



Laramie Regional Airport  
555 General Brees  
Laramie, Wyoming 82070

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## Laramie Regional Airport Board Meeting

City Council Chambers

June 12, 2024, 8:00 AM

### Regular Meeting: 8:00 a.m.

1. **Call to order and Roll Call.**

Laramie Regional Airport board meeting, was called to order at 8:00 AM, on June 12, 2024, by Chairperson Malea Brown.

**Present:** Malea Brown, Tracy Fletcher, Jackie Gonzales, Robert Southard, Dan Johnson

**Absent:**

**County Liaison** - Pete Gosar, absent.

**City of Laramie Liaison** – Brian Harrington, present.

2. **Budget Hearing on Proposed FY25 Budget:**

3. **Amendments to Agenda:**

Motion by Robert Southard, seconded by Jackie Gonzales, to add item **7a**. Extension of Memorandum of Gift. To remove item **10**. Advertising Policy approval or denial, and item **12**. Presentation of UW Lease Extension.

**MOTION CARRIED** unanimously by voice vote.

4. **Public Comment:**

John Spitler

Merl Raisbeck

Josh Morris

Dave Slinger

Ian Adams

5. **Approval of Consent Agenda:**

Motion by Tracy Fletcher, second by Jackie Gonzales, to approve the consent agenda as presented.

**MOTION CARRIED** unanimously by voice vote.



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6. **Financial Report, Tamie Wick**

7. **Director's Report, Amy Terrell.**

- Update on 2024 FAA Reauthorization Bill, Presented by Jodi Shea.
- **Inspections:**
  - SkyWest Fuel Audit
  - TSA
  - DEQ UST Spill Containment (Spill Bucket)
  - DEQ UST Overfill Prevention Device Test
  - DEQ Secondary containment Sump Test
- Completed Quarterly review with ICC
- Closed out 2023 Advertising grant
- Applying for 2024 Advertising grant
- LED Lighting Project update
- New Operation Manager Update
- Continuing to meet with Air carriers on diversions
- TSA moving their office into the terminal
- RFP for Car Rental
- United States Airforce Thunderbirds
- Presented to City of Laramie and Albany County for funding request
- Part 13 complaint – FAA had no findings on any complaints

7a. **Approval or Denial of extension to memorandum of gift.**

Motion by Dan Johnson, seconded by Tracy Fletcher, to approve the extension to memorandum of gift, as present to change from June 1, 2024, to July 11, 2024.

**MOTION CARRIED** unanimously by voice vote.



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8. **Approval or Denial FY25 Proposed budget:**  
Motion by Jackie Gonzales, seconded by Tracy Fletcher, to adopt the budget for the Laramie Regional Airport Board for FY2025 as presented.  
**MOTION CARRIED** unanimously by voice vote.
9. **Approval or Denial of Agreement for Aviation Related Services Between the City of Laramie and the Laramie Regional Airport Board.**  
Motion by Tracy Fletcher, seconded by Jackie Gonzales, to approve the Agreement for aviation related services between the City of Laramie and the Laramie Regional Airport Board.  
**MOTION CARRIED** unanimously by voice vote.
10. **Removed from Agenda – Advertising Policy Approval or Denial**
11. **Approval or Denial to accept the Fifth Amendment to the Laramie Regional Airport Joint Powers Board By-Laws.**  
Motion by Jackie Gonzales, seconded by Dan Johnson, to approve the Fifth Amendment to the Laramie Regional Airport Joint Powers Board By-Laws with one revision on Article 5, number 5, changing the wording of members present to members sitting.  
**MOTION CARRIED** unanimously by voice vote.
12. **Removed from Agenda – Presentation of UW Lease Extension**
13. **Next Meeting: July 10, 2024**
14. **Adjourn to Executive Session per Wyoming Statute 16-4-405(a)(iii).**  
Motion by Tracy Fletcher, seconded by Robert Southard, to adjourn into executive session per Wyoming Statute 16-4-405(a)(iii).  
**MOTION CARRIED** unanimously by voice vote.  
9:18 AM