



Laramie Regional Airport
555 General Brees
Laramie, Wyoming 82070

aterrell@flylaramie.com
O: (307) 742-4161

Laramie Regional Airport Board Meeting
City Council Chambers
August 13, 2025

Regular Meeting: 8:00 a.m.

1. Call to order and Roll Call.

Laramie Regional Airport Board Meeting, was called to order at 8:00 AM, on August 13, 2025, by Chairperson Malea Brown.

Present: Malea Brown, Robert Southard, Dan Johnson, Tracy Fletcher, and Jackie Gonzales.

Absent:

County Liaison - Pete Gosar, Present Via Zoom.

City of Laramie Liaison – Sharon Cumbie.

2. Amendments to Agenda:

Motion by Robert Southard, seconded by Tracy Fletcher to remove item number 10, Presentation of Lease Agreement Hangar 6 with Jay Lippincott.

MOTION CARRIED unanimously by voice vote.

3. Public Comment:

No Public Comment.

4. Approval of Consent Agenda:

Motion by Dan Johnson, second by Robert Southard, to approve the Consent Agenda as presented.

4a. Minutes approval for Laramie Regional Airport Board Meeting on July 9, 2025.

4b. Minutes approval for Laramie Regional Airport Board Special Meeting on July 17, 2025.

4c. Vendor Payment approval for July 2025 Vendor Payments

MOTION CARRIED unanimously by voice vote.



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5. Operations Report, Daniel Hawkins.

- Flight operation monthly update.
- Charter update.
- 3 Diversions.
- 3 field trips.
- Laramie Flying Club hangar maintenance update.
- SRE (Snow Removal Equipment) building update.
- Perimeter fence maintenance.
- Large mower deck update.
- Hired 2 part-time line personnel.
- Winter season transition update.
- Charter season update.
- Wildlife mitigation update.

6. Financial Report, Tamie Wick.

- Invoices submitted to Albany County for payment.
- Enplanement update.
- Diversion income update.
- Solar panel update.
- Blue Sky grant update.
- Monthly financial update.
- Started on FY25 audit.
- Bond update.
- Terminal camera replacement update.



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7. **Director's Report, Amy Terrell.**

- University of Wyoming football fan charter to San Deigo update.
- Diversions update.
- United Airlines would like to install an ACAR (Aircraft Communications Addressing and Reporting System) at Laramie Regional Airport.
- University of Wyoming ramp space update.
- FAA ramp replacement for 2027 update.
- Land plan with Wyoming Business Council update.
- LAUA (Laramie Airport Users Association) update.
- Daniel presented 6 penny tax to county commissioners.
- ASOS (Automated Surface Observing System) update.

8. **Approval or Denial of AIP 052 ARFF Extension Grant:**

Motion by Tracy Fletcher, second by Jackie Gonzales to approve the AIP 052 ARFF Extension Grant as presented.

MOTION CARRIED unanimously by voice vote.

9. **Approval or Denial of Assignment and Assumption of Lease Agreement for Laramie Regional Airport Private Ground Lease Agreement for Land Space # J:**

Motion by Robert Southard, second by Tracy Fletcher to approve the Lease Agreement for Land Space # J and authorize anyone who needs to sign the lease the sign.

MOTION CARRIED unanimously by voice vote.

10. **Removed.**

11. **Approval or Denial of FY26 Budget Amendment:**

Motion by Tracey Fletcher, second by Jackie Gonzales to approve the FY26 Budget Amendment as presented.

MOTION CARRIED unanimously by voice vote.



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12. **Next Meeting September 10, 2025**

13. **Adjourn:**

Motion by Dan Johnson, second by Tracy Fletcher to adjourn.

MOTION CARRIED unanimously by voice vote.

8:41 AM.