to the Wyoming Governmental Claims Act, Wyo. Stat. § 1-39-101 et seq.
 - j. **Termination.** The CITY may terminate this Agreement for cause immediately without liability in the event LRAB fails to perform. Either the CITY or LRAB may terminate this Agreement with cause upon fifteen (15) days written notice; provided, however, that if LRAB terminates the Agreement prior to the expiration of the Agreement, it will return all unexpended funds.
7. **Audit/Access to Records.** The CITY of Laramie and any of its representatives shall have access to any books, documents, papers and records of LRAB that are pertinent to operating the Airport. LRAB is required to have an A-133 financial audit performed on an annual basis. LRAB will provide the CITY with a copy of the audit report.
8. **Signatures.** In witness thereof, the parties to this Agreement, through their duly authorized representatives, have executed this Agreement on the days and dates set out below and certify that they have read, understood and agreed to the terms and conditions of this Agreement.

The Agreement date is the date of the last signature affixed to this page.

CITY OF LARAMIE, WYOMING

Date: _____

By: _____
Sharon Cumbie, Mayor

(SEAL)

Attest:

Nancy Bartholomew, City Clerk

LARAMIE REGIONAL AIRPORT

Date: _____

By: _____
Malea Brown, Board Chairman

Attest:

Tracy Fletcher, Board Treasurer

Attachment A

AGREEMENT FOR ECONOMIC DEVELOPMENT SERVICES BETWEEN THE CITY OF LARAMIE AND THE LARAMIE REGIONAL AIRPORT

CODE OF ETHICS, CONFLICT OF INTEREST AND LOBBYING

Partner Agencies, Fee for Service contractors, their employees, governing board or agents, shall not use official authority or influence to interfere with or influence the result of an election or nomination for public office. Partner Agencies and Fee for Service contractors may not contribute anything of value to a party, committee, organization, department, or person for political purposes; or conduct any political activity when performing services under this Agreement.

Should an employee or board member of a Partner Agency or and Fee for Service contractor hold a public office and a conflict of interest arises with their duties, the employee or board member will comply with State laws governing ethics and conflicts of interest and, if applicable, Federal law.

Partner Agencies and Fee for Service contractors will not ask questions on any application, examination or interview which would directly or indirectly require the disclosure of a person's political affiliation, preferences or opinions.

Partner Agencies and Fee for Service contractors are prohibited from using political influence as an advantage in securing or making appointments, or for other personal benefit for themselves or others in personnel matters, when performing services under this Agreement.

Partner Agencies, and Fee for Service contractors their employees, governing board or agents, must maintain a high standard of conduct and be free from the influence of personal considerations when conducting the services herein that are being paid for using public, taxpayer monies. Unacceptable behaviors or actions may lead to termination of this contract. Additionally, Partner Agencies will foster and support a "speak up" culture to strongly protect whistleblowers and prohibit any form of retaliation.

CERTIFICATION REGARDING LOBBYING

Certification for Municipal Grants, Loans, Cooperative Agreements, and Fee-for-Service Contracts

The Undersigned Certifies, to the Best of Their Knowledge and Belief, that:

(1) No Municipal appropriated funds have been paid or will be paid, by or on the behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any governmental agency, or any elected official, in connection with the awarding of this Grant, Loan, Cooperative Agreement, and/or Fee-for-Service Contract.

(2) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements), and that all subrecipients of municipal funding shall acknowledge and certify accordingly.

(3) I have read and understand the Code of Ethics, Conflict of Interest and Lobbying requirements and provisions.

* APPLICANT'S ORGANIZATION	
<input type="text"/>	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Prefix: <input type="text"/>	* First Name: <input type="text"/> Middle Name: <input type="text"/>
* Last Name: <input type="text"/>	Suffix: <input type="text"/>
* Title: <input type="text"/>	
* Signature <input type="text"/>	Date: <input type="text"/>

*Must be signed by each staff member, board member, contract employee, and committee chairperson