



Laramie Regional Airport  
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**Laramie Regional Airport Board Meeting Minutes**

McMurray Conference Room

Cowboy Aviation

April 19, 2023

**Regular Meeting: 8:00 a.m.**

1. **Call to order and Roll Call.**

April 19, 2023, Airport Board meeting was called to order at 8:00 a.m. by Chairperson Brown. Roll call showed **Present:** Brown, Gonzales, Johnson, Fletcher, and Southard (Via Zoom)

2. **Amendments to Agenda:**

Motion by Gonzales, second by Johnson to change, from adjourn into executive session to recess into executive session per Wyoming State Statute 16-4-105 (a)(iii). Then reconvene into budget work session.

MOTION CARRIED by voice vote.

Motion by Fletcher, second by Gonzales to add 4A Intent to purchase hangar.

MOTION CARRIED by voice vote.

3. **Approval of Minutes:**

Motion by Gonzales, second by Fletcher to accept February board meeting minutes as presented.

MOTION CARRIED by voice vote.

4. **Public Comment:**

There was no public comment.

4a. **Intent to purchase Hangar:**

Laramie Regional Airport received a purchase agreement for the sale of Mr. Denison's hangar for the purchase price of \$105,000.00. The board now needs to decide if they want to use their first right of refusal. The board will have a meeting with both parties on the purchase agreement and decide if they will execute the first right of refusal.

5. **Financial Report:**

Abbey Hagerman gave an updated audit report. They have started working on the FY 22 audit.



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**6. Director's Report:**

- SRE building expansion went for BID.
- Heating systems in ARFF (Aircraft Rescue and Fire Fighting) building and heated hangar will need some maintenance. Waiting for formal bids.
- LED runway lighting will be done this summer into the fall.
- ASOS (Automated Surface Observing System)
- Passed Skywest Compliance.
- TSA Spector passed. On a 30-day compliance period for the TVP (Transportation Vetting Portal) this is for background checks.
- The badging system is moving forward.
- Laramie Regional Airport staff completed Wildlife recurring training.
- Laramie Regional Airport has a mechanic that is certified to work on Skywest.
- Enterprise Contract.
- Diversions – We are getting Diversions.

**7. Adjournment to Executive Session per Wyoming State Statute 16-4-405 (a) (iii)**

Motion was made earlier to recess to executive session, so the board will recess to executive session and not adjourn the meeting into executive session.

Motion was made by Gonzales, second by Johnson to recess into executive session.

Per Wyoming State Statute 16-4-405(a)(iii). 8:35am

MOTION CARRIED by voice vote.

9:19am

Motion was made by Gonzales, Southard second to return to regular session and the regular meeting of the airport board, and to adjourn into budget work session.

MOTION CARRIED by voice vote.