



Laramie Regional Airport  
555 General Brees  
Laramie, Wyoming 82070

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**Laramie Regional Airport Board Meeting**  
**City Council Chambers**  
October 8, 2025

**Regular Meeting: 8:00 a.m.**

**1. Call to order and Roll Call.**

Laramie Regional Airport Board Meeting, was called to order at 8:00 AM, on October 8, 2025, by Vice Chairperson Robert Southard.

**Present:** Dan Johnson, Tracy Fletcher, and Robert Southard.

**Absent:** Malea Brown, and Jackie Gonzales.

**County Liaison** - Pete Gosar, Present.

**City of Laramie Liaison** – Sharon Cumbie, Absent.

**2. Amendments to Agenda:**

No Amendments.

**3. Public Comment:**

Keith Mathis.

**4. Approval of Consent Agenda:**

Motion by Dan Johnson, second by Tracy Fletcher, to approve the Consent Agenda as presented.

**4a.** Minutes' approval for Laramie Regional Airport Board Meeting on September 10, 2025.

**4c.** Vendor Payment approval for September 2025 Vendor Payments.

**MOTION CARRIED** unanimously by voice vote.



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**5. Operations Report, Daniel Hawkins.**

- SkyWest audit findings update.
- Flight operation monthly update.
- Monthly fuel sales update.
- Visual Navigational Aids reprogramming update.
- Overaasen repair update.
- 3 Employees received their Airport Security Coordinator certificates.
- ARFF (Aircraft Rescue and Fire Fighting) foam indicator update.
- 1 Charter so far this month.
- Winterization in progress on the airfield.
- Airfield wildlife mitigation update.
- Daily inspections are being done on the Northeast corner of the ramp and at the ARFF building construction site.
- Hosted annual Snow and Ice Control Meeting.

**6. Financial Report, Tamie Wick.**

- Wyoming Retirement update.
- WAM Insurance coverage change.
- WAM Insurance Bi-Law change.
- Financials update.
- Jet Bridge account update.
- Census report filed.
- CATS report filed.
- Charter financial update.
- Enplanement update.
- No Diversions in September.
- FY25 Audit update.
- Changes to financial presentation of "Match Money."



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7. **Director's Report, Amy Terrell.**

- Employee Introduction of Emily Clinton.
- Enplanement increase update.
- Update on SkyWest flight schedule.
- Update on pavement in front of University of Wyoming hangar.
- Thank you to the City of Laramie and Albany County for the ballot support.
- TSA update.
- Advertising update. Nid Collins manages our social media.
- Laramie Airport User Association update.
- Met with Charles (Chaz) Ziegler from Senator Barrasso's office.
- EAS Service update.
- Update coming up in December is the Santa Fly in.
- Budget performance praise.

8. **Approval or Denial of First Amendment to Lease Agreement election of Option to Extend Term Hangar 9 with Mark Jones:**

Motion by Tracy Fletcher, second by Dan Johnson to approve the First Amendment to Lease Agreement election of Option to Extend Term Hangar 9 with Mark Jones.

**Roll Call Vote:**

**Yes: Dan Johnson, Tracy Fletcher, and Robert Southard.**

**Result: Motion carries.**

9. **Approval or Denial of First Renewal of Ground Lease Agreement for Land Space 'R' Formerly Known as #583 D Existing Construction with Aaron Maddox:**

Motion by Dan Johnson, second by Tracy Fletcher to approve the First Renewal of Ground Lease Agreement for Land Space 'R' Formerly Known as #583 D Existing Construction with Aaron Maddox.

**Roll Call Vote:**

**Yes: Dan Johnson, Tracy Fletcher, and Robert Southard.**

**Result: Motion carries.**



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10. **Approval or Denial of First Renewal of Ground Lease Agreement for Land Space #538A Formerly Known As #540A Existing Construction with Steven Boese:**

Motion by Tracy Fletcher, second by Dan Johnson to approve the First Renewal of Ground Lease Agreement for Land Space #538A Formerly Known As #540A Existing Construction with Steven Boese.

**Roll Call Vote:**

**Yes: Dan Johnson, Tracy Fletcher, and Robert Southard.**

**Result: Motion carries.**

11. **Next Meeting November 12, 2025.**

12. **Adjourn:**

Motion by Dan Johnson, second by Tracy Fletcher to adjourn the regular meeting of the Laramie Regional Airport Board.

**MOTION CARRIED** unanimously by voice vote.

8:54 AM